COMMISSION MEETING
THURSDAY, AUGUST 13, 2015

PRESENT: ROBERT L. BAILEY, PRESIDENT PRO TEM
NANCY CARTMILL, COMMISSIONER
WILLIAM T. WATSON, COUNTY ATTORNEY
BETH THOMPSON, COUNTY MANAGER
APRIL TOOLEY, ASSISTANT COUNTY MANAGER

ABSENT: ANNE YON, PRESIDENT

Robert L. Bailey, President Pro Tem, called the meeting of the Cabell County Commission to order at 10:00 a.m.

APPROVE:

Nancy Cartmill, Commissioner, moved to approve the agenda as presented. Robert L. Bailey, President Pro Tem, seconded the motion and the vote was unanimous.

Nancy Cartmill, Commissioner, moved to approve purchase order #15-66659 through #15-67035 and pay jackets; erroneous assessments, land consolidations, split tickets, and probate documentation. Robert L. Bailey, President Pro Tem, seconded the motion and the vote was unanimous.

Nancy Cartmill, Commissioner, moved to approve the minutes from the July 23, 2015, regular Commission meeting; minutes from the July 29, 2015, special Commission meeting. Robert L. Bailey, President Pro Tem, seconded the motion and the vote was unanimous.

Nancy Cartmill, Commissioner, moved to approve ACH Drafts: Weekly Claims Experience/Administration Cost Invoices. Robert L. Bailey, President Pro Tem, seconded the motion and the vote was unanimous.

“OPEN BIDS”- CABELL COUNTY EMS FIVE (5) 2015 OR NEWER VEHICLES OF THE FOLLOWING TYPES: FOUR (4) FORD E350 TYPE II AND ONE (1) TYPE III FORD E450 CCT AMBULANCE

Beth Thompson, County Manager, explained two bids had been received and were as follows:

JJ EMERGENCY VEHICLES
MORGANTOWN, WV

BASE BID- $359,960.00 (4) TYPE II
TWO OPTIONS FOR ROAD RESCUE VEHICLE-
OPTION 1- $162,913.00
OPTION 2- $153,913.00
Gordon Merry, Director CCEMS, stated he would like to take the bids under advisement and return with a decision at the next Commission meeting.

Nancy Cartmill, Commissioner, **moved to approve taking the bids under advisement.** Robert L. Bailey, President Pro Tem, seconded the motion and the vote was unanimous.

#769 MOTION FOR HEARING – REMOVAL OF PERSONAL REPRESENTATIVE

**RE: ESTATE OF JOHN HAMPTON PIERSON IV**

William Watson, County Attorney, stated it was his recommendation to refer the matter to a Fiduciary Commissioner.

Nancy Cartmill, Commissioner, **moved to approve referring the Estate of John Hampton Pierson IV to a Fiduciary Commissioner.** Robert L. Bailey, President Pro Tem, seconded the motion and the vote was unanimous.

#770 MOTION FOR HEARING- REMOVAL OF PERSONAL REPRESENTATIVE

**RE: ESTATE OF MARY KATHLEE MILLER**

William Watson, County Attorney, stated the current Administrator, Frances Lorraine Honeycutt, had agreed to resign. Mr. Watson explained there would be no need for a hearing since Ms. Honeycutt had voluntarily resigned.

Nancy Cartmill, Commissioner, **moved to approve the resignation of Frances Lorraine Honeycutt as Administrator of the Estate of Mary Kathlee Miller.** Robert L. Bailey, President Pro Tem, seconded the motion and the vote was unanimous.

#771 MOTION FOR HEARING- REMOVE AND REPLACE EXECUTOR

**RE: ESTATE OF CHAD MICHAEL SMITH**
Robert L. Bailey, President Pro Tem, stated this item had already been settled and no vote would need to be taken.

#772

LETTER, IRV JOHNSON, ASSESSOR OF CABELL COUNTY

RE: ADDITIONAL COMPENSATION- DOG FUND
1ST HALF OF JULY 2015- $600.30
2ND HALF OF JULY 2015- $334.80

Nancy Cartmill, Commissioner, moved to accept the letter from Assessor Irv Johnson regarding additional compensation from the dog fund. Robert L. Bailey, President Pro Tem, seconded the motion and the vote was unanimous.

#773

APPROVAL OF HOTEL MOTEL FUNDING REQUEST

Nancy Cartmill, Commissioner, moved to approve the Hotel Motel Tax funding request. Robert L. Bailey, President Pro Tem, seconded the motion and the vote was unanimous. Exhibit (A)

#774

LETTER, T.W. MCCOMAS, SHERIFF

RE: SHERIFF SETTLEMENT FOR JULY 1, 2014- JUNE 30, 2015

Nancy Cartmill, Commissioner, moved to accept the letter from Sheriff T.W. McComas, regarding the Sheriff Settlement for July 1, 2014- June 30, 2015. Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous.

#775

LETTER, T.W. MCCOMAS, SHERIFF

RE: SHERIFF’S COMMISSION- $15,000.00

Nancy Cartmill, Commissioner, moved to accept the letter from Sheriff T.W. McComas, regarding the Sheriff’s Commission. Robert L. Bailey, President Pro Tem, seconded the motion and the vote was unanimous.

#776

LETTER, T.W. MCCOMAS, CABELL COUNTY COMMISSION
TRANSFER OF (1) VEHICLE/TITLE- TRI-STATE AIRPORT SECURITY VEHICLE #92
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Nancy Cartmill, Commissioner, moved to accept the letter from Sheriff T.W. McComas regarding the transfer of one vehicle/title to the airport. Robert L. Bailey, President Pro Tem, seconded the motion and the vote was unanimous.

#777 RESOLUTION, CABELL COUNTY COMMISSION
RE: REAPPOINTMENT
RANDALL T. MOORE- TRI-STATE TRANSIT AUTHORITY

Nancy Cartmill, Commissioner, moved to approve the reappointment of Randall T. Moore, to the Tri-State Transit Authority, for a term beginning immediately and ending July 25, 2018. Robert L. Bailey, President Pro Tem, seconded the motion and the vote was unanimous. Exhibit (B)

#778 LETTER, KAREN S. COLE, COUNTY CLERK
RE: RECORDING FEES

Nancy Cartmill, Commissioner, moved to accept the letter from Karen S. Cole, County Clerk, regarding recording fees. Robert L. Bailey, President Pro Tem, seconded the motion and the vote was unanimous.

#779 RESOLUTION, CABELL COUNTY COMMISSION
RE: EMPLOYMENT
MICHAEL ASHWORTH RYAN- FULL-TIME-PARAMEDIC
BRUCE ANTHONY BARBER II- FULL-TIME-PARAMEDIC

RE: RECLASSIFICATION
JUSTIN K. WHEELER- FULL

Nancy Cartmill, Commissioner, moved to approve the employment of Michael Ashworth Ryan, as a full time paramedic, effective August 14, 2015, at a rate of pay of $12.5317 per hour; Bruce Anthony Barber II, as a full time paramedic, effective August 14, 2015, at a rate of pay of $12.5317 per hour; the reclassification of Justin K. Wheeler, as a full time EMT, at a rate of pay of $14.9548 per hour. Robert L. Bailey, President Pro Tem, seconded the motion and the vote was unanimous.
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#780 RESOLUTION, CABELL COUNTY COMMISSION

RE: EMPLOYMENT
CHRISTINA WILLIAMS- TEMPORARY FULL-TIME TELECOMMUNICATOR

Nancy Cartmill, Commissioner, moved to approve the employment of Christina Williams as a temporary full time telecommunicator, effective August 14, 2015, at a rate of pay of $12.07 per hour. Robert L. Bailey, President Pro Tem, seconded the motion and the vote was unanimous.

#781 QUARTERLY FEDERAL EXCISE TAX RETURN

RE: PCORI- FEE/TAX

Beth Thompson, County Manager, explained the tax was due to the Affordable Care Act, and was scheduled to expire in 2020. Mrs. Thompson stated the county would be filing 2013 and 2014 at the same time because no one had been aware the tax even existed until recently.

Nancy Cartmill, Commissioner, moved to approve the Quarterly Federal Excise Tax Return for 2013 and 2014. Robert L. Bailey, President Pro Tem, seconded the motion and the vote was unanimous.

#782 LETTER, RESOLUTION, CONTRACT

RE: COURT SECURITY FUND GRANT
APPROVED FUNDING $77,020.00
PROJECT NUMBER: 15-CSF-03

Nancy Cartmill, Commissioner, moved to approve the contract for the Court Security Fund Grant Contract. Robert L. Bailey, President Pro Tem seconded the motion and the vote was unanimous.

#783 MEMORANDUM TO KAREN COLE, CABELL COUNTY CLERK

RE: ESTABLISHMENT OF ACCOUNT

Nancy Cartmill, Commissioner, moved to approve the memorandum to Karen Cole regarding the establishment of accounts. Robert L. Bailey, President Pro Tem, seconded the motion and the vote was unanimous. Exhibit (B)
Nancy Cartmill, Commissioner, moved to accept the letter from Karen Cole, County Clerk, regarding the CCEMS FY 2014-2015 Carryover, and Ambulance FY 2014-2015 Carryover. Robert L. Bailey, President Pro Tem, seconded the motion and the vote was unanimous.

Exhibit (C)

Nancy Cartmill, Commissioner, moved to approve the employment of Shaye Steele as a full time employee in the Accounting department, effective August 17, 2015, at a rate of pay of $30,000.00 annually. Robert L. Bailey, President Pro Tem, seconded the motion and the vote was unanimous.

Nancy Cartmill, Commissioner, moved to approve the employment of Jason Nichols as a full time employee in the Accounting department, effective August 17, 2015, at a rate of pay of $30,000.00 annually. Robert L. Bailey, President Pro Tem, seconded the motion and the vote was unanimous.

Nancy Cartmill, Commissioner, moved to approve the employment of Jewell Adkins as a full time employee in the Record room, effective August 17, 2015, at a rate of pay of $24,000.00 annually. Robert L. Bailey, President Pro Tem, seconded the motion and the vote was unanimous.
#788  RESOLUTION, CABELL COUNTY COMMISSION

RE: REAPPOINTMENT
CABELL-HUNTINGTON CONVENTION &
VISITORS BOARD:
BOB BAILEY
RANDY DUNFEE
JACKIE HYMEL

Nancy Cartmill, Commissioner, moved to approve the reappointment of Bob Bailey to the Managing Board of the Cabell-Huntington Convention & Visitors Bureau, for a term beginning August 1, 2015 and ending August 2, 2018; Randy Dunfee to the Managing Board of the Cabell-Huntington Convention and Visitors Bureau, for a term beginning August 1, 2015, and ending August 2, 2018; Jackie Hymel to the Managing Board of the Cabell-Huntington Convention and Visitors Bureau, for a term beginning August 1, 2015, and ending August 2, 2018. Robert L. Bailey, President Pro Tem, seconded the motion and the vote was unanimous. Exhibit (D)

#789  RESOLUTION, CABELL COUNTY COMMISSION-
COUNTY BUDGET REVISION #1

Nancy Cartmill, Commissioner, moved to approve County Budget Revision #1. Robert L. Bailey, President Pro Tem, seconded the motion and the vote was unanimous. Exhibit (E)

PLACE ON RECORD

Nancy Cartmill, Commissioner, moved to approve placing on record minutes from the May 27, 2015, Culloden Public Service District, special meeting; June 3, 2015, Culloden Public Service District, special meeting; June 17, 2015, Culloden Public Service District, regular meeting; June 8, 2015, Pea Ridge Public Service District, regular meeting; Other Documentation to Be Recorded: Cabell Huntington Health Department Environmental Health/Threat Preparedness Narrative; June 2015, Pea Ridge Public Service District, Manager’s Report: May 2015, Pea Ridge Public Service District, Field Report; Period: 12, Year Ending: 2015; FY 2016 Operating Budget, Salt Rock Sewer PSD. Robert L. Bailey, President Pro Tem, seconded the motion and the vote was unanimous.
Robert L. Bailey, President Pro Tem, adjourned the meeting of the Cabell County Commission at 11:10 a.m., until the next regularly scheduled meeting.