COMMISSION MEETING
THURSDAY, APRIL 14, 2016

PRESENT:          ANNE YON, PRESIDENT
                  ROBERT L. BAILEY, COMMISSIONER
                  NANCY CARTMILL, COMMISSIONER
                  WILLIAM WATSON, COUNTY ATTORNEY
                  BETH THOMPSON, COUNTY ADMINISTRATOR

Anne Yon, President, called the meeting of the Cabell County Commission to order at 10:00 a.m.

APPROVE:

Nancy Cartmill, Commissioner, moved to approve the agenda as presented. Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous.

Robert L. Bailey, Commissioner, moved to approve purchase orders #16-71191 through #16-71650 and pay jackets; erroneous assessments; land consolidations; split tickets; probate documentation. Nancy Cartmill, Commissioner, seconded the motion and the vote was unanimous.

Nancy Cartmill, Commissioner, moved to approve ACH Drafts: EBSO Weekly Claims Experience/ Administration Cost Invoices; ACH Drafts: HMBCBS Weekly Claims Experience/ Administration Cost Invoices. Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous.

PUBLIC HEARING

#007

RE: THE PROPOSED SUBMISSION OF AN AMENDED APPLICATION TO THE DIRECTOR OF THE WEST VIRGINIA DEVELOPMENT OFFICE FOR APPROVAL OF THE CREATION OF A TAX INCREMENT DEVELOPMENT DISTRICT TO BE DESIGNATED “THE COUNTY COMMISSION OF CABELL COUNTY DEVELOPMENT DISTRICT NO. 2-TANYARD STATION” AND ADOPTION OF THE “TANYARD STATION PROJECT NO. 1” PROJECT PLAN.

Robert L. Bailey, Commissioner, asked if anyone present wished to speak in favor or against the Tanyard Station Development, to which no one replied.
#008  RESOLUTION, CABELL COUNTY COMMISSION

RE: CONSIDERATION FOR ADOPTION OF A RESOLUTION REGARDING THE SUBMISSION OF AN AMENDED APPLICATION TO THE DIRECTOR OF THE WEST VIRGINIA DEVELOPMENT OFFICE FOR APPROVAL OF THE CREATION OF A TAX INCREMENT DEVELOPMENT DISTRICT TO BE DESIGNATED “THE COUNTY COMMISSION OF CABELL COUNTY DEVELOPMENT DISTRICT NO. 2- TANYARD STATION” AND ADOPTION OF THE “TANYARD STATION PROJECT NO. 1” PROJECT PLAN, AND FOR APPROVAL OF OTHER ITEMS IN CONNECTION THERE WITH.

Nancy Cartmill, Commissioner, moved to approve the submission of an amended application to the Director of the West Virginia Development Office for approval of the creation of a Tax Increment Development District to be designated “The County Commission of Cabell County Development District No. 2- Tanyard Station” and adoption of the “Tanyard Station Project No. 1” Project Plan, and all other items in connection there with. Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous. Exhibit (A)

#009  RESOLUTION, CABELL COUNTY COMMISSION

RE: EMPLOYMENT
GARY ALLEN LONG- PARAMEDIC- FULL-TIME

Robert L. Bailey, Commissioner, moved to approve the employment of Gary Allen Long as a full time paramedic, effective April 20, 2016, at a rate of pay of $12.5317 per hour. Nancy Cartmill, Commissioner, seconded the motion and the vote was unanimous.

#010  RESOLUTION, CABELL COUNTY COMMISSION

RE: RECLASSIFICATION
JORDAN WALKER- PARAMEDIC- PER DIEM

Nancy Cartmill, Commissioner, moved to approve the reclassification of Jordan Walker as a per diem paramedic, effective March 7, 2016, at a rate of pay of $12.6817 per hour. Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous.
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#011 PROCLAMATION, CABELL COUNTY COMMISSION
RE: IN THE MATTER OF DECLARING APRIL 10-16, 2016 AS ‘NATIONAL TELECOMMUNICATOR’S WEEK’

Mike Davis, Director Cabell County Emergency Response Center, stated several festivities have place throughout the week and would end with a luncheon scheduled to take place on Friday, April 15, 2016. Mr. Davis stated he would like to extend an invitation to Friday’s luncheon to each of the Commissioners.

Nancy Cartmill, Commissioner, moved to approve the proclamation declaring April 10-16, 2016, as “National Telecommunicator’s Week”. Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous.

#012 LETTER, IRV JOHNSON, ASSESSOR
RE: ADDITIONAL COMPENSATION- DOG FUND/ TAGS- MONTHS OF JANUARY, FEBRUARY & PARTIAL MONTH OF MARCH 2016- $33.20

Robert L. Bailey, Commissioner, moved to approve additional compensation for Assessor Irv Johnson for Dog Tag collections for January, February & partial months of March 2016. Nancy Cartmill, Commissioner, seconded the motion and the vote was unanimous.

#013 LETTER, IRV JOHNSON, ASSESSOR
RE: DOG FUND

Irv Johnson, Cabell County Assessor, stated he understood the animal shelter had recently experienced some financial difficulties, and requested funds be released from the Dog Fund Account to assist them at this time.

Nancy Carmtill, Commissioner, moved to approve disbursement of funds from the Dog Fund to the Huntington-Cabell-Wayne Animal Shelter. Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous.

#014 AGREEMENT, CABELL COUNTY COMMISSION
RE: USE OF COURTHOUSE GROUNDS PERMIT, NATIONAL DAY OF PRAYER- MAY 5, 2016
Robert L. Bailey, Commissioner, moved to approve the Use of Courthouse Grounds Permit for the National Day of Prayer, May 5, 2016. Nancy Cartmill, Commissioner, seconded the motion and the vote was unanimous.

#015  RESOLUTION, CABELL COUNTY COMMISSION
RE: PUBLIC HEARING “SARA TITLE III- COMMUNITY RIGHT-TO-KNOW ACT OF 1986”- FOR THE CABELL/WAYNE LEPC

Robert L. Bailey, Commissioner, moved to approve the advertisement of the Public Hearing regarding “Sara Title II- Community Right-to-Know Act of 1986”- for the Cabell/Wayne LEPC. Nancy Cartmill, Commissioner, seconded the motion and the vote was unanimous. Exhibit (B)

#016  SPECIAL FUNDS BUDGET REVISION
RE: CCERC (911) - #2

Nancy Cartmill, Commissioner, moved to approve Special Funds Budget Revision CCERC #2. Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous. Exhibit (C)

#017  SPECIAL FUNDS BUDGET REVISION
RE: CCEMS (EMS)- #3

Robert L. Bailey, Commissioner, moved to approve Special Funds Budget Revision CCEMS #3. Nancy Cartmill, Commissioner, seconded the motion and the vote was unanimous. Exhibit (D)

#018  RESOLUTION, CABELL COUNTY COMMISSION, COUNTY BUDGET REVISION #13

Nancy Cartmill, Commissioner, moved to approve County Budget Revision #13. Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous. Exhibit (E)

#019  RESOLUTION, CABELL COUNTY COMMISSION
RE: SICK LEAVE POLICY
Beth Thompson, County Administrator, explained the policy would now state employees could not transfer unused sick leave accrued during previous employment to their current employment with Cabell County. Mrs. Thompson went on to say, if terminated, all sick leave credited to the employee shall be cancelled as of the last working day with the department. Mrs. Thompson also explained employees may apply their accrued but unused sick leave to retirement service credit, subject to the provisions prescribed by the West Virginia Public Employees Retirement System.

Robert L. Bailey, Commissioner, **moved to approve the revised Sick Leave Policy.** Nancy Cartmill, Commissioner, seconded the motion and the vote was unanimous. **Exhibit (F)**

William Watson, County Attorney, stated all elected officials should be made aware of the changes made to the Sick Leave Policy by the County Commission, so they could incorporate it into their handbooks if they wished to do so.

### #020 ADJUSTMENTS- FINANCIAL STATEMENT- FY 2014/2015

**PLACE ON RECORD**

Nancy Cartmill, Commissioner, **moved to approve placing on record minutes from the February 8, 2016, Pea Ridge Public Service District, regular meeting; minutes from the March 8, 2016, Pea Ridge Public Service District, special meeting; Other Documentation to be Recorded: Pea Ridge Public Service District, Field Report, January 2016; Pea Ridge Public Service District, Manager’s Report, February 2016; Pea Ridge Public Service District, General Ledger Balance Sheet, Period 8 Year Ending 2016; Culloden Public Service District, Financial Statements, Year Ending June 30, 2015.** Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous.

**COMMISSIONER’S REPRESENTATION REPORT**

Anne Yon, President, stated she would like to address the issue regarding online voter registration. President Yon stated the Commission had been in contact with the Cabell County Clerk’s Office and the Secretary of State’s Office as well. President Yon stated she had been informed by County Clerk Karen Cole that all citizens who had registered online and returned the paper form had been successfully registered, and would be able to do so until April 19, 2016.

Robert L. Bailey, Commissioner, stated he felt it was hard to understand what was going on as he had been told two different stories. Commissioner Bailey stated Secretary of State Natalie Tennant had told the Commission this issue would result in the disenfranchisement of 1,300 voters, while Cabell County Clerk Karen Cole stated otherwise.
Nancy Cartmill, Commissioner, stated she did not understand how the Secretary of State’s Office came up with the figure of 1,300 voters, because she could not see how they would know who may or may not register online. Commissioner Cartmill stated Karen Cole, County Clerk, had stated that all voters who had registered online and returned the paper form had been registered successfully. Commissioner Cartmill stated if this was the case, then no Cabell County voters had been disenfranchised through this process.

Anne Yon, President, adjourned the meeting of the Cabell County Commission at 10:37 a.m., until the next regular schedule meeting.