COMMISSION MEETING
THURSDAY, JUNE 25, 2015

PRESENT:
ANNE YON, PRESIDENT
ROBERT L. BAILEY, COMMISSIONER
NANCY CARTMILL, COMMISSIONER
WILLIAM WATSON, COUNTY ATTORNEY
CHRISS TATUM, COUNTY MANAGER
BETH THOMSPSON, ASSISTANT COUNTY MANAGER

Anne Yon, President, called the meeting of the Cabell County Commission to order at 10:00 a.m.

APPROVE:

Nancy Cartmill, Commissioner, moved to approve the agenda as presented. Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous.

Robert L. Bailey, Commissioner, moved to approve purchase orders #15-65686 through #15-66156 and pay jackets. Nancy Cartmill, Commissioner, seconded the motion and the vote was unanimous.

Nancy Cartmill, Commissioner, moved to approve erroneous assessments; land consolidations; split tickets; and probate documentation. Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous.

Robert L. Bailey, Commissioner, moved to approve the minutes of the April 21, 2015, special Commission meeting; May 28, 2015, regular Commission meeting; and June 11, 2015, regular Commission meeting. Nancy Cartmill, Commissioner, seconded the motion and the vote was unanimous.

Nancy Cartmill, Commissioner, moved to approve ACH Drafts for Weekly Claims Experience/Administration Cost- EBSO and Handwritten Checks to Guardian and Mutual of Omaha, not to exceed $100,000.00. Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous.

CITIZENS REGISTERED TO SPEAK

Jean Dean, President of the Musical Arts Guild, appeared before the Commission to request continued funding for her organization. Ms. Dean stated, through careful budgeting, the Musical Arts Guild had been able to award two $1,000.00 scholarships, and also a $500.00 scholarship to Marshall University Students this year. Ms. Dean stated the Musical Arts Guild required the scholarship recipients to perform with the Musical Arts Guild. Ms. Dean stated the Musical Arts Guild had discussed giving four students $100 to put towards their own college funds, if finances allowed. Ms. Dean stated the support of the Commission would be greatly appreciated.
“BID OPENING”
OPENING OF BIDS FOR ROOF RELACEMENT 641 FOURTH AVE.

Chris Tatum, County Manager, stated one bid had been received and was as follows:

<table>
<thead>
<tr>
<th>Company</th>
<th>Location</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>PAR ROOFING</td>
<td>HUNTINGTON, WV</td>
<td>$44,950.00</td>
</tr>
</tbody>
</table>

Chris Tatum stated the bid would be taken under advisement, and if everything was in order, the Commission could make a decision at the end of the meeting.

#727 USI, BRICKSTREET- DEB JOHNSON
RE: WORKERS’ COMPENSATION INSURANCE PROPOSAL

County Manager Tatum stated the annualized coverage premium was $113,000.00 lower, due to improvements made in the county’s Workers’ Compensation policies and procedures, especially with Cabell County Emergency Medical Services and the Sheriff’s Department.

Robert L. Bailey, Commissioner, moved to approve the renewal of Workers’ Compensation coverage with Brickstreet Insurance. Nancy Cartmill, Commissioner, seconded the motion and the vote was unanimous.

#728 LETTER, CABELL COUNTY COMMISSION
RE: WV CODE 7-7-7

Nancy Cartmill, Commissioner, moved to approve the Cabell County Commission §7-7-7 payroll letters, pursuant to WV Code for departments controlled by the Cabell County Commission. Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous. Exhibit (A)

#729 CABELL COUNTY EMERGENCY SERVICES- WV CODE 7-7-7

Nancy Cartmill, Commissioner, moved to approve the Cabell County Emergency Services §7-7-7 payroll letter, pursuant to WV Code. Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous. Exhibit (B)

#730 CABELL COUNTY EMERGENCY RESPONSE CENTER- WV CODE 7-7-7
Robert L. Bailey, Commissioner, moved to approve the Cabell County Emergency Response Center §7-7-7 payroll letter, pursuant to WV Code. Nancy Cartmill, Commissioner, seconded the motion and the vote was unanimous. Exhibit (C)

#731 RESOLUTION, CABELL COUNTY COMMISSION

RE: ADOPTION CABELL COUNTY COMPREHENSIVE PLAN

Nancy Cartmill, Commissioner, moved to approve adoption of the Cabell County Comprehensive Plan. Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous. Exhibit (D)

#732 RESOLUTION, CABELL COUNTY COMMISSION

RE: EMPLOYMENT

KELLY R. KEENE- FULL-TIME- PARAMEDIC
DUSTIN TYLER HAZELETT- FULL-TIME- PARAMEDIC

Robert L. Bailey, Commissioner, moved to approve the employment of Kelly R. Keene as a full time paramedic, effective June 26, 2015, at a rate of pay of $12.5317 per hour; Dustin Tyler Hazelett as a full time paramedic, effective June 26, 2015, at a rate of pay of $12.6817 per hour. Nancy Cartmill, Commissioner, seconded the motion and the vote was unanimous.

#733 LETTER, T.W. MCCOMAS, SHERIFF

RE: EMPLOYMENT

RICHARD ABBESS- FULL-TIME HOME CONFINEMENT OFFICER

Nancy Cartmill, Commissioner, moved to approve the employment of Richard Abbess as a full time Home Confinement Officer, effective July 1, 2015, at a rate of pay of $24,000.00 annually. Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous.

#734 APPROVAL OF FY 2015-2016 BUDGET FOR CABELL COUNTY EMERGENCY MEDICAL SERVICES

Nancy Cartmill, Commissioner, moved to approve the 2015-2016 Budget for Cabell County Emergency Medical Services. Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous. Exhibit (E)

#735 APPROVAL OF FY 2015-2016 BUDGET FOR CABELL COUNTY E-911 EMERGENCY RESPONSE CENTER
Nancy Cartmill, Commissioner, moved to approve the 2015-2016 Budget for Cabell County E-911 Emergency Response Center. Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous. Exhibit (F)

#736  
RESOLUTION, CABELL COUNTY COMMISSION  

Robert L. Bailey, Commissioner, moved to approve the designation of depositories for FY 2015-2016. Anne Yon, Commissioner, seconded the motion and the vote was unanimous. Exhibit (G)

#737  
LETTER, IRV JOHNSON, ASSESSOR OF CABELL COUNTY  
RE: DOG FUND  

Chris Tatum, County Manager, stated Assessor Irv Johnson had requested the Commission allocate $20,000.00 from the dog fund to the Huntington/ Cabell/ Wayne Animal Shelter. Mr. Tatum stated this allocation would allow the shelter to resolve all outstanding debt; and also provide a springboard for the upcoming fiscal year. Mr. Tatum stated Scott Easley had been doing a wonderful job since taking on the position of Director at the Huntington/ Cabell/ Wayne Animal Control Shelter.

Robert L. Bailey, Commissioner, moved to approve allocation of $20,000.00 from the Dog Fund to the Huntington/ Cabell/ Wayne Animal Shelter. Nancy Cartmill, Commissioner, seconded the motion and the vote was unanimous.

#738  
MEMO, CABELL COUNTY COMMISSION  
RE: “P” CARD APPLICATIONS FOR COORDINATORS  
BETH THOMPSON  
TERESA POWELL  

Robert L. Bailey, Commissioner, moved to approve the application for P-Cards for Beth Thompson and Teresa Powell. Nancy Cartmill, Commissioner, seconded the motion and the vote was unanimous.

#739  
LETTER, JEFFREY HOOD, CIRCUIT CLERK  
RE: EMPLOYMENT  
JENNIFER SHIVELY - FULL-TIME DEPUTY CLERK
Robert L. Bailey, Commissioner, moved to approve the employment of Jennifer Shively as a full time Deputy Clerk in the Cabell County Circuit Clerk’s Office, effective July 14, 2015. Nancy Cartmill, Commissioner, seconded the motion and the vote was unanimous.

PLACE ON RECORD

Robert L. Bailey, Commissioner, moved to approve placing on record minutes from the May 20, 2015, Culloden Public Service District regular Board meeting; minutes from the May 11, 2015, Pea Ridge Public Service District, regular Board meeting; minutes from the June 4, 2015, Pea Ridge Public Service District, special Board meeting; Other Documentation to be Recorded: May 20, 2015, Pea Ridge Public Service District Manager’s Report; April 2015, Pea Ridge Public Service District Field Report; Tax Certificate Request Letter- Sara May, 1813 Jefferson Avenue, Huntington, WV 25704; WV CoRP- Renewal Paperwork, 1. WV CoRP Cover Sheet to Member Agreement, 2. Uninsured Motorists/ Underinsured Motorist Coverage Offer, 3. WV CoRP Invoices for the 2015-2016 coverage team. Nancy Cartmill, Commissioner, seconded the motion and the vote was unanimous.

COMMISSIONER’S REPRESENTATION REPORTS

Robert L. Bailey, Commissioner, asked Tim Keaton, Grant Coordinator to explain the grant documentation he had shown him earlier in the week.

Tim Keaton, Grant Coordinator, explained the second phase of the Courthouse Security Grant had been approved for $77,000.

Commissioner Bailey commended Mr. Keaton on a job well done.

Chris Tatum, County Manager, stated the manufacturer’s warranty on the roof was 15 years and the guarantee from the contractor himself was 20 years. Mr. Tatum stated there was a question about the removal of some concrete around the lip of the building, but he did not think it would cause a shift in price. Mr. Tatum stated, pending that item being resolved, it was his recommendation the Commission award the bid to Par Roofing.

Nancy Cartmill, Commissioner, moved to approve awarding the bid for roof replacement on the building located at 641 Fourth Avenue to Par Roofing. Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous.

Nancy Cartmill, Commissioner, stated she had previously had the opportunity to speak to the Legislature about issues regarding county funding, and the upcoming sessions would provide that opportunity to the Assessor and the Sheriff. Commissioner Cartmill said the issue would be how property taxes were calculated and why they varied between counties.
Charles Woolcock, Chairman of the Pea Ridge Public Service District, stated the new sewer plant in Greenbottom should be started up by September or October of this year. Mr. Woolcock stated the contractors had done an excellent job, and had even worked through inclement weather to complete the project.

William Watson, County Attorney, stated this would be County Manager Chris Tatum’s last meeting before he moved on to his new position as Mayor of Barboursville. Mr. Watson stated Mr. Tatum would be missed and wished him luck in his new career.

Chris Tatum stated he appreciated the opportunity to work for the County and was thankful for the continued support he had received from the Commissioners.

Nancy Cartmill, Commissioner, stated the Commission would be having a farewell party on June 30, 2015, at 2p.m., in the Commission Chambers. Commissioner Cartmill stated Mr. Tatum’s swearing in as Mayor of Barboursville would take place the evening of the 30th at the Nancy Cartmill Gardens in Barboursville.

Tony Martin, President of the Cabell County Planning Commission, stated the next meeting of the Planning Commission would be held in October, and they would like to have all of the Commissioners in attendance if possible. Mr. Martin stated he would inform the Commission when a definite date had been set.

Anne Yon, President, adjourned the meeting of the Cabell County Commission at 10:40 a.m., until the next regularly scheduled meeting.

PRESIDENT, COUNTY COMMISSION

KSC:ksf