

**COMMISSION MEETING
THURSDAY, FEBRUARY 13, 2014**

PRESENT: **NANCY CARTMILL, PRESIDENT (VIA TELEPHONE)**
ROBERT L. BAILEY, COMMISSIONER
ANNE YON, COMMISSIONER
WILLIAM WATSON, COUNTY ATTORNEY
CHRIS TATUM, COUNTY MANAGER
RHONDA MONTANEZ, PURCHASING ASSISTANT

Nancy Cartmill, President, called the meeting of the Cabell County Commission to order at 10:00 a.m.

Chris Tatum, County Manager, explained due to inclement weather, the Commission would only address the essential items listed on the agenda. Mr. Tatum stated the remaining items would be tabled and addressed at a subsequent meeting.

APPROVE:

Anne Yon, Commissioner, **moved to approve the agenda as amended.** Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous.

Robert L. Bailey, Commissioner, **moved to approve purchase orders #14-55539 through #14-55924 and pay jackets.** Anne Yon, Commissioner, seconded the motion and the vote was unanimous.

Anne Yon, Commissioner, **moved to approve the minutes from the December 23, 2014, January 9, 2014, and January 23, 2014 regular Commission meetings; erroneous assessments, land consolidations, split tickets; and probate documentation.** Robert L. Bailey, Commissioner, seconded the motion and the motion and the vote was unanimous.

Robert L. Bailey, Commissioner, **moved to approve handwritten checks to Highmark West Virginia, not to exceed \$100,000.00, from the Cabell County Medical Insurance Fund.** Anne Yon, Commissioner, seconded the motion and the vote was unanimous.

#317

APPEARING, PAUL RYKER, ESQUIRE

**RE: PETITION TO SET A HEARING- TO REOPEN THE
ADMINISTRATION
ESTATE OF GLENDON RAY CHAPMAN**

Robert L. Bailey, Commissioner, **moved to set a hearing regarding the Estate of Glendon Ray Chapman, for February 27, 2014.** Anne Yon, Commissioner, seconded the motion and the vote was unanimous.

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**#318 MEMO, CHRIS TATUM, CABELL COUNTY
ADMINISTRATOR**

**RE: RETIREMENT PLAN ADOPTION AGREEMENT/ WV
TREASURER'S OFFICE**

Anne Yon, Commissioner, **moved to approve adoption of the West Virginia State Treasurer's Office Deferred Retirement Plan.** Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous.

#319 RESOLUTION, CABELL COUNTY COMMISSION

**RE: REAPPOINTMENT, BERNARD QUEEN,
TRI-STATE TRANSIT AUTHORITY**

Robert L. Bailey, Commissioner, **moved to approve the reappointment of Bernard Queen as a member of the Board of the Tri-State Transit Authority for a three year term, beginning February 14, 2014.** Anne Yon, Commissioner, seconded the motion and the vote was unanimous. **Exhibit (A)**

#320 RESOLUTION, CABELL COUNTY COMMISSION

**RE: RECLASSIFICATION
BRITTANY D. MCCOMAS- FULL-TIME
TELECOMMUNICATOR**

Anne Yon, Commissioner, **moved to approve the reclassification of Brittany D. McComas, as a full-time telecommunicator, effective February 14, 2014, at a rate of pay of \$11.83 per hour.** Robert L. Bailey, Communicator, seconded the motion and the vote was unanimous.

**#323 LETTER, KAREN S. COLE, CABELL COUNTY
COMMISSION**

**RE: 2014 PRIMARY ELECTION, EMERGENCY BALLOT
COMMISSIONERS**

Robert L. Bailey, Commissioner, **moved to approve acceptance of the letter regarding Emergency Ballot Commissioners for the upcoming 2014 Primary Election.** Anne Yon, Commissioner, seconded the motion and the vote was unanimous.

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#324 LETTER, RESOLUTION AND APPLICATION

**RE: FY 2014 COMMUNITY PARTICIPATION GRANT
PROGRAM
CABELL COUNTY PUBLIC LIBRARY
PROJECT NUMBER: 14LEDA0038- \$2,000.00**

Tim Keaton, Grant Coordinator, explained the funds would be used by the Cabell County Public Library to seal and strip the parking lots of the Guyandotte Library, the West Huntington Library, and at least one of the parking lots under the overhangs at the main library.

Anne Yon, Commissioner, **moved to approve the grant application for the Cabell County Public Library.** Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous.

Exhibit (B)

**#325 RESOLUTION, CABELL COUNTY COMMISSION-
COUNTY BUDGET REVISION #10**

Robert L. Bailey, Commissioner, **moved to approve County Budget Revision #10.** Anne Yon, Commissioner, seconded the motion and the vote was unanimous. **Exhibit (C)**

**#326 RESOLUTION, CABELL COUNTY COMMISSION- STATE
BUDGET REVISION #9**

Anne Yon, Commissioner, **moved to approve State Budget Revision #9.** Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous. **Exhibit (D)**

#327 EXECUTIVE SESSION

Robert L. Bailey, Commissioner, **moved to go into Executive Session at 10:10 a.m. to discuss a personnel matter.** Anne Yon, Commissioner, seconded the motion and the vote was unanimous.

The meeting of the Cabell County Commission reconvened at 10:18 a.m., with no action taken.

PLACE ON RECORD

Anne Yon, Commissioner, **moved to approve placing on record the Cabell-Huntington Health Department, Environmental Health/Threat Preparedness, November/December, 2013.** Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous.

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COMMISSIONERS REPRESENTATION REPORTS

Nancy Cartmill, President, stated she had been questioned by elected officials as to whether or not the courthouse would be closed early due to severe weather.

Chris Tatum, County Manager, stated he had received word the state offices would be closed early, with the exception of essential personnel.

Robert L. Bailey, Commissioner, stated his recommendation would be to keep the courthouse open, but to allow elected officials the option of sending employees home as long as one employee per department remained.

Nancy Cartmill, President, stated she agreed with Commissioner Bailey's recommendation.

Nancy Cartmill, President, adjourned the meeting of the Cabell County Commission at 10:25 a.m., until the next regularly scheduled Commission meeting.

PRESIDENT, COUNTY COMMISSION

KSC:ksf