COMMISSION MEETING  
THURSDAY, DECEMBER 10, 2015

PRESENT:  
ANNE YON, PRESIDENT  
ROBERT L. BAILEY, COMMISSIONER  
NANCY CARTMILL, COMMISSIONER  
WILLIAM WATSON, COUNTY ATTORNEY  
BETH THOMPSON, COUNTY MANAGER

Anne Yon, President, called the meeting of the Cabell County Commission to order at 10:00 a.m.

Anne Yon, President, stated the agenda would need to be amended to include a letter from Cabell County Emergency Medical Services. President Yon stated the item would be placed at the end of the agenda as item #898.

Nancy Cartmill, Commissioner, stated she would like to add this was an emergency item.

Nancy Cartmill, Commissioner, moved to approve the agenda as amended. Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous.

Robert L. Bailey, Commissioner, moved to approve purchase orders #16-68978 through #16-69252 and pay jackets; erroneous assessments; land consolidations; split tickets; probate documentation. Nancy Cartmill, Commissioner, seconded the motion and the vote was unanimous.

Nancy Cartmill, Commissioner, moved to approve the minutes from the November 12, 2015, regular Commission meeting; minutes from the November 24, 2015, regular Commission meeting. Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous.

Nancy Cartmill, Commissioner, moved to approve ACH Drafts: EBSO Weekly Claims Experience/Administration Cost Invoices. Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous.

CITIZENS REGISTERED TO SPEAK

Steve Stewart, AEP, appeared before the Commission to give an update on the transmission project, and also the mobile alert program offered by Appalachian Power.

Cathy Kunkel and Karan Ireland, members of Advocates For a Safe Water System, appeared before the Commission to discuss the mission of their organization. Ms. Kunkel explained the group had been formed in response to the 2014 chemical leak into the Elk River, which had contaminated the drinking water for 30,000. Ms. Kunkel stated the mission of the group was to ensure a safe water supply for all people impacted by the crisis.

Karan Ireland stated the ultimate goal of the group was to be able to offer a locally owned, public water system that would replace West Virginia American Water.
Robert L. Bailey, Commissioner, asked Ms. Kunkel and Ms. Ireland what they hoped to receive from the Cabell County Commission.

Ms. Ireland stated they wanted to introduce the organization and their mission; and possibly return at a later date to request support from the Commission.

#881 HEARING, REMOVAL OF PERSONAL REPRESENTATIVE
RE: ESTATE OF ETHEL ELIZABETH JONES

William Watson, County Attorney, stated he felt the Personal Representative of the Estate of Ethel Elizabeth Jones should attempt to sell the home; but if no further progress had been made within a reasonable amount of time, then the parties could return to the Commission for further action.

#882 HEARING, REMOVE EXECUTOR, NANCY ROWDEN
RE: ESTATE OF NANCY B. CRAIG

William Watson, County Attorney, stated his recommendation would be to refer the matter to Fiduciary Commissioner, Steve Flesher.

Michael Bailey, Attorney, stated after speaking with Attorney Nancie Courrigan, it appeared a formal order referring the matter back to Fiduciary Steve Flesher had already been done. Mr. Bailey stated he was hopeful the parties involved would be able to resolve the issue before a hearing would need to take place.

#883 RESOLUTION, WORKSITE PROVIDER AGREEMENT
RE: HUMAN RESOURCE DEVELOPMENT FOUNDATION, INC. (HRDF) WORKFORCE INNOVATION AND OPPORTUNITY ACT (WIOA)

Robert L. Bailey, Commissioner, moved to approve the Worksite Provider Agreement with The Human Resource Development Commission (HRDF). Nancy Cartmill, Commissioner, seconded the motion and the vote was unanimous. Exhibit (A)
COMMISSION MEETING
THURSDAY, DECEMBER 10, 2015
PAGE THREE

RESOLUTION, CABELL COUNTY COMMISSION

RE: EMPLOYMENT
CARA MARIE BAYS- PER DIEM EMT
RYAN FRANKLIN CHAMBERS- PER DIEM EMT
JESSICA ANNE COWLES- PER DIEM EMT
JON ANGELO SIRIANNI- PER DIEM EMT
ANDREW JAMES WESTWOOD- PER DIEM EMT
MICHIELE DAWN WHITE- FULL-TIME PARAMEDIC

RECLASSIFICATION
JAMES LOVE- PARAMEDIC
JOHN WESLEY MUSIC- PARAMEDIC

Nancy Cartmill, Commissioner, moved to approve the employment of Cara Marie Bays as a per diem EMT, effective December 11, 2015, at a rate of pay of $9.4216 per hour; Ryan Franklin Chambers as a per diem EMT, effective December 11, 2015, at a rate of pay of $9.4216 per hour; Jessica Anne Cowles as a per diem EMT, effective December 11, 2015, at a rate of pay of $9.4216 per hour; Jon Angelo Siranni as a per diem EMT, effective December 11, 2015, at a rate of pay of $9.4216 per hour; Andrew James Westwood as a per diem EMT, effective December 11, 2015, at a rate of pay of $9.4216 per hour; Michele Dawn White as a full time Paramedic, effective December 11, 2015, at a rate of pay of $12.5317 per hour; the reclassification of James Love as a full time Paramedic, effective December 11, 2015, at a rate of pay of $12.5317 per hour; John Wesley Music as a full time Paramedic effective November 27, 2015, at a rate of pay $12.6817 per hour. Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous.

RESOLUTION, CABELL COUNTY COMMISSION

RE: ESTABLISHMENT OF REGULAR MEETING DAYS
JANUARY 1, 2016 THROUGH JUNE 30, 2016

Commissioner, moved to approve the establishment of regular meeting days January 1, 2016, through June 30, 2016, for the Cabell County Commission. Commissioner, seconded the motion and the vote was unanimous. Exhibit (B)

RESOLUTION, CABELL COUNTY COMMISSION

RE: ESTABLISHMENT OF LEGAL HOLIDAYS 2016
Robert L. Bailey, Commissioner, moved to approve the establishment of Legal Holidays for 2016 for Cabell County. Nancy Cartmill, Commissioner, seconded the motion and the vote was unanimous. Exhibit (C)

#887 DISCUSSION/ACTION, CABELL COUNTY COMMISSION
RE: HOLIDAY HOURS

Robert L. Bailey, Commissioner, moved to approve the proposed holiday schedule. Nancy Cartmill, Commissioner, seconded the motion and the vote was unanimous.

#888 APPLICATION, RESOLUTION FOR WV HOMELAND SECURITY GRANT PROGRAM
2015 SUB-GRA NT APPLICATION- $146,000.00

Nancy Cartmill, Commissioner, moved to approve the grant application for the 2015 West Virginia Homeland Security Grant Program. Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous. Exhibit (D)

#889 LETTER, SEAN HAMMERS, PROSECUTING ATTORNEY
RE: EMPLOYMENT, SARAH VAN HORN- CONTRACT EMPLOYEE

Robert L. Bailey, Commissioner, moved to approve the contractual employment of Sarah Van Horn as a temporary secretary in the prosecuting attorney’s office, at a rate of pay of $10.00 per hour. Nancy Cartmill, Commissioner, seconded the motion and the vote was unanimous.

#890 RESOLUTION, IN THE MATTER OF THE NOMINATION AS A MEMBER OF THE CABELL/WAYNE LOCAL EMERGENCY PLANNING COMMITTEE
RE: CHRISTOPHER CRUMP- CABELL HUNTINGTON HOSPITAL
JODI JOHNSON- CABELL COUNTY HEALTH DEPARTMENT

Nancy Cartmill, Commissioner, moved to approve the nomination of appointment of Christopher Crump and Jodi Johnson to the Cabell/Wayne Local Emergency Planning
Committee. Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous.

COMMISSION MEETING
THURSDAY, DECEMBER 10, 2015
PAGE FIVE

Nancy Cartmill, Commissioner, moved to approve the nomination of appointment of Christopher Crump and Jodi Johnson to the Cabell/Wayne Local Emergency Planning Committee. Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous.

#891  RESOLUTION, CABELL COUNTY COMMISSION

RE: APPOINTMENT
   CABELL HUNTINGTON CONVENTION & VISITORS BOARD
   CANDRA CANTERE
   SHELLEY RICE

Robert L. Bailey, Commissioner, moved to approve the appointment of Candra Cantere and Shelley Rice to the Cabell Huntington Convention & Visitors Board, for terms beginning December 11, 2015, and ending December 26, 2018. Nancy Cartmill, Commissioner, seconded the motion and the vote was unanimous. Exhibit (F)

#892  RESOLUTION, CABELL COUNTY COMMISSION

RE: RECLASSIFICATION
   MARIAH GOODRICH- FULL-TIME TELECOMMUNICATOR

Robert L. Bailey, Commissioner, moved to approve the reclassification of Mariah Goodrich as a full time Telecommunicator, retroactive to December 1, 2015, at a rate of pay of $12.07 per hour. Nancy Cartmill, Commissioner, seconded the motion and the vote was unanimous.

#893  SPECIAL FUNDS BUDGET REVISION
   CCERC (911) #1

Nancy Cartmill, Commissioner, moved to approve Special Funds Budget Revision CCERC (911) #1. Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous. Exhibit (G)

#894  APPROVAL OF ADDITIONAL SENIOR LEVY FUNDING REQUEST FY 2015/2016

RE: VETERANS HONOR GUARD, AMERICAN LEGION POST 16
Robert L. Bailey, Commissioner, moved to approve the allocation of FY 2014/2016 Senior Levy funds to the Veterans Honor Guard, American Legion Post 16. Nancy Cartmill, Commissioner, seconded the motion and the vote was unanimous.

#895 APPROVAL OF ADDITIONAL SENIOR LEVY FUNDING REQUEST FY 2015/2016

RE: GOODWILL INDUSTRIES- HIRE ATTIRE

Nancy Cartmill, Commissioner, moved to approve the allocation of FY 2014/2015 Senior Levy funds to Goodwill Industries- Hire Attire. Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous.

#896 APPROVAL F/Y 2014-2015 REQUEST FOR PROPOSAL FOR AUDIT REVIEW SERVICES

Nancy Cartmill, Commissioner, moved to approve the FY 2014-2015 Request for Proposal for Audit Review Services. Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous.

#897 DISCUSSION/ACTION, CABELL COUNTY COMMISSION

HOLIDAY TURKEYS FOR EMPLOYEES

Robert L. Bailey, Commissioner, moved to approve providing holiday turkeys to Cabell County employees. Nancy Cartmill, Commissioner, seconded the motion and the vote was unanimous.

#898 LETTER, CABELL COUNTY EMERGENCY MEDICAL SERVICES

RE: TRANSFER OF FUNDS FROM AMBULANCE TO CIVL DEFENSE

Nancy Cartmill, Commissioner, moved to approve the transfer of funds from Ambulance Fund to Civil Defense Fund. Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous.
PLACE ON RECORD

Nancy Cartmill, Commissioner, moved to approve placing on record minutes from the January 13, 2015, Salt Rock Public Service District, regular meeting; minutes from the February 9, 2015, Salt Rock Public Service District, regular meeting; minutes from the March 9, 2015, Salt Rock Public Service District, regular meeting; minutes from the April 14, 2015, Salt Rock Public Service District, regular meeting; minutes from the May 5, 2015, Salt Rock Public Service District, regular meeting; minutes from the June 9, 2015, Salt Rock Public Service District, regular meeting; minutes from the July 7, 2015, Salt Rock Public Service District, regular meeting; minutes from the August 3, 2015, Salt Rock Public Service District, regular meeting; minutes from the September 1, 2015, Salt Rock Public Service District, regular meeting; minutes from the October 13, 2015, Salt Rock Public Service District, regular meeting; minutes from the October 12, 2015, Pea Ridge Public Service District, regular meeting; Other Documentation to be Recorded: October 2015, Pea Ridge Public Service District Manager’s Report; September 2015, Pea Ridge Public Service District Field Report; Pea Ridge Public Service District Balance Sheet- Period 4, Year Ending 2016; Pea Ridge Public Service District Income Statement- Period 4, Year Ending 2016. Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous.

GOOD AND WELFARE CABELL COUNTY

Mike Davis, Director CCERC, stated, on behalf of his employees, he would like to thank the Commission for providing holiday turkeys.

Anne Yon, President, adjourned the meeting of the Cabell County Commission, at 11:06 a.m., until the next regularly scheduled meeting.