

**COMMISSION MEETING  
THURSDAY, FEBRUARY 26, 2015**

**PRESENT:** ANNE YON, PRESIDENT  
ROBERT L. BAILEY, COMMISSIONER  
NANCY CARTMILL, COMMISSIONER  
WILLIAM WATSON, COUNTY ATTORNEY  
CHRIS TATUM, COUNTY MANAGER

**ABSENT:** RHONDA MONTANEZ, PURCHASING ASSISTANT

Anne Yon, Commissioner, called the meeting of the Cabell County Commission to order at 10:00 a.m.

**APPROVE:**

Nancy Cartmill, Commissioner, **moved to approve the agenda as presented.** Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous.

Robert L. Bailey, Commissioner, **moved to approve purchase orders #15-63467 through #15-63724 and pay jackets.** Nancy Cartmill, Commissioner, seconded the motion and the vote was unanimous.

Nancy Cartmill, Commissioner, **moved to approve erroneous assessments; land consolidations; splits tickets; and probate documentation.** Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous.

Robert L. Bailey, Commissioner, **moved to approve ACH Drafts; weekly claims experience/Administration cost invoices for EBSO and handwritten checks to Guardian and Mutual of Omaha, not to exceed \$100,000.00, from the Cabell County Medical Insurance Fund.** Nancy Cartmill, Commissioner, seconded the motion and the vote was unanimous.

**“OPEN BIDS”- COURTHOUSE SECURITY GRANT**

Chris Tatum, County Manager, stated two bids had been received for Courthouse Security System upgrades, and were as follows:

<b>TRISURE</b>	<b>RALEIGH, NC</b>	<b>\$338,061.06</b>
<b>ELECTRONIC SPECIALTY COMPANY</b>	<b>DUNBAR, WV</b>	<b>\$302,148.00</b>

Anne Yon, President, stated the Commission would take the bids under advisement and return with a decision at a subsequent meeting.

Nancy Cartmill, President, **moved to approve taking the bids under advisement.** Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous.

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William Watson, County Attorney, explained the next three items dealt with similar issues, and asked that Ryan Turner, Esquire, address them all together.

**#626                                    APPEARING, RYAN TURNER, ESQUIRE**

**RE: ESTATE OF ELLIOT W. COOK  
MOTION/ ORDER, CLOSE ESTATE AS INSOLVENT**

Ryan Turner, Attorney for the Cabell County Sheriff, appeared before the Commission to request the Estates of Elliot W. Cook, Joseph E. Martin, and Paul David Moore be closed as insolvent. Mr. Turner explained the Sheriff had been appointed to each of the estates, but none of them had sufficient funds to pay off all outstanding claims. Mr. Turner requested that the Commission allow the debts of the estates to be paid according to state code, and allow them to then be closed as insolvent.

Nancy Cartmill, Commissioner, **moved to approve closing the Estate of Elliot W. Cook as insolvent.** Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous.

**#627                                    APPEARING RYAN TURNER, ESQUIRE**

**RE: ESTATE OF JOSEPH E. MARTIN  
MOTIN/ ORDER, CLOSE ESTATE AS INSOLVENT**

Nancy Cartmill, Commissioner, **moved to approve closing the Estate of Joseph E. Martin as insolvent.** Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous.

**#628                                    APPEARING, RYAN TURNER, ESQUIRE**

**RE: ESTATE OF PAUL DAVID MOORE  
MOTION/ ORDER, CLOSE ESTATE AS INSOLVENT**

Nancy Cartmill, Commissioner, **moved to approve closing the Estate of Paul David Moore as insolvent.** Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous.

**#629                                    LETTER, RESOLUTION AND GRANT CONTRACT, CABELL  
COUNTY COMMISSION**

**RE: FY 2015 COMMUNITY PARTICIPATION GRANT  
CONTRACT  
LILLY'S PLACE- COMPUTERS AND EQUIPMENT  
PROJECT NUMBER: 15LEDA0027**

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Chris Tatum, County Manager, explained the funds would be used by Lilly's Place to purchase computers and equipment needed for their organization.

Robert L. Bailey, Commissioner, **moved to approve the grant contract for Lilly's Place.**  
Nancy Cartmill, Commissioner, seconded the motion and the vote was unanimous. **Exhibit (A)**

**#630 LETTER, RESOLUTION- CABELL COUNTY COMMISSION  
  
RE: FY 2015- VICTIM ASSISTANCE GRANT APPLICATION-  
\$77,383.00**

Tim Keaton, Grant Coordinator, explained the funds would be used by the Cabell County Prosecuting Attorney's Office to provide the salaries of three full time victim's advocates.

Nancy Cartmill, Commissioner, **moved to approve the Victim Assistance Grant Application.**  
Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous. **Exhibit (B)**

**#631 APPEARING, GORDON MERRY III  
  
RE: POLICY AND PROCEDURES, CABELL COUNTY EMS**

Robert L. Bailey, Commissioner, **moved to accept the policy and procedures manual for Cabell County EMS.** Nancy Cartmill, Commissioner, seconded the motion and the vote was unanimous.

**#632 RESOLUTION, CABELL COUNTY COMMISSION  
  
RE: EMPLOYMENT  
JOAN JENKINS- TEMPORARY TELECOMMUNICATOR  
COREY CLARK- TEMPORARY TELECOMMUNICATOR  
AMBERLY FARMER- TEMPORARY  
TELECOMMUNICATOR**

Robert L. Bailey, Commissioner, **moved to approve the employment of Joan Jenkins as a temporary telecommunicator, effective March 16, 2015, at a rate of pay of \$12.07 per hour; Corey Clark as a temporary telecommunicator, effective March 16, 2015, at a rate of pay of \$12.07 per hour; Amberley Farmer as a temporary telecommunicator, effective March 16, 2015, at a rate of pay of \$12.07 per hour.** Nancy Cartmill, Commissioner, seconded the motion and the vote was unanimous.

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**#633**

**RESOLUTION, CABELL COUNTY COMMISSION**

**RE: APPOINTMENT OF FIDUCIARY COMMISSIONER**

Nancy Cartmill, President, stated she felt this item should be tabled until the Commission had an opportunity to view the findings of Karen Cole, County Clerk, Richard Hurley, Probate Supervisor, and William Watson, County Attorney. Commissioner Cartmill stated the Commission had made a conscious decision to reduce the number of Fiduciary Commissioners from four to two, and would like to see the committee's report before making a decision. Commissioner Cartmill stated she would also like to further explore the option of hiring a Fiduciary Supervisor, and was interested to see what the counties already using this system had reported to the committee.

William Watson, County Attorney, stated it was imperative that whomever the Commission chose had a willingness to do the job; a working knowledge of the statutes regarding probate and wills; and an administrative staff that is able to do the work as well.

Anne Yon, President, stated she was also interested in seeing the report from the committee, but would like to make sure the workload could be maintained in the meantime.

Commissioner Cartmill stated she had received fewer phone calls since the Commission had chosen to reduce the number of Fiduciary Commissioners, and didn't feel there was a need to increase the number at this time. Commissioner Cartmill stated the Commission would have a better idea of which direction to go in once the report had been received.

Robert L. Bailey, Commissioner, stated he would be fine with tabling the item as long as the report could be received and a decision could be made within the next two meetings.

Nancy Cartmill, Commissioner, **moved to table the item and return with a decision within two Commission meetings.** Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous.

**PLACE ON RECORD**

Nancy Cartmill, Commissioner, **moved to place on record minutes from the Pea Ridge Public Service District, regular board meeting, December 8, 2014; minutes from the Culloden Public Service District, regular board meeting, January 14, 2015; minutes from the Culloden Public Service District, regular board meeting, January 21, 2015; additional documentation to be recorded: Pea Ridge Public Service District, Field Report, November 2014; Pea Ridge Public Service District, Managers Report, December 2014.** Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous.

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**COMMISSIONER'S REPRESENTATION REPORT**

Nancy Cartmill, Commissioner, explained several bills that were being introduced in Charleston would have a very negative effect would at the county level. Commissioner Cartmill stated there was also a bill that would have a severe impact on the 911 Center, by significantly reducing the wireless revenue received by the center.

Mike Davis, Director CCERC, stated the centers only had two revenue streams, and with the constant decline of landline service, the center could simply not handle another hit.

Chris Tatum, County Manager, stated he had met with Marshall University's President about collecting funds from students for wireless usage. Mr. Tatum stated this could potentially provide an additional revenue stream for the center.

Mr. Tatum stated the Tri State Airport had sent a letter requesting additional funding to help them complete the expansion project, as they were approximately \$180,000.00 short of the total needed.

Nancy Cartmill, Commissioner, stated the County had economic development funds available to help assist in the project. Commissioner Cartmill stated the expansion could prove to be a good economic development tool, but the infrastructure must be completed.

Robert L. Bailey, Commissioner, stated he was in support of helping the airport, but didn't feel the County should be responsible for shouldering the entire burden. Commissioner Bailey asked Mr. Tatum if he could obtain a list showing the amounts contributed by other entities as well.

Chris Tatum, County Manager, stated the liability insurance representatives had not been able to attend the previous Commission meeting due to inclement weather, but would be sending information for the Commissioners to review.

Mr. Tatum stated he would like the Commissioners to look over their schedules so dates could be established for the budget hearings. Mr. Tatum stated all elected officials were currently in the process of preparing budget documentation.

Anne Yon, President, adjourned the meeting of the Cabell County Commission at 10:52 a.m., until the next regularly scheduled Commission meeting.

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**PRESIDENT, COUNTY COMMISSION**