

**COMMISSION MEETING
THURSDAY, MARCH 13, 2014**

PRESENT: **NANCY CARTMILL, PRESIDENT
ROBERT L. BAILEY, COMMISSIONER
ANNE YON, COMMISSIONER
WILLIAM WATSON, COUNTY ATTORNEY
CHRIS TATUM, COUNTY MANAGER
RHONDA MONTANEZ, PURCHASING ASSISTANT**

Nancy Cartmill, President, called the meeting of the Cabell County Commission to order at 10:00 a.m.

APPROVE:

Anne Yon, Commissioner, **moved to approve the agenda as presented.** Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous.

Robert L. Bailey, Commissioner, **moved to approve purchase orders #14-56221 through #14-56521 and pay jackets.** Anne Yon, Commissioner, seconded the motion and the vote was unanimous.

Anne Yon, Commissioner, **moved to approve the minutes from the February 13, 2014, regular meeting, and February 19, 2014, special Commission meeting, erroneous assessments, land consolidations, split tickets, and probate documentation.** Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous.

Robert L. Bailey, Commissioner, **moved to approve handwritten checks to Highmark West Virginia, not to exceed \$100,000.00, from the Cabell County Medical Insurance Fund.** Anne Yon, Commissioner, seconded the motion and the vote was unanimous.

#345 APPEARING, PAUL RYKER, ESQUIRE

RE: HEARING- ESTATE OF GLENDON RAY CHAPMAN

Paul Ryker, Counsel for Norman R. Chapman, explained both parties had agreed to refer the matter to Fiduciary Commissioner, Matt Woelfel.

Anne Yon, Commissioner, **moved to approve referring the Estate of Glendon Ray Chapman to Fiduciary Commissioner Matt Woelfel.** Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous.

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#346

APPEARING, DETRA BANNISTER

**RE: MOTION FOR HEARING, ESTATE OF SALLIE LULA
BANNISTER**

William Watson, County Attorney, stated his recommendation was to refer the matter to a Fiduciary Commissioner.

Anne Yon, Commissioner, **moved to approve referring the Estate of Sallie Lula Bannister to a Fiduciary Commissioner.** Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous.

#347

DISCUSSION/ACTION

RE: ESTATE OF BETTY L. MOORE

William Watson, County Manager, stated the family of Betty L. Moore had been unable to locate her original will. Mr. Watson stated he had spoken with the parties involved and no one believed Ms. Moore had any intention to destroy or modify her will. Mr. Watson stated it was his recommendation to allow a copy of the Last Will and Testament of the Betty L. Moore to be probated.

Robert L. Bailey, Commissioner, **moved to approve allowing a copy of The Last Will and Testament of Betty Moore to be probated.** Anne Yon, Commissioner, seconded the motion and the vote was unanimous.

#348

LETTER, RESOLUTION AND APPLICATION

**RE: JUSTICE ASSISTANCE GRANT (JAG) PROGRAM
AMOUNT: \$111, 500.00**

Tim Keaton, Grant Coordinator, stated the funds would be used to provide funding for the continued salaries of two Cabell County Sheriff's Department Deputies, one Barboursville Police Department Deputy, and the continued salary of a prosecuting attorney for the Drug Task Force in the Cabell County Prosecuting Attorney's Office.

Anne Yon, Commissioner, **moved to approve the Justice Assistance Grant Application.** Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous.
Exhibit (A)

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#349

LETTER, RESOLUTION AND APPLICATION

**RE: FY 2014 COMMUNITY PARTICIPATION GRANT
PROGRAM
GARRISON HOUSE- CAPITAL IMPROVEMENTS
PROJECT NUMBER: 14LEDA0031- \$2,500.00**

Tim Keaton, Grant Coordinator, explained the funds would be used by the Garrison House Preservation Board to upgrade the electric.

Robert L. Bailey, Commissioner, stated he wanted to know where the Garrison House was located.

Mr. Keaton stated he was unsure of the location of the Garrison House, and explained this was a just a pass through grant which was entirely funded by the state, requiring no county monies. Mr. Keaton explained the county simply completed the paperwork.

Commissioner Bailey said he still would not give his approval since no one even knew where the Garrison House was located.

Anne Yon, Commissioner, **moved to approve the grant application for the Garrison House Preservation Board.** Nancy Cartmill, President, seconded the motion and the vote was as follows:

NANCY CARTMILL, PRESIDENT	<u>AYE</u>
ROBERT L. BAILEY, COMMISSIONER	<u>NAY</u>
ANNE YON, COMMISSIONER	<u>AYE</u>

Exhibit (B)

#350

LETTER, RESOLUTION AND APPLICATION

**RE: FY 2014 COMMUNITY PARTICIPATION GRANT
PROGRAM
GARRISON HOUSE- STABILIZATION WORK
PROJECT NUMBER: 14LEDA0032- \$2,000.00**

Tim Keaton, Grant Coordinator, explained the funds would be used by the Garrison House Preservation Board to replace wiring, receptacles, switches, light boxes, and a breaker box.

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Anne Yon, Commissioner, **moved to approve the grant application for the Garrison House Preservation Board.** Nancy Cartmill, President, seconded the motion and the vote was as follows:

NANCY CARTMILL, PRESIDENT	<u>AYE</u>
ROBERT L. BAILEY, COMMISSIONER	<u>NAY</u>
ANNE YON, COMMISSIONER	<u>AYE</u>

Exhibit (C)

**#351 RESOLUTION, CABELL COUNTY COMMISSION
RE: IN THE MATTER OF PLEDGING OF A LETTER OF
CREDIT BY FIRST SENTRY BANK**

Anne Yon, Commissioner, **moved to approve the pledging of a letter of credit by First Sentry Bank.** Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous. **Exhibit (D)**

**#352 RESOLUTION, CABELL COUNTY COMMISSION
RE: POLICY & PROCEDURES- HEALTH, DENTAL &
VISION BENEFITS**

Nancy Cartmill, President, **moved to approve the policy and procedures for health, dental and vision benefits.** Anne Yon, Commissioner, seconded the motion and the vote was unanimous. **Exhibit (E)**

**#353 LETTER, GEORGE SMAILES, JR. EXECUTIVE
DIRECTOR, HUNTINGTON YMCA
RE: SENIOR LEVY FUNDING REQUEST**

Chris Tatum, County Manager, stated, if approved, the allocation would come from Hotel/Motel funding, not Senior Levy monies. Mr. Tatum explained the YMCA requested a total of \$10,000.00, \$3,000.00 of which the Commission had previously allocated from Senior Levy funds.

Robert L. Bailey, Commissioner, **moved to approve Hotel/Motel funding in the amount of \$7,000.00 to the YMCA.** Anne Yon, Commissioner, seconded the motion and the vote was unanimous. **Exhibit (F)**

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**#354 RESOLUTION, CABELL COUNTY COMMISSION-
COUNTY BUDGET REVISION #12**

Anne Yon, Commissioner, **moved to approve County Budget Revision #12, FY 2013-2014.**
Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous. **Exhibit (G)**

**#355 RESOLUTION, CABELL COUNTY COMMISSION-
STATE BUDGET REVISION #10**

Anne Yon, Commissioner, **moved to approve State Budget Revision #10, FY 2013-2014.**
Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous. **Exhibit (H)**

PLACE ON RECORD

Anne Yon, Commissioner, **moved to approve placing on record minutes from the January 13, 2014, Pea Ridge Public Service District, regular board meeting.** Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous.

GOOD AND WELFARE CABELL COUNTY

Robert L. Bailey, Commissioner, stated he had received numerous complaints from Cabell County citizens regarding Comcast Cable. Commissioner Bailey explained his bill had increased \$5 during the last billing cycle without reason. Commissioner Bailey stated he would like to request a meeting with the City of Huntington to discuss the issue and try to figure out a solution to the problem.

Chris Tatum, County Manager, explained the Cabell County Planning Commission intended on hiring Teresa Litteral, using funds they had set aside to assist with the development of the comprehensive plan. Mr. Tatum stated the Planning Commission would set the \$25,000.00 into a specific line item. Mr. Tatum stated the Planning Commission would then submit invoices through Tim Keaton for payment of Ms. Litteral's salary. Mr. Tatum stated the contract to hire Ms. Litteral would have to be done through the County Commission.

Nancy Cartmill, President, adjourned the meeting of the Cabell County Commission at 10:50 a.m., until the next regularly scheduled meeting.

PRESIDENT, COUNTY COMMISSION