

**COMMISSION MEETING  
THURSDAY, JULY 24, 2014**

**PRESENT:**                               **NANCY CARTMILL, PRESIDENT  
ROBERT L. BAILEY, COMMISSIONER  
ANNE YON, COMMISSIONER  
WILLIAM WATSON, COUNTY ATTORNEY  
CHRIS TATUM, COUNTY MANAGER  
RHONDA MONTANEZ, PURCHASING ASSISTANT**

Nancy Cartmill, President, called the meeting of the Cabell County Commission to order at 10:00 a.m.

**APPROVE:**

Anne Yon, Commissioner, **moved to approve the agenda as presented.** Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous.

Robert L. Bailey, Commissioner, **moved to approve purchase orders #15-59401 through #15-59609 and pay jackets; erroneous assessments, land consolidations, split tickets; and probate documentation.** Anne Yon, Commissioner, seconded the motion and the vote was unanimous.

Anne Yon, Commissioner, **moved to approve handwritten checks to Highmark West Virginia and Guardian Life Insurance Company, not to exceed \$100,000.00, from the Cabell County Medical Insurance Fund.** Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous.

**CITIZENS REGISTERED TO SPEAK**

Mary Perkins, 3019 Washington Boulevard, appeared before the Commission seeking help in her effort to lower taxes on her property. Ms. Perkins explained she had recently moved from Florida and had been informed by her realtor and attorney the taxes on her new home would be approximately \$600 to \$700 annually. Ms. Perkins said her taxes for one year totaled \$2,216.70, which far exceeded the quoted amounts she had received.

Nancy Cartmill, President, informed Ms. Perkins that taxes were not something handled by the Commission.

Robert L. Bailey, Commissioner, asked Ms. Perkins if she had signed up for Homestead Exemption.

Ms. Perkins stated that she had, but had been informed that she was not eligible.

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Irv Johnson, Cabell County Assessor, stated the problem with Ms. Perkins situation was that state law dictated whoever owned the property on July 1<sup>st</sup> inherited any taxes associated with it. Mr. Johnson stated there was also a waiting period for Homestead Exemption for residents new to West Virginia.

Sheriff McComas explained to Ms. Perkins if she was unable to pay the balance in full, she did have the option of paying the taxes in two payments.

Nancy Cartmill, President, thanked Ms. Perkins for coming in and apologized for being unable to help her any further.

**#476**

**MOTION TO WITHDRAW AS ADMINISTRATOR  
OF ESTATE**

**RE: ESTATE OF EUGENE WHEELER RICHARDSON**

William Watson, County Attorney, stated Attorney Neil Bouchillion had explained to him that he wished to have the item regarding the Estate of Eugene Wheeler Richardson removed from the agenda.

Robert L. Bailey, Commissioner, **moved to approve removing the item regarding the Estate of Eugene Wheeler Richardson from the agenda.** Anne Yon, Commissioner, seconded the motion and the vote was unanimous.

**#477**

**PETITION TO REMOVE PERSONAL REPRESENTATIVE  
OR, ALTERNATIVELY, TO COMPEL SETTLEMENT OF  
ESTATE, DISTRIBUTION, AND ACCOUNTING**

**RE: ESTATE OF JORGE V OTTAVIANO**

Paul Ryker, Attorney, explained the matter was in a posture to be placed on the agenda for hearing.

William Watson, County Attorney, instructed Attorney Paul Ryker he would need to submit an order to the Commission to set the matter for hearing on August 14, 2014 at 10 a.m.

**#478**

**LETTER, KAREN COLE, COUNTY CLERK**

**RE: EMPLOYMENT, CHRISTOPHER LOUDEN- FULL-  
TIME POSITION**

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Anne Yon, Commissioner, **moved to approve the employment of Christopher Loudon as a full time employee in the County Clerk's office, effective July 28, 2014.** Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous.

**#479 LETTER/AGREEMENT, T.W. MCCOMAS, SHERIFF AND  
THE CABELL COUNTY BOARD OF EDUCATION**

**RE: SCHOOL RESOURCE OFFICERS**

Thomas McComas, Sheriff, explained the school board would provide the salaries of the deputies during the school year. Sheriff McComas stated during times when school was not in session the deputies would fill the schedules of deputies that were scheduled off for vacation or other matters.

Nancy Cartmill, President, **moved to approve the agreement between the Sheriff and the Cabell County Board of Education.** Anne Yon, Commissioner, seconded the motion and the vote was unanimous.

**#480 APPROVAL OF HOTEL/MOTEL FUNDING REQUEST-  
FY 2014-2015**

Chris Tatum, County Manager, explained the grand total of the proposed funding requests equaled \$182,500.00. Mr. Tatum stated the Commission had received a secondary request from the Huntington Regional Chamber of Commerce in the amount of \$500.00 for the annual "A View from the Capitol" legislative event they would be holding. Mr. Tatum stated if approved, the grand total of funding would then equal \$183,000.00.

Anne Yon, Commissioner, **moved to approve the list of Hotel/Motel tax funding requests FY 2014-2015.** Nancy Cartmill, President, seconded the motion and the vote was unanimous. **Exhibit (A)**

**#481 APPROVAL OF SENIOR CITIZENS LEVY FUNDING  
REQUESTS- FY 2014-2015**

Chris Tatum, County Manager, stated the total amount of Senior Levy Funding requests equaled \$118,000.00.

Anne Yon, Commissioner, **moved to approve Senior Levy Funding requests FY 2014-2015.** Nancy Cartmill, President, seconded the motion and the vote was unanimous. **Exhibit (B)**

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#482

LETTER, CABELL COUNTY COMMISSION

RE: FY 2014 COMMUNITY PARTICIPATION GRANT  
PROGRAM- CONTRACT  
BUFORD CHAPTER NATIONAL SOCIETY-  
REPAIRS TO LOG CABIN IN RITTER PARK-  
PROJECT NUMBER:

Tim Keaton, Grant Coordinator, explained the funds would be used by the Buford Chapter National Society to make repairs to the log cabin in Ritter Park.

Anne Yon, Commissioner, **moved to approve the grant contract for the Buford Chapter National Society.** Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous. **Exhibit (C)**

#483

MEMORANDUM OF UNDERSTANDING- CITY OF  
HUNTINGTON AND CABELL COUNTY

RE: FY 2014 BYRNE JUSTICE ASSISTANCE GRANT  
(JAG) PROGRAM AWARD AMOUNT- \$16,085. 81

Robert L. Bailey, Commissioner, **moved to approve the grant contract for the City of Huntington and Cabell County.** Anne Yon, Commissioner, seconded the motion and the vote was unanimous. **Exhibit (D)**

#484

RESOLUTION, CABELL COUNTY COMMISSION

RE: IN THE MATTER OF DONATION OF A 2004 DODGE  
DURANGO VIN # CORRECTION

Chris Tatum, County Manager, stated this item would simply authorize the correction of the vehicle VIN number to documentation.

Anne Yon, Commissioner, **moved to approve the VIN # correction to the donated 2004 Dodge Durango.** Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous. **Exhibit (E)**

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**#485 RESOLUTION, CABELL COUNTY COMMISSION**

**RE: EMPLOYMENT  
BRANDON RAY WOODRUM- PER DIEM  
PARAMEDIC**

Robert L. Bailey, Commissioner, **moved to approve the employment of Brandon Ray Woodrum as a per diem paramedic, effective July 24, 2014, at a rate of pay of \$12.2268 per hour.** Anne Yon, Commissioner, seconded the motion and the vote was unanimous.

**#486 LETTER, RESOLUTION AND GRANT CONTRACT**

**RE: PROSECUTING ATTORNEY'S OFFICE- VICTIM  
ASSISTANCE GRANT  
GRANT ID#: 14-VA-002- \$77,383.00**

Tim Keaton, Grant Coordinator, explained the funds would be used by the Prosecuting Attorney's Office to provide the continued salaries of three victim advocates for the victim/witness program.

Robert L. Bailey, Commissioner, **moved to approve the grant contract for the Prosecuting Attorney's Office.** Anne Yon, Commissioner, seconded the motion and the vote was unanimous. **Exhibit (F)**

**#487 RESOLUTION, CABELL COUNTY COMMISSION**

**RE: IN THE MATTER OF APPROVING AND  
CERTIFYING THE MODIFICATION OF THE  
BOUNDARIES OF THE CURRENT TAX INCREMENT  
DEVELOPMENT DISTRICT DESIGNATED "THE  
COUNTY COMMISSION OF CABELL COUNTY  
DEVELOPMENT DISTRICT NO. 1- HIC-HADCO  
PARK " AND APPROVING AND CERTIFYING AN  
AMENDMENT TO THE HIC-HADCO PARK  
PROJECT NO. 1 PROJECT PLAN**

Gary Walton, President of HADCO, stated the project was now in the final phase of the process to develop. Mr. Walton explained upon approval of today's item, the HIC-HADCO TIF District would have an additional 55 acres added to its territory.

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Anne Yon, Commissioner, **moved to approve modification of the current boundaries of the Cabell County Development District No. 1 HIC-HADCO Park.** Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous. **Exhibit (G)**

**#488**

**RESOLUTION, CABELL COUNTY COMMISSION**

**RE: IN THE MATTER OF AUTHORIZING AND  
DIRECTING THE ISSUANCE OF NOT MORE THAN  
\$1,000,000 AGGREGATE PRINCIPAL AMOUNT OF  
TAX INCREMENT REVENUE BONDS (HIC-HADCO  
PARK PROJECT NO. 1 PROJECT PLAN AND OTHER  
MATTERS RELATING THERETO**

Mr. Walton explained approval of this item would authorize the issuance of an additional series of TIF bonds. Mr. Walton explained the authorization would be for issuance of up to \$1,000,000.00. Mr. Walton stated if no new developments were made, all bonds issued would be paid off in roughly eleven years.

Nancy Cartmill, President, **moved to approve the issuance of not more than \$1,000,000.00 of tax increment revenue bonds for the HIC-HADCO Park Project No. 1.** Anne Yon, Commissioner, seconded the motion and the vote was unanimous. **Exhibit (H)**

**PLACE ON RECORD**

Robert L. Bailey, Commissioner, **moved to approve placing on record minutes from the May 20, 2014, Salt Rock Water Public Service District regular meeting; June 17, 2014, Salt Rock Water Public Service District, regular meeting; other documentation to be recorded: Culloden Public Service District Financial Statements for Fiscal Year ending June 30, 2013 and 2012.** Anne Yon, Commissioner, seconded the motion and the vote was unanimous.

**GOOD AND WELFARE CABELL COUNTY**

Tim Keaton, Grant Coordinator, stated there were unexpected repairs that would need to be done to restore the bell tower. Mr. Keaton stated the damages had remained unnoticed until the crews had begun work on the project. Mr. Keaton stated the degree of deterioration was far greater than anyone had anticipated. Mr. Keaton stated the bell tower had been constructed over a century ago, and due to the design, there had been no access to do any sort of maintenance to the tower throughout the years.

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Mr. John Emery, Supervisor Angelina Stone and Marble, explained replacing the copula would greatly increase the amount of time it would take to complete the project. Mr. Emery stated there had been no way to fully inspect the copula to assess the damage before work had begun. Mr. Emery stated the copula had been struck by lightning in the past, resulting in substantial damage. Mr. Emery went on to say the supporting legs were almost completely deteriorated. Mr. Emery stated another unexpected issue they had encountered had been the outer roof, separate from the copula, explained the outer roof was completely collapsed and had a large gaping hole.

Mr. Emery stated his company wanted to do the best job possible for the county and felt the best option would be to restore the existing copula. Mr. Emery explained if the Commission opted to do the entire restoration instead of piece milling the project, it would allow for a reduction from the entire cost.

Robert L. Bailey, Commissioner, asked what the total cost would be.

Tim Keaton, Grant Coordinator, stated the cost would depend upon what the Commissioners elected to do regarding the repairs.

Chris Tatum, County Manager, stated a special meeting would need to be held on Wednesday at 10:00 to discuss the Carryover for FY 2013/2014.

Mr. Tatum stated the courtroom bids were supposed to be brought back before the Commission today, but they had come in much higher than anticipated. Mr. Tatum stated he had been in contact with the architects and they had discussed various ways to try and lower costs. Mr. Tatum stated they hoped to be able to bring the bids before the Commission during the August 24<sup>th</sup> Commission meeting.

Nancy Cartmill, President, adjourned the meeting of the Cabell County Commission at 10:33 a.m., until the next regularly scheduled Commission meeting.

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**PRESIDENT, COUNTY COMMISSION**

**KSC:ksf**

