

**COMMISSION MEETING
THURSDAY, DECEMBER 11, 2014**

PRESENT: **NANCY CARTMILL, PRESIDENT
ROBERT L. BAILEY, COMMISSIONER
ANNE YON, COMMISSIONER
WILLIAM WATSON, COUNTY ATTORNEY
CHRIS TATUM, COUNTY MANAGER
RHONDA MONTANEZ, PURCHASING ASSISTANT**

Nancy Cartmill, President, called the meeting of the Cabell County Commission to order at 10:00 a.m.

William Watson, County Attorney, explained the agenda would need to be amended to include an Executive Session to discuss a personnel issue.

Nancy Cartmill, President, stated the Executive Session would be added to the end of the agenda as item #598.

APPROVE:

Anne Yon, Commissioner, **moved to approve amending the agenda to include an Executive Session.** Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous.

Anne Yon, Commissioner, **moved to approve the agenda as amended.** Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous.

Robert L. Bailey, Commissioner, **moved to approve purchase orders #15-61985 through #15-62301 and pay jackets.** Anne Yon, Commissioner, seconded the motion and the vote was unanimous.

Anne Yon, Commissioner, **moved to approve the minutes from the November 25, 2014, regular Commission meeting; erroneous assessments; land consolidations; split tickets; and probate documentation.** Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous.

Robert L. Bailey, Commissioner, **moved to approve handwritten checks to Highmark West Virginia, not to exceed \$100,000.00, from the Cabell County Medical Insurance Fund.** Anne Yon, Commissioner, seconded the motion and the vote was unanimous.

#586

RESOLUTION, CABELL COUNTY COMMISSION

**RE: ESTABLISHMENT OF REGULAR MEETING DAYS-
JANUARY 1, 2015 THROUGH JUNE 30, 2015**

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Robert L. Bailey, Commissioner, **moved to approve the establishment of regular meeting days, January 1, 2015, through June 30, 2015.** Anne Yon, Commissioner, seconded the motion and the vote was unanimous. **Exhibit (A)**

**#587 RESOLUTION, CABELL COUNTY COMMISSION

 RE: ESTABLISHMENT OF LEGAL HOLIDAYS FOR 2015**

Anne Yon, Commissioner, **moved to approve the establishment of legal holidays for 2015.** Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous. **Exhibit (B)**

**#588 RESOLUTION, CABELL COUNTY COMMISSION

 RE: REAPPOINTMENT
 SOUTHWESTERN COMMUNITY ACTION COUNCIL
 NANCY CARTMILL**

Robert L. Bailey, Commissioner, **moved to approve the appointment of Nancy Cartmill to the Southwestern Community Action Council, for a term beginning January 1, 2015, to be coextensive with her elected term of office, which will end December 31, 2020.** Anne Yon, Commissioner, seconded the motion and the vote was unanimous. **Exhibit (C)**

**#589 LETTER, RESOLUTION AND GRANT CONTRACT,
 CABELL COUNTY COMMISSION

 RE: FY 2014 COMMUNITY PARTICIPATION GRANT-
 APPLICATION
 WV SOCCER ASSOCIATION
 PROJECT NUMBER: 09LEDA0875N- \$25,000.00**

Tim Keaton, Grant Coordinator, explained the funds would be used by the WV Soccer Association to install irrigation systems for the soccer fields located in the Village of Barboursville Soccer Complex. Mr. Keaton stated the 2015 US Youth Soccer Region 1 Championships were scheduled to be held at the Village of Barboursville Soccer Complex. Mr. Keaton went on to say the event had been held at the complex previously, and had proven to be a great source of revenue for the County.

Robert L. Bailey, Commissioner, **moved to approve the grant application for the WV Soccer Association.** Anne Yon, Commissioner, seconded the motion and the vote was unanimous. **Exhibit (D)**

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#590

RESOLUTION, CABELL COUNTY COMMISSION

RE: EMPLOYMENT

CLARENCE ODOM BOWMAN- PER DIEM EMT
JENNIFER LYNN CRUMP- PER DIEM EMT
KATIE ANN DANIELS- PER DIEM EMT
DARRYL ALAN HARRIS- PER DIEM EMT
DANIEL EDWIN LESTER- PER DIEM EMT
ZACHARY MATHEW LYONS- PER DIEM EMT
BERTHA BLANCHE MEADOWS- PER DIEM
HOUSEKEEPER

RECLASSIFICATION

DAVID MCCLURE- ASSISTANT SUPERVISOR
DERRICK RAY- SUPERVISOR

Robert L. Bailey, Commissioner, moved to approve the employment of Clarence Odom Bowman as a per diem EMT, effective December 12, 2014, at a rate of pay of \$9.4216 per hour; Jennifer Lynn Crump as a per diem EMT, effective December 12, 2014, at a rate of pay of \$9.4216 per hour; Katie Ann Daniels as a per diem EMT, effective December 12, 2014, at a rate of pay of \$9.4216 per hour; Darryl Alan Harris as a per diem EMT, effective December 12, 2014, at a rate of pay of \$9.4216 per hour; Daniel Edwin Lester as a per diem EMT, effective December 12, 2014, at a rate of pay of \$9.4216 per hour; Zachary Mathew Lyons as a per diem EMT, effective December 12, 2014, at a rate of pay of \$9.4216; Bertha Blanche Meadows as a per diem housekeeper, effective December 12, 2014. Anne Yon, Commissioner, seconded the motion and the vote was unanimous.

Robert L. Bailey, Commissioner, moved to approve the reclassification of David McClure as a full time assistant supervisor, effective December 7, 2014, at a rate of pay of \$13.7716 per hour; Derrick Ray as a full time supervisor, effective December 7, 2014, at a rate of pay of \$15.2216 per hour. Anne Yon, Commissioner, seconded the motion and the vote was unanimous.

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#591

RESOLUTION, CABELL COUNTY COMMISSION

RE: RECLASSIFICATION

MARY "CANDICE" DIAMOND- FULL TIME
TELECOMMUNICATOR
THEODORE GRANT- PER DIEM
TELECOMMUNICATOR
KAYLA M. HENSLEY- FULL TIME
TELECOMMUNICATOR
JENNIFER A. NOBLE- FULL TIME
TELECOMMUNICATOR
MATTHEW D. RIPLEY- FULL TIME
TELECOMMUNICATOR
JENNIFER N. ROY- FULL TIME
TELECOMMUNICATOR
TYLER S. SUMPTER- FULL TIME
TELECOMMUNICATOR

Robert L. Bailey, Communicator, moved to approve the reclassification of Mary "Candice" Diamond as a full time telecommunicator, effective December 16, 2014, at a rate of pay of \$12.07 per hour; Theodore Grant as a per diem telecommunicator, effective December 16, 2014, at a rate of pay of \$12.07 per hour; Kayla M. Hensley as a full time telecommunicator, effective December 16, 2014, at a rate of pay of \$12.07 per hour; Jennifer A. Noble as a full time telecommunicator, effective December 16, 2014, at a rate of pay of \$12.07 per hour; Tyler S. Sumpter as a full time telecommunicator, effective December 16, 2014, at a rate of pay of \$12.07 per hour. Anne Yon, Commissioner, seconded the motion and the vote was unanimous.

#592

LETTER, T.W. MCCOMAS, SHERIFF

RE: EMPLOYMENT

SEAN GUE- PART TIME SECURITY OFFICER
HOWARD ALGEO- PART TIME SECURITY OFFICER
LEE SHRADER- PART TIME SECURITY OFFICER

Robert L. Bailey, Commissioner, moved to approve the employment of Sean Gue as a part time Security Officer, effective December 15, 2014, at a rate of pay of \$11.52 per hour; Howard Algeo as a part time Security Officer, effective December 15, 2014, at a rate of pay of \$11.52 per hour; Lee Shrader as a part time Security Officer, effective December 15, 2014, at a rate of pay of \$11.52 per hour. Anne Yon, Commissioner, seconded the motion and the vote was unanimous.

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**#593 LETTER, CABELL COUNTY COMMISSION
RE: TAX SALE CERTIFICATES**

Anne Yon, Commissioner, **moved to approve sending a letter to Sheriff Tom McComas authorizing issuance of duplicate tax sale certificates to CLS Properties.** Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous.

**#594 RESOLUTION, CABELL COUNTY COMMISSION
COUNTY BUDGET REVISION #7**

Anne Yon, Commissioner, **moved to approve County Budget Revision #7.** Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous. **Exhibit (E)**

**#595 RESOLUTION, CABELL COUNTY COMMISSION
STATE BUDGET REVISION #7**

Robert L. Bailey, Commissioner, **moved to approve State Budget Revision #7.** Anne Yon, Commissioner, seconded the motion and the vote was unanimous. **Exhibit (F)**

**#596 DISCUSSION/ACTION, CABELL COUNTY COMMISSION
RE: HOLIDAY HOURS**

Chris Tatum, County Manager, stated West Virginia State Government offices would be closed at noon on Wednesday, December 24, 2014, and would remain closed through Friday, December 26, 2014. Mr. Tatum went on to say state offices would also close at noon on Wednesday, December 31, 2014. Mr. Tatum stated in the past, the Commission had always opted to follow the holiday schedule established by the state.

Anne Yon, Commissioner, **moved to approve closing the Cabell County Courthouse at noon on December 24, 2014 and remaining closed through December 26, 2014, in observance of the Christmas holiday; and also closing at noon on December 31, 2014, in observance of the New Year.** Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous.

**#597 DISCUSSION/ACTION, CABELL COUNTY COMMISSION
HOLIDAY TURKEYS FOR EMPLOYEES**

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Chris Tatum, County Manager, stated he had recently spoken with a representative from S.S. Logan Packing Company, regarding the purchase of turkeys for all county employees. Mr. Tatum explained he had received a quote of approximately \$4,500.00, which was basically the same as last year's cost.

Anne Yon, Commissioner, **moved to approve the purchase of holiday turkeys for all Cabell County employees.** Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous.

#598 EXECUTIVE SESSION

Anne Yon, Commissioner, **moved to approve going into executive session at 10:12 a.m., to discuss personnel matters.** Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous.

Nancy Cartmill, President, reconvened the meeting of the Cabell County Commission at 10:36 a.m., with no action taken.

PLACE ON RECORD

Anne Yon, Commissioner, **moved to approve placing on record minutes from the Pea Ridge Public Service District, regular Board meeting, October 13, 2014; ADDITIONAL DOCUMENTATION TO BE RECORDED: Pea Ridge Public Service District, Field Report, September 2014; Pea Ridge Public Service District, Manager's Report, October 2014; Pea Ridge Public Service District, Balance Sheet and Income Statement, Period 4, year ending 2015; Cabell-Huntington Health Department/Administrative Report to the CHHD Board of Directors, November 19, 2014; Cabell-Huntington Health Department Environmental Health/ Threat Preparedness- IT Narrative October 2014.** Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous.

Nancy Cartmill, President, adjourned the meeting of the Cabell County Commission at 10:50 a.m., until the next regularly scheduled Commission meeting.

PRESIDENT, COUNTY COMMISSION