

**COMMISSION MEETING
THURSDAY, MARCH 27, 2014**

PRESENT: **NANCY CARTMILL, PRESIDENT
ROBERT L. BAILEY, COMMISSIONER
ANNE YON, COMMISSIONER
WILLIAM WATSON, COUNTY ATTORNEY
CHRIS TATUM, COUNTY MANAGER**

Nancy Cartmill, President, called the meeting of the Cabell County Commission to order at 10:00 a.m.

APPROVE:

Anne Yon, Commissioner, **moved to approve the agenda as presented.** Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous.

Robert L. Bailey, Commissioner, **moved to approve purchase orders #14-56532 through #14-56837 and pay jackets.** Anne Yon, Commissioner, seconded the motion and the vote was unanimous.

Anne Yon, Commissioner, **moved to approve erroneous assessments, land consolidations, split tickets, and probate documentation.** Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous.

Robert L. Bailey, Commissioner, **moved to approve handwritten checks to Highmark West Virginia and Fort Dearborn Life Insurance Company, not to exceed \$100,000.00, from the Cabell County Medical Insurance Fund.** Anne Yon, Commissioner, seconded the motion and the vote was unanimous.

CITIZENS REGISTERED TO SPEAK

#357

ESTATE OF DOROTHY A. HOOD

RE: MOTION TO SCHEDULE HEARING, PETITION TO REMOVE EXECUTOR AND NOTICE OF HEARING

D.C. Offut, Jr, Counsel to Steven Hood, appeared before the Commission to request Jeff Hood be removed as Executor of the Estate of Dorothy A. Hood. Mr. Offut stated he was fearful the assets of the estate would be lost if action was not taken. Mr. Offut explained Jeff Hood had already used assets from the estate to defend himself, and could potentially do so again.

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William Watson, County Attorney, stated he understood the concern, but did not feel it would be proper to remove the executor at this time. Mr. Watson explained the Estate of Marshall Hood had not been settled yet, and contained assets bequeathed to the late Dorothy Hood. Mr. Watson suggested Mr. Offut take the matter to the Circuit Court since the main concern pertained to protecting the current assets of the estate.

Mr. Watson stated he would recommend the petition be denied and the case be deferred to Circuit Court.

Nancy Cartmill, President, stated the Commission would also need to appoint a Fiduciary Commissioner to handle the Estate of Marshall Hood. President Cartmill stated the motion to appoint a Fiduciary Commissioner had been approved at a previous meeting but the Commission had not yet made a selection.

Robert L. Bailey, Commissioner, **moved to deny the petition to remove Jeffrey Hood as Executor of the Estate of Dorothy A. Hood.** Anne Yon, Commissioner, seconded the motion and the vote was unanimous.

Anne Yon, Commissioner, **moved to approve the appointment of Greg Howard as Fiduciary Commissioner for the Estate of Marshall Hood.** Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous.

#358

ESTATE OF SUSAN WISEMAN

RE: MOTION TO CLOSE THE ESTATE AS INSOLVENT

William Watson, County Attorney, stated his recommendation would be to approve closing the Estate of Susan Wiseman as insolvent. Mr. Watson stated the estate did not have sufficient funds available to pay off the existing debt.

Anne Yon, Commissioner, **moved to approve closing the Estate of Susan Wiseman as insolvent.** Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous.

#359

LETTER, RESOLUTION, GRANT APPLICATION

**RE: FY 2014 COMMUNITY PARTICIPATION GRANT
PROGRAM
HUNTINGTON JET CENTER
PROJECT NUMBER: 14LEDA0036- \$5,000.00**

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#363

**LETTER, SEAN “CORKY” HAMMERS, PROSECUTING
ATTORNEY**

**RE: EMPLOYMENT
MADELINE EELLS, FULL-TIME LEGAL
SECRETARY**

Robert L. Bailey, Commissioner, **moved to approve the employment of Madeline Eells as a full-time legal secretary in the Prosecutor’s Office, effective April 7, 2014, at a rate of \$27,000.00 annually.** Anne Yon, Commissioner, seconded the motion and the vote was unanimous.

#364

RESOLUTION, CABELL COUNTY COMMISSION

**RE: RECLASSIFICATION
GREGORY HENDRY- FULL TIME EMT
TABITHA PEREZ- FULL TIME EMT**

Robert L. Bailey, Commissioner, **moved to approve the reclassification of Gregory Hendry as a full time EMT, effective March 28, 2014, at a rate of pay of \$14.3837 per hour; Tabitha Perez as a full time EMT, effective March 28, 2014, at a rate of pay of \$8.9643 per hour.** Anne Yon, Commissioner, seconded the motion and the vote was unanimous.

#365

DISCUSSION/ACTION SALT ROCK SENIOR CENTER

RE: SENIOR LEVY FUNDING ALLOCATION

Chris Tatum, County Manager, stated the Senior Levy Funds requested by the Salt Rock Senior Center would be used for a hook up generator. Mr. Tatum stated the cost estimates were between \$7,000.00 and \$8,000. Mr. Tatum explained since no specific amount was listed, if the Commission wished to approve the item they could specify approval of funds not to exceed \$8,000.00.

Robert L. Bailey, Commissioner, moved to approve Senior Levy Funding, not to exceed \$8,000.00, to the Salt Rock Senior Center. Anne Yon, Commissioner, seconded the motion and the vote was unanimous.

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#366 RESOLUTION, CABELL COUNTY COMMISSION

RE: HONORING THE HUNTINGTON HIGH SCHOOL

Nancy Cartmill, President, stated the Commission would like to proclaim March 27, 2014, as "County of Champions Day" in Cabell County. President Cartmill stated this proclamation honored Huntington High School Boys Varsity Basketball Team, Huntington High School Varsity Boys Wrestling Team, and St. Joseph Central Catholic High School Varsity Girls Basketball Team for winning State Championships in their respective sport.

Robert L. Bailey, Commissioner, **moved to approve the Proclamation naming March 27, 2014, as "County of Champions Day" in Cabell County.** Anne Yon, Commissioner, seconded the motion and the vote was unanimous. **EXHIBIT (D)**

#367 RESOLUTION, CABELL COUNTY COMMISSION

RE: APPOINTMENT OF FIDUCIARY COMMISSIONER

Nancy Cartmill, President, **moved to approve the appointment of Kent Bryson as Fiduciary Commissioner for Cabell County.** Anne Yon, Commissioner, seconded the motion and the vote was unanimous. **EXHIBIT (E)**

**#368 RESOLUTION, CABELL COUNTY COMMISSION-
COUNTY BUDGET REVISION #13**

Anne Yon, Commissioner, **moved to approve County Budget Revision #13.** Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous. **EXHIBIT (F)**

**#369 RESOLUTION, CABELL COUNTY COMMISSION-
STATE BUDGET REVISION #11**

Anne Yon, Commissioner, **moved to approve State Budget Revision #11.** Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous. **EXHIBIT (G)**

**#370 RESOLUTION, CABELL COUNTY COMMISSION-
SPECIAL FUNDS BUDGET REVISION #1-
COAL SEVERANCE FY 2013/2014**

Nancy Cartmill, President, **moved to approve Special Funds Budget Revision #1, Coal Severance, FY 2013/2014.** Anne Yon, Commissioner, seconded the motion and the vote was unanimous. **EXHIBIT (H)**

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#371

**APPROVAL OF 2014-2015 CABELL COUNTY GENERAL
FUND AND COAL SEVERANCE FUND LEVY ESTIMATE**

Chris Tatum, County Manager, explained the 2014-2015 budget presented totaled \$21,562,979.00, an approximate increase of \$630,000.00 from the prior year's budget. Mr. Tatum stated the revenue for the County had climbed over the past year. Mr. Tatum stated the frugality of the Commission and elected officials, as well as the Sheriff's diligence in collecting delinquent taxes had helped contribute to the increase.

Mr. Tatum stated he would list a few highlights of items included in the 2014-2015 budget. Mr. Tatum explained the budget would include a pay raise of \$500 for all county employees, state mandated raises for all elected officials, completion of the supreme courtroom, a substantial increase in funding for the library, and also \$428,000.00 to the Park Board. Mr. Tatum stated the individual budgets for elected officials varied very little from the prior year.

Mr. Tatum stated the jail bill had experienced a downward trend over the past few months, dropping approximately \$50,000.00. Mr. Tatum stated the new Prosecuting Attorney "Corky" Hammers had informed him of several ideas and new approaches he planned on initiating, which he hoped would further decrease the monthly jail bills.

Robert L. Bailey, Commissioner, asked Mr. Tatum if the 2014-2015 budget included funds for Community Development.

Mr. Tatum explained approximately \$150,000.00 had been placed in Community Development.

Commissioner Bailey stated he felt more fire hydrants were needed throughout the county. Commissioner Bailey explained insurance rates continued to soar and placement of fire hydrants would help to decrease the rates.

Mr. Tatum stated the past few water extension projects within the County had included installation of fire hydrants. Mr. Tatum stated the most recent project on Dummy Hollow would include installation of hydrants as well.

Nancy Cartmill, President, stated she would like to commend Mr. Tatum on the wonderful job he had done with the budget.

Mr. Tatum stated he would also like to extend a thank you to all elected officials and those who had worked closely with him over the past few weeks.

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Robert L. Bailey, Commissioner, **moved to approve the 2014-2015 Cabell County General Fund and Coal Severance Fund Levy Estimate.** Anne Yon, Commissioner, seconded the motion and the vote was unanimous. **Exhibit (I)**

PLACE ON RECORD

Anne Yon, Commissioner, **moved to approve placing on record the Cabell-Huntington Health Department, Environmental Health/Threat preparedness/ IT, January 2014; minutes from the February 13, 2014, Pea Ridge Public Service District, regular board meeting; the February 2014, Cabell-Huntington Health Department, regular meeting; December 10, 2013, January 14, 2014, and February 25, 2014, Salt Rock Water Public Service District, regular meetings.** Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous.

PRESIDENT, COUNTY COMMISSION

KSC:ksf