

**COMMISSION MEETING
THURSDAY, SEPTEMBER 11, 2014**

PRESENT: **NANCY CARTMILL, PRESIDENT**
 ROBERT L. BAILEY, COMMISSIONER
 ANNE YON, COMMISSIONER
 WILLIAM WATSON, COUNTY ATTORNEY
 CHRIS TATUM, COUNTY MANAGER
 RHONDA MONTANEZ, PURCHASING ASSISTANT

Nancy Cartmill, President, called the meeting of the Cabell County Commission to order at 10:00 a.m.

APPROVE:

Chris Tatum, County Manager, explained the agenda would need to be amended to include two additional items. Mr. Tatum explained the first item, #530, would be a request from the City of Huntington, for a letter of support in their attempt to obtain a Brownfield grant. Mr. Tatum stated the second item, #531, would be an executive session to discuss a legal matter.

Robert L. Bailey, Commissioner, **moved to approve the agenda as amended.** Anne Yon, Commissioner, seconded the motion and the vote was unanimous.

Anne Yon, Commissioner, **moved to approve purchase orders #15-60191 through #15-60434 and pay jackets.** Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous.

Robert L. Bailey, Commissioner, **moved to approve the minutes from the August 28, 2014, regular Commission meeting; erroneous assessments, land consolidations, split tickets; and probate documentation.** Anne Yon, Commissioner, seconded the motion and the vote was unanimous.

Anne Yon, Commissioner, **moved to approve handwritten checks to Highmark West Virginia, not to exceed \$100,000.00, from the Cabell County Medical Insurance Fund.** Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous.

CITIZENS REGISTERED TO SPEAK

Mike Carlson and Josh Schrieber appeared before the Commission to request support for the HOG Harley Rally, scheduled to be held June 8-12, 2015 at Harris Riverfront Park. Mr. Carlson stated 1,000 - 2,000 bikers were expected to attend the Rally. Mr. Carlson stated the group was requesting an allocation of \$10,000.00 from the Commission, as they were hoping to obtain country music star Trace Adkins for the event.

Nancy Cartmill, President, stated the Commission would take the request under advisement and instructed Mr. Carlson to follow up with Chris Tatum, County Manager.

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Sam Stowasser, Director Cabell County Alternative Sentencing, stated at the last Commission meeting he had asked the Commission for a salary increase for all Alternative Sentencing officers. Mr. Stowasser stated that he had been instructed by Commissioner Robert L. Bailey to submit a letter, so that the item could be placed on the agenda. Mr. Stowasser stated he had sent in the letter as requested, but the issue had not been placed on the agenda. Mr. Stowasser said at this time he would like the Commission to consider awarding all Alternative Sentencing Officers a \$1,000.00 salary increase.

The Commissioners each stated they had not seen a letter from Mr. Stowasser.

Chris Tatum, County Manager, stated he had received the letter submitted by Mr. Stowasser, however, he had not placed the item on the agenda because he had heard information that led him to believe the Alternative Sentencing Officers would already be receiving salary increases.

Nancy Cartmill, President, explained to Mr. Stowasser that the Commission would take the request into consideration and place the item on the next agenda.

Gordon Merry, Director CCEMS, and Betty Bates, Chief Deputy Cabell County Sheriff's Department, asked if they could be placed on the agenda to request a salary increase for their employees as well.

President Cartmill stated they would each need to submit a letter, so the requests could be placed on the agenda for the Commission's consideration.

**#518 PETITION TO ADMIT PHOTOCOPY OF WILL TO PROBATE

RE: ESTATE OF JANET F. OSWALD**

Linda Kay Winchman, Attorney for the late Janet F. Oswald, appeared before the Commission requesting that a copy of her client's will be admitted to probate. Ms. Winchman stated she had inadvertently left the file containing Ms. Oswald's original will at a restaurant, and had been unable to regain possession of the original document. Ms. Winchman explained that Ms. Oswald never expressed any desire to change or destroy any portion of her original will.

William Watson, County Attorney, stated it was the main objective of the Commission to honor the wishes of the Testatrix. Mr. Watson stated since there was no reason to believe Ms. Oswald wished to make any changes to the document, it was his recommendation to allow the copy of the Will of Janet F. Oswald to be admitted to Probate.

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Robert L. Bailey, Commissioner, **moved to approve allowing a copy of the Will of Janet F. Oswald to be admitted to the Probate Department.** Anne Yon, Commissioner, seconded the motion and the vote was unanimous.

#519 MOTION FOR HEARING

**RE: REMOVAL OF PERSONAL REPRESENTATIVE-
DANNY RAY FIELDS, AND APPOINT VICKI NEWMAN,
ESTATE OF MABEL VIRGINIA FIELDS**

Vickie Newman, daughter of Mabel Virginia Fields, appeared before the Commission requesting the removal of Danny Ray Fields and the appointment of herself as Personal Representative of the Estate. Ms. Newman said she and her brother Danny were normally on good terms, but did not agree on how to handle the selling of Estate items.

William Watson, County Attorney, stated he felt the two siblings should try to work things out on their own. Mr. Watson explained the removal of a personal representative was a timely and sometimes costly process. Mr. Watson stated he felt it would be in the best interest of all parties to try to work through the issues together before taking any further action.

#520 APPEARING, GORDON MERRY, DIRECTOR CCEMS

RE: POLICY CHANGE

Anne Yon, Commissioner, **moved to approve the updated attendance and travel policies for Cabell County Emergency Medical Services.** Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous.

#521 DISCUSSION/ ACTION

**RE: CABELL COUNTY COMMISSION, LIABILITY
INSURANCE COVERAGE**

Chris Tatum, County Manager, explained the change would be to add liability insurance coverage for all Notaries used by the County.

Anne Yon, Commissioner, **moved to approve the changes to liability insurance coverage for Cabell County.** Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous.

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#522 RESOLUTION, CABELL COUNTY COMMISSION

**RE: ADVERTISEMENT FOR BIDS- REPLACEMENT AND
INSTALLATION OF SECURITY EQUIPMENT**

Tim Keaton, Grant Coordinator, explained the County had received grant funding in the amount of \$80,000.00 for upgrades to the security equipment in the courthouse. Mr. Keaton explained this would authorize advertisement for bids for the project.

Anne Yon, Commissioner, **moved to approve the advertisement of bids for replacement and installation of security equipment for the Cabell County Courthouse.** Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous. **Exhibit (A)**

#523 RESOLUTION, CABELL COUNTY COMMISSION

**RE: EMPLOYMENT
JENNIFER N. ROY- TEMPORARY FULL-TIME
TELECOMMUNICATOR
KAYLA M. HENSLEY- TEMPORARY FULL-TIME
TELECOMMUNICATOR
MATTHEW D. RIPLEY- TEMPORARY FULL-TIME
TELECOMMUNICATOR
TYLER SUMPTER- TEMPORARY FULL-TIME
TELECOMMUNICATOR**

Robert L. Bailey, Commissioner, **moved to approve the employment of Jennifer N. Roy as a temporary full time telecommunicator, effective September 15, 2014, at a rate of pay of \$12.07 per hour; Kayla M. Hensley as a temporary full time telecommunicator, effective September 15, 2014, at a rate of pay of \$12.07 per hour; Matthew D. Ripley as a full time telecommunicator, effective September 15, 2014, at a rate of pay of \$12.07 per hour; Tyler S. Sumpter as a full time telecommunicator, effective September 15, 2014, at a rate of pay of \$12.07 per hour.** Anne Yon, Commissioner, seconded the motion and the vote was unanimous.

#524 RESOLUTION, CABELL COUNTY COMMISSION

**RE: RECLASSIFICATION:
JUSTIN L. BECKET- FULL-TIME EMT INTERMEDIATE
JOHN G. PERDUE- FULL-TIME PARAMEDIC
KARA K. PERDUE- FULL-TIME EMT
RANDI M. TAWNEY- FULL-TIME EMT**

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**RE: EMPLOYMENT:
EARL JUSTIN DAVIS- PER DIEM PARAMEDIC
DWIGHT DANIEL MEADOWS- PER-DIEM PARAMEDIC
JON R. STRICK- FULL-TIME PARAMEDIC**

Anne Yon, Commissioner, **moved to approve the reclassifications of Justin L. Becket as a full time EMT Intermediate, effective September 12, 2014, at a rate of pay of \$10.3445 per hour; John G. Perdue as a full time paramedic, effective September 12, 2014, at a rate of pay of \$12.2268 per hour; Kara G. Perdue as a full time EMT, effective September 12, 2014, at a rate of pay of \$9.1168; Randi M. Tawney as a full time EMT, effective September 12, 2014, at a rate of pay of \$14.4740 per hour; the employment of Earl Justin Davis as a per diem paramedic, effective September 12, 2014, at a rate of pay of \$12.2268 per hour; Dwight Daniel Meadows as a per diem paramedic, effective September 12, 2014, at a rate of pay of \$12.2268 per hour; John R. Strick as a full time paramedic, effective September 12, 2014, at a rate of pay of \$12.2268 per hour.** Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous.

#525 RESOLUTION, CABELL COUNTY COMMISSION

**RE: IN THE MATTER OF CHANGES TO VOTING PRECINCTS
PRECINCTS 62 & 66**

Chris Tatum, County Manager, explained precincts #62 and #66, previously located at Culloden Elementary School, would temporarily be moved to the First Missionary Baptist Church, also located in Culloden.

Anne Yon, Commissioner, **moved to approve the intent to change voting precincts #62 and #66.** Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous.
Exhibit (B)

#526 GRANT APPLICATION, CABELL COUNTY COMMISSION

RE: 2014 EMPG GRANT APPLICATION- \$127,294

Anne Yon, Commissioner, **moved to approve the 2014 EMPG grant application.** Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous.

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#527 RESOLUTION, CABELL COUNTY COMMISSION

**RE: IN THE MATTER OF SETTING DATES FOR THE BOARD
OF ASSESSMENT APPEALS FOR OCTOBER, 2014**

Chris Tatum, County Manager, explained the meeting for the Cabell County Board of Assessment Appeals would be held on Thursday, October 9, 2014, at 1:00 p.m.

Robert L. Bailey, Commissioner, **moved to approve setting the date for the Board of Assessment Appeals for Thursday, October 9, 2014, at 1:00 p.m.** Anne Yon, Commissioner, seconded the motion and the vote was unanimous. **Exhibit (C)**

**#528 RESOLUTION, CABELL COUNTY COMMISSION-
COUNTY BUDGET REVISION #3**

Anne Yon, Commissioner, **moved to approve County Budget Revision #2 FY 2014/2015.** Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous. **Exhibit (D)**

**#529 RESOLUTION, CABELL COUNTY COMMISSION-
STATE BUDGET REVISION #4**

Anne Yon, Commissioner, **moved to approve State Budget Revision #4 FY 2014/2015.** Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous. **Exhibit (E)**

#530 REQUEST/ CITY OF HUNTINGTON

RE: BROWNFIELD GRANT/ LETTER OF SUPPORT

Robert L. Bailey, Commissioner, **moved to approve the letter of support for the City of Huntington.** Anne Yon, Commissioner, seconded the motion and the vote was unanimous.

#531 EXECUTIVE SESSION

Anne Yon, Commissioner, **moved to approve going into Executive Session to discuss legal issues.** Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous.

The Commission went into Executive Session at 10:27 a.m.

Nancy Cartmill, President, reconvened the meeting of the Cabell County Commission at 11:11 a.m., with no action taken.

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PLACE ON RECORD

Robert L. Bailey, Commissioner, **moved to approve placing on record minutes from the July 14, 2014, Pea Ridge Public Service District, regular board meeting; additional documentation to be recorded: Salt Rock Public Service District Financial Statement for the Fiscal Year ended June 30, 2013 and June 20, 2014.** Anne Yon, Commissioner, seconded the motion and the vote was unanimous.

COMMISSIONER'S REPRESENTATION REPORTS

Robert L. Bailey, Commissioner, stated he had received a letter from Prosecuting Attorney, Sean "Corky" Hammers, showing savings for the County in the amount \$13, 064. Commissioner Bailey stated he would like to thank Prosecuting Attorney Hammers for all of his hard work.

Nancy Cartmill, President, adjourned the meeting of the Cabell County Commission at 11:30 a.m., until the next regularly scheduled meeting.

PRESIDENT, COUNTY COMMISSION

KSC:ksf