COMMISSION MEETING
THURSDAY, SEPTEMBER 10, 2015

PRESENT: ANNE YON, PRESIDENT
ROBERT L. BAILEY, COMMISSIONER
NANCY CARTMILL, COMMISSIONER
WILLIAM T. WATSON, COUNTY ATTORNEY
BETH THOMPSON, COUNTY MANAGER

Anne Yon, President, called the meeting of the Cabell County Commission to order at 10:00 a.m.

APPROVE:

Robert L. Bailey, Commissioner, moved to approve the agenda as presented. Nancy Cartmill, Commissioner, seconded the motion and the vote was unanimous.

Nancy Cartmill, Commissioner, moved to approve purchase orders #16-67288 through #16-67553 and pay jackets; erroneous assessments; land consolidations; split tickets; and probate documentation. Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous.

Robert L. Bailey, Commissioner, moved to approve the minutes from the August 27, 2015, regular Commission meeting. Nancy Cartmill, Commissioner, seconded the motion and the vote was unanimous.

Nancy Cartmill, Commissioner, moved to approve ACH Drafts: EBSO Weekly Claims Experience/Administration Cost Invoices. Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous.

CITIZENS REGISTERED TO SPEAK

Barry Smith, Ona Volunteer Fire Department, appeared before the Commission to request a vehicle for the organization. Mr. Smith stated he was aware a new vehicle had been purchased for the K-9 Unit, and the old vehicle was no longer in use. Mr. Smith stated the Ona Volunteer Fire Department was in desperate need of an additional vehicle and they would like the Commission to consider awarding one to them.

Beth Thompson, County Manager, stated many different organizations had expressed interest in the vehicle. Mrs. Thompson stated she would discuss the matter with Mr. Smith after the Commission meeting.

Nila Cobb, West Virginia Extension Office, presented the Commission with estimate she had obtained for completion of the Fraternal Order of Police building located at the 4-H Camp.

Nancy Cartmill, Commissioner, asked Mrs. Cobb how much assistance the West Virginia Extension Office would be requesting from the Commission.
Ms. Cobb stated the contribution needed from the Commission would be approximately $100,000.00.

#804 MOTION FOR HEARING- REMOVAL OF PERSONAL REPRESENTATIVE

RE: ESTATE OF JAMES CHARLES EVANS

William Watson, County Attorney, stated it was his recommendation to set a date for the hearing regarding the removal of Pamela McCarthy as Personal Representative for the Estate of James Charles Evans.

Nancy Cartmill, Commissioner, moved to approve setting the date for the hearing, regarding the removal of Personal Representative for the Estate of James Charles Evans, as Thursday, September 24, 2015, at 10:00 a.m. Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous.

#805 PETITION AND ORDER FOR APPOINTMENT OF SHERIFF T.W. MCCOMAS TO ADMINISTER ESTATE

RE: ESTATE OF ELIZABETH ANN HOLTON

Robert L. Bailey, Commissioner, moved to approve the appointment of Sheriff T.W. McComas as Administrator of the Estate of Elizabeth Ann Holton. Nancy Cartmill, Commissioner, seconded the motion and the vote was unanimous.

#806 LETTER, IRV JOHNSON, ASSESSOR OF CABELL COUNTY

RE: APPROVAL TO ENTER INTO A CONTRACT WITH A TEMPORARY EMPLOYMENT AGENCY FOR PART TIME SEASONAL HELP

Nancy Cartmill, Commissioner, moved to accept the letter from Assessor Irv Johnson regarding entry into a contract with a temporary employment agency for part time seasonal help. Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous.
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#807 LETTER, IRV JOHNSON, ASSESSOR OF CABELL COUNTY

RE: TEMPORARY PART TIME EMPLOYMENT - JENNI SALMONS

Robert L. Bailey, Commissioner, moved to approve the temporary part time employment of Jenni Salmons in the Assessor’s Office. Nancy Cartmill, Commissioner, seconded the motion and the vote was unanimous.

#808 LETTER, IRV JOHNSON, ASSESSOR OF CABELL COUNTY

RE: ADDITIONAL COMPENSATION - SHEEP AND GOAT TAX - AUGUST 2015 - $7.10

Nancy Cartmill, Commissioner, moved to accept the letter from Irv Johnson, Assessor, regarding additional compensation for Sheep and Goat Tax for August 2015. Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous.

#809 LETTER, RESOLUTION, GRANT CONTRACT

RE: FY2015 DIVISION OF JUSTICE AND COMMUNITY SERVICES
DRUG TASK FORCE
PROJECT NUMBER: 15-JAG-02 - $75,000.00

Tim Keaton, Grant Coordinator, explained the funds would be used to provide the continued salaries of two officers and one Prosecuting Attorney for the Drug Task Force.

Nancy Cartmill, Commissioner, moved to approve the grant contract for the Division of Justice and Community Services. Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous. Exhibit (A)

#810 RESOLUTION, CABELL COUNTY COMMISSION

RE:ADVERTISEMENT FOR AN INVITATION TO BID FOR THE REPLACEMENT AND INSTALLATION OF SECURITY EQUIPMENT AT THE CABELL COUNTY COURTHOUSE
Robert L. Bailey, Commissioner, moved to approve the advertisement for bids for the replacement and installation of security equipment at the Cabell County Courthouse. Nancy Cartmill, Commissioner, seconded the motion and the vote was unanimous. Exhibit (B)

#811 LETTER, CITY OF HUNTINGTON, STEVE WILLIAMS, MAYOR

RE: ANNEXATION APPLICATION
CERTAIN REAL PROPERTY OWNED BY THE CABELL COUNTY BOARD OF EDUCATION, LOCATED IN GUYANDOTTE DISTRICT, WITHIN THE COUNTY OF CABELL, STATE OF WEST VIRGINIA, AND CONTAINING 63 ACRES, MORE OR LESS

Robert L. Bailey, Commissioner, moved to accept the letter from Mayor Steve Williams regarding the annexation application for property owned by the Cabell County Board of Education, located in the Guyandotte District; and to set the hearing date for November 12, 2015. Nancy Cartmill, Commissioner, seconded the motion and the vote was unanimous.

#812 LETTER, T.W. MCCOMAS, SHERIFF

RE: 2014 DELINQUENT REAL ESTATE LIST

Robert L. Bailey, Commissioner, moved to accept the letter from T.W. McComas, Sheriff, regarding the 2014 delinquent real estate list. Nancy Cartmill, Commissioner, seconded the motion and the vote was unanimous.

#813 AGREEMENT, CONTRACT OF LEASE

RE: DRY CREEK ROAD, MILTON, WV 25541
BETWEEN THE CABELL COUNTY COMMISSION AND TIM LEWIS

Nancy Cartmill, Commissioner, moved to approve the Contract of Lease between the Cabell County Commission and Tim Lewis, regarding property located on Dry Creek Road, Milton, West Virginia. Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous.
#814 RESOLUTION, CABELL COUNTY COMMISSION

RE: IN THE MATTER OF APPOINTING AN AUDIT COMMITTEE TO PROCURE AUDIT SERVICES FOR CABELL COUNTY

Robert L. Bailey, Commissioner, moved to approve the appointment of Beth Thompson, County Manager; Karen Cole, County Clerk; Rebecca Haddox, CPA; Shaye Steele, Accounting Clerk; and Jason Nichols, Accounting Clerk, to the Cabell County Audit Committee. Nancy Cartmill, Commissioner, seconded the motion and the vote was unanimous. Exhibit (C)

#815 APPROVAL OF ADDITIONAL HOTEL/MOTEL FUNDING REQUEST FY 2015-2016

RE: OLD CENTRAL CITY DAY

Robert L. Bailey, Commissioner, moved to approve the FY 2015-2016 Hotel/Motel Tax funding request for Old Central City Day. Nancy Cartmill, Commissioner, seconded the motion and the vote was unanimous.

#816 RESOLUTION, CABELL COUNTY COMMISSION

RE: IN THE MATTER OF SETTING DATES FOR THE BOARD OF ASSESSMENT APPEALS FOR OCTOBER 2015

Nancy Cartmill, Commissioner, moved to approve setting the date for the Board of Assessment Appeals for October 8, 2015, at 1:00 p.m. Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous. Exhibit (D)

#817 SPECIAL FUNDS BUDGET REVISION- CCEMS #1

RE: CORRECTION

Nancy Cartmill, Commissioner, moved to approve the correction to CCEMS Special Funds Budget Revision #1. Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous. Exhibit (E)
LETTER, CABELL COUNTY COMMISSION

RE: NAMING AN AGENT FOR THE COUNTY’S MEDICAL INSURANCE PLAN

Nancy Cartmill, Commissioner, moved to accept the letter naming an agent for the county’s medical insurance plan. Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous.

RESOLUTION, CABELL COUNTY COMMISSION- COUNTY BUDGET REVISION #3

Robert L. Bailey, Commissioner, moved to approve County Budget Revision #3. Nancy Cartmill, Commissioner, seconded the motion and the vote was unanimous. Exhibit (F)

RESOLUTION, CABELL COUNTY COMMISSION- STATE BUDGET REVISION #3

Nancy Cartmill, Commissioner, moved to approve State Budget Revision #3. Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous. Exhibit (G)

PLACE ON RECORD

Robert L. Bailey, Commissioner, moved to approve placing on record minutes from the July 1, 2015, Culloden Public Service District, Special Meeting; July 15, 2015, Culloden Public Service District, Regular Meeting; July 13, 2015, Pea Ridge Public Service District, Regular Meeting. Nancy Cartmill, Commissioner, seconded the motion and the vote was unanimous.

Anne Yon, Commissioner, adjourned the meeting of the Cabell County Commission at 10:50 a.m., until the next regularly scheduled meeting.

PRESIDENT, COUNTY COMMISSION

KSC:ksf