COMMISSION MEETING
THURSDAY, MARCH 26, 2015

PRESENT: ANNE YON, PRESIDENT
ROBERT L. BAILEY, COMMISSIONER
NANCY CARTMILL, COMMISSIONER
WILLIAM WATSON, COUNTY ATTORNEY
CHRIS TATUM, COUNTY MANAGER
RHONDA MONTANEZ, PURCHASING ASSISTANT

Anne Yon, President, called the meeting of the Cabell County Commission to order at 10:00 a.m.

APPROVE:

Nancy Cartmill, Commissioner, moved to approve the agenda as presented. Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous.

Robert L. Bailey, Commissioner, moved to approve purchase orders #15-64024 through #15-64239 and pay jackets. Nancy Cartmill, Commissioner, seconded the motion and the vote was unanimous.

Nancy Cartmill, Commissioner, moved to approve the minutes from the February 12, 2015, regular Commission meeting; minutes from the February 26, 2015, regular Commission meeting; erroneous assessments; land consolidations; split tickets; and probate documentation. Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous.

Robert L. Bailey, Commissioner, moved to approve ACH Weekly Claims Experience/Administration Cost- EBSO and handwritten checks to Guardian and Mutual of Omaha, not to exceed $100,000.00. Nancy Cartmill, Commissioner, seconded the motion and the vote was unanimous.

#643 ESTATE OF CHAD MICHAEL SMITH

RE: PETITION TO REMOVE AND REPLACE EXECUTOR

Chris Tatum, County Manager, stated a letter had been received from J. Roger Smith requesting the item be removed from the agenda. Mr. Tatum stated the letter indicated the parties involved were trying to resolve the issue before bringing it before the Commission.

Robert L. Bailey, Commissioner, moved to remove the item regarding the Estate of Chad Michael Smith from the agenda. Nancy Cartmill, Commissioner, seconded the motion and the vote was unanimous.
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#644 ESTATE OF FRANK L. BROCE  
RE: ORDER- W. STEPHEN FLESHER, FIDUCIARY COMMISSIONER  

William Watson, County Attorney, explained a transfer of an asset had been discovered and the Estate of Frank L. Broce would need to be reopened so that the matter could be taken care.  

Nancy Cartmill, Commissioner, moved to approve reopening the Estate of Frank L. Broce. Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous.  

#645 RESOLUTION, CABELL COUNTY COMMISSION  
RE: RECLASSIFICATION  
BRETT WELLMAN- PART TIME TRAINING COORDINATOR  
JENNIFER CRUMP- FULL TIME EMT  

Robert L. Bailey, Commissioner, moved to approve the reclassification of Brett Wellman as a part time training coordinator, retroactive to March 1, 2015, at a rate of pay of $23.5758 per hour; Jennifer Crump as a full time EMT, effective March 27, 2015, at a rate of pay of $14.9548 per hour. Nancy Cartmill, Commissioner, seconded the motion and the vote was unanimous.  

#646 LETTER, COURT SECURITY BID DOCUMENTS  

Tim Keaton, Grant Coordinator, explained approval would authorize the signing of a letter to Electronic Specialty Company, informing them that they did not win the bid for security system upgrades.  

Nancy Cartmill, Commissioner, moved to approve the letter to Electronic Specialty Company. Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous.  

#647 LETTER, RESOLUTION, GRANT APPLICATION  
RE: FY 2015 COURT SECURITY FUND GRANTS- $87,976.00  

Robert L. Bailey, Commissioner, moved to approve the Grant Application for FY 2015 Court Security Grant Funds. Nancy Cartmill, Commissioner, seconded the motion and the vote was unanimous. Exhibit (A)
LETTER, RESOLUTION AND GRANT CONTRACT

RE: FY 2015 COMMUNITY PARTICIPATION GRANT CONTRACT
ONA ATHLETIC ASSOCIATION
PROJECT NUMBER: 15LEDA0028- $1,000.00

Tim Keaton, Grant Coordinator, explained the funds would be used by the Ona Athletic Association to place siding and a new roof on the tractor/mower building and possibly replace three toilets in the boys and girls restrooms.

Nancy Cartmill, Commissioner, moved to approve the Grant Contract for the Ona Athletic Association. Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous. Exhibit (B)

RESOLUTION, CABELL COUNTY COMMISSION

RE: ADVERTISEMENT FOR BIDS- MAINTENANCE VEHICLE TRUCK FOR CCEMS

Robert L. Bailey, Commissioner, moved to approve the advertisement of bids for a maintenance vehicle truck for CCEMS. Nancy Cartmill, Commissioner, seconded the motion and the vote was unanimous. Exhibit (C)

LETTER, CABELL COUNTY COMMISSION

RE: HOME LAND SECURITY GRANT AWARD

Nancy Cartmill, Commissioner, moved to approve the letter regarding the Homeland Security Grant. Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous.

APPROVAL OF 2015-2016 CABELL COUNTY GENERAL FUND AND COAL SEVERANCE FUND LEVY ESTIMATE (BUDGET)

Chris Tatum, County Manager, explained after meeting with the elected officials there would be no major changes in the budget. Mr. Tatum stated the increases in the individual budgets were primarily due to the state mandated pay increases and also increases in longevity.
Mr. Tatum stated money had been placed back into the Commission’s line item for future use. Mr. Tatum explained there were a couple undetermined costs that the Commission would need to put those funds toward. Mr. Tatum explained one of the issues would be necessary upgrades to the telephone system at the 911 center; which had an estimated cost of at least $750,000. Mr. Tatum stated if the 911 Center was unable to pay the cost, it would become the responsibility of the Commission. Mr. Tatum stated the next issue would be the liability insurance for elected officials. Mr. Tatum stated if the cost came back higher than what was anticipated, money would have to be added for that as well.

Mr. Tatum stated the total amount of the County Budget was $21,967,141.00, and the Coal Severance Budget totaled $160,000.00.

Nancy Cartmill, Commissioner, moved to approve the 2015-2016 Cabell County General Fund and Coal Severance Levy Estimate. Robert L Bailey, Commissioner, seconded the motion and the vote was unanimous. Exhibit (D)

#652 PROCLAMATION- CABELL COUNTY COMMISSION

RE: PUBLIC HEALTH WEEK- APRIL 6, 2015

Nancy Cartmill, Commissioner, approved the proclamation naming the week of April 6, 2015, Public Health Week in Cabell County. Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous. Exhibit (E)

#653 AGREEMENT, CABELL COUNTY COMMISSION

RE: USE OF COURTHOUSE GROUNDS PERMIT- EASTER EGG HUNT- FIRST CONGRESSIONAL UNITED CHURCH OF CHRIST- APRIL 5, 2015

Nancy Cartmill, Commissioner, moved to approve the use of Courthouse Grounds Permit for the First Congressional United Church of Christ Easter Egg Hunt, April 5, 2015. Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous.

#654 AGREEMENT, CABELL COUNTY COMMISSION

RE: USE OF COURTHOUSE GROUNDS PERMIT- EASTER EGG HUNT-KINDRED COMMUNICATIONS APRIL 5, 2015

Chris Tatum, County Manager, stated Kindred Communications would actually hold their Easter egg hunt on April 4, 2015, so as not to conflict with the egg hunt scheduled for April 5, 2015.
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Nancy Cartmill, Commissioner, moved to approve the use of Courthouse Grounds Permit for Kindred Communications Easter Egg Hunt, April 4, 2015. Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous.

#655 CABELL COUNTY COMMISSION ANNUAL MEMORANDUM OF AGREEMENT

RE: WVU COOPERATIVE EXTENSION SERVICE-BEGNING JULY 1, 2015

Nancy Cartmill, Commissioner, moved to approve the memorandum of agreement between the Cabell County Commission and the WVU Cooperative Extension Service. Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous.

#656 DISCUSSION/ APPROVAL- TRI STATE AIRPORT FUNDING

Chris Tatum, County Manager, stated the Tri State Airport had submitted a request for funding in the amount of $25,000.00. Mr. Tatum stated the airport had already broken ground on the project to upgrade the infrastructure, but were at a standstill due to unanticipated costs.

Nancy Cartmill, Commissioner, moved to approve additional funding for the Tri State Airport in the amount of $25,000.00. Anne Yon, President, seconded the motion and the vote was unanimous.

#657 SPECIAL FUNDS BUDGET REVISION- CCEMS

Robert L. Bailey, Commissioner, moved to approve CCEMS Special Funds Budget Revision. Nancy Cartmill, Commissioner, seconded the motion and the vote was unanimous. Exhibit (F)

#658 RESOLUTION, CABELL COUNTY COMMISSION-COUNTY BUDGET REVISION #12

Nancy Cartmill, Commissioner, moved to approve County Budget Revision #12. Robert L Bailey, Commissioner, seconded the motion and the vote was unanimous. Exhibit (G)
PLACE ON RECORD

Nancy Cartmill, Commissioner, moved to approve placing on record minutes from the February 10, 2015, Culloden Public Service District, special meeting; and the February 18, 2015, Culloden Public Service District, regular meeting. Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous.

COMMISSIONER’S REPRESENTATION REPORTS

Commissioner Bailey stated the Commission had been informed the Governor had signed a bill that would add an additional family law judge to the courthouse. Commissioner Bailey stated the Commission would have to find a place to house the new judge’s chambers.

Nancy Cartmill, Commissioner, stated the new judge would have to be elected and would not take office until 2017; which would give the Commission time to figure things out.

GOOD AND WELFARE CABELL COUNTY

Michael Chirico, Senator Evan Jenkins office, extended an invitation to the Commission to attend an office open house that would be held on Monday, March 30, 2015, in Suite 314, at the Federal Courthouse.

William Watson, County Attorney, stated he had received a report from Steve Flesher outlining the status of the Estates he was currently handling. Mr. Watson stated the Commission should be receiving a similar report from Greg Howard shortly.

Anne Yon, Commissioner, adjourned the meeting of the Cabell County Commission at 10:55 a.m., until the next regularly scheduled Commission meeting.

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PRESIDENT, COUNTY COMMISSION

KSC:ksf