

**COMMISSION MEETING  
THURSDAY, JUNE 13, 2013**

**PRESENT:**            **NANCY CARTMILL, PRESIDENT  
ROBERT L. BAILEY, COMMISSIONER  
ANNE YON, COMMISSIONER  
WILLIAM WATSON, COUNTY ATTORNEY  
CHRIS TATUM, COUNTY MANAGER**

**ABSENT:**            **RHONDA MONTANEZ, PURCHASING ASSISTANT**

Nancy Cartmill, President, called the meeting of the Cabell County Commission to order at 10:00 a.m.

**APPROVE:**

Robert L. Bailey, Commissioner, **moved to approve the agenda as presented.** Anne Yon, Commissioner, seconded the motion and the vote was unanimous.

Anne Yon, Commissioner, **moved to approve purchase orders #13-50254 through #13-50544 and pay jackets.** Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous.

Robert L. Bailey, Commissioner, **moved to approve erroneous assessments, land consolidations, split tickets, and probate documentation.** Anne Yon, Commissioner, seconded the motion and the vote was unanimous.

Anne Yon, Commissioner, **moved to approve handwritten checks to Highmark West Virginia, not to exceed \$100,000.00, from the Cabell County Medical Insurance Fund.** Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous.

**“OPEN BIDS- CABELL COUNTY PROSECUTING ATTORNEY’S OFFICE- CASE MANAGEMENT SYSTEM”**

Chris Tatum, County Manager, explained two bids had been received and were as follows:

<b>Matrix Point Solutions</b>	<b>Cleveland, OH</b>	<b>\$38,000.00 implementation, plus \$3,000.00 monthly subscription fee</b>
<b>Karpel Solutions</b>	<b>Petersburg, NH</b>	<b>\$84,100.00 total project cost</b>

Mr. Tatum stated the bids would be given to the Prosecuting Attorney’s office to be taken under advisement. Mr. Tatum said the decision would be announced at the next Commission Meeting.

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#132            APPEARING VICKIE COLLINS

**RE: ESTATE OF JACK LEE COLLINS  
MOTION TO SET A HEARING FOR THE REMOVAL OF  
JACK JASON COLLINS AS PERSONAL REPRESENTATIVE  
AND MOTION FOR CONTINUANCE**

William Watson, County Attorney, explained the Estate of Jack Lee Collins had remained open for an extended period of time due to an ongoing lawsuit. Mr. Watson explained the lawsuit had recently reached a settlement and now the estate was in a position to be closed. Mr. Watson explained William Mundy, the Attorney handling the matter, had been unable to attend today's meeting due to a schedule conflict, so it was his recommendation to place this matter on the next agenda.

Anne Yon, Commissioner, **moved to approve moving the matter regarding the Estate of Jack Lee Collins to the next regular schedule Commission meeting.** Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous.

#133            APPEARING, ANNA M. PRICE- HUDDLESTON BOLEN, LLP

**RE: ESTATE OF PHILLIP D. SUMMERFIELD  
PETITION FOR RESIGNATION OF EXECUTOR- SARA  
SUMMERFIELD**

William Watson, County Attorney, explained since being appointed as Executrix of the Estate of Phillip D. Summerfield, Sara Summerfield had been unable to attain bond. Mr. Watson stated since she was unable to attain bond it was Ms. Summerfield's wish to resign. Mr. Watson stated it was his recommendation to allow Ms. Anna M. Price to serve as Executrix.

Anne Yon, Commissioner, **moved to approve the resignation of Sara Summerfield and the appointment of Anna M. Price as Executrix in the Estate of Phillip D. Summerfield.** Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous.

#134            LETTER, IRV JOHNSON, ASSESSOR

**RE: ADDITIONAL COMPENSATION- \$7.10- DOG TAGS- MAY  
2013**

Anne Yon, Commissioner, **moved to approve additional compensation in the amount of \$7.10 for Irv Johnson, Assessor, for dog tags.** Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous.

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**#135 LETTER, RESOLUTION, GRANT CONTRACT- CABELL  
COUNTY COMMISSION**

**RE: FY 2013 COMMUNITY PARTICIPATION GRANT  
PROGRAM- CONTRACT  
TRI-STATE YOUTH ORCHESTRA- REPAIRS,  
PURCHASING, ETC  
PROJECT NUMBER: 13LEDA0325- \$2,000.00**

Tim Keaton, Grant Coordinator, explained the funds would be used by the Tri-State Youth Orchestra to repair instruments, purchase a multi-voiced electronic keyboard, percussion equipment and music.

Robert L. Bailey, Commissioner, **moved to approve the grant contract in the amount of \$2,000.00 for the Tri-State Youth Orchestra.** Anne Yon, Commissioner, seconded the motion and the vote was unanimous. **Exhibit (A)**

**#136 RESOLUTIONS, CABELL COUNTY COMMISSION**

**RE: AMENDING THE CABELL COUNTY PLANNING  
COMMISSION TO SEVEN MEMBERS; AND  
RE-APPOINTMENTS:  
BOB BAILEY  
TIM MILNE- REPRESENTING LABOR  
CHARLES R. CROW- REPRESENTING LABOR  
APPOINTMENTS:  
CHERYL BROWN- 2 YR TERM  
TONY MARTIN- 2 YR TERM- REPRESENTING BUSINESS  
KIM COOPER- 1 YR TERM- REPRESENTING FARMING  
CONNIE GRAY- 1 YR TERM**

Robert L. Bailey, Commissioner, **moved to table item #136 until the next regular schedule Commission meeting.** Anne Yon, Commissioner, seconded the motion and the vote was unanimous.

**#137 RESOLUTIONS, CABELL COUNTY COMMISSION**

**RE: EMPLOYMENT  
DAKOTA LINVILLE JONES- PER DIEM PARAMEDIC**

**RE: RECLASSIFICATIONS  
LARRESCA A. COX- FULL-TIME EMT**

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Anne Yon, Commissioner, **moved to approve the employment of Dakota Linville-Jones as a per diem paramedic, effective June 14, 2013, at a rate of pay of \$10.6622 per hour; and the reclassification of Larresca A. Cox as a full time EMT, effective June 14, 2013, at a rate of pay of \$8.2021 per hour.** Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous.

**#138 MEMO, CABELL COUNTY COMMISSION**

**RE: APPOINTMENT  
RYAN COLE- P CARD CO-COORDINATOR**

Chris Tatum, County Manager, stated he had recently attended a P Card training seminar conducted by the West Virginia State Auditor's Office. Mr. Tatum stated during this seminar it was made clear the responsibility of the P Card program was ultimately that of the County Commission. Mr. Tatum explained by appointing Ryan Cole, Assistant County Manager, as P Card Co-Coordinator, it would allow all activity to flow through the County Commission's office to ensure proper use and no abuse.

Robert L. Bailey, Commissioner, asked if a letter had been received by the Commission regarding this issue.

Chris Tatum, County Manager, stated a letter had been received from Karen Cole, County Clerk, explaining she would no longer have a coordinator in her office. Ms. Cole stated upon resignation of current coordinator Teresa Powell, the County Commission would become solely responsible for the purchasing card.

Robert L. Bailey, Commissioner, **moved to approve the appointment of Ryan Cole as P Card Co-Coordinator.** Anne Yon, Commissioner, seconded the motion and the vote was unanimous.

**#139 RESOLUTION, COUNTY BUDGET REVISION #15**

Anne Yon, Commissioner, **moved to approve County Budget Revision #15.** Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous. **Exhibit (B)**

**#140 RESOLUTION, STATE BUDGET REVISION #15**

Robert L. Bailey, Commissioner, **moved to approve State Budget Revision #15.** Anne Yon, Commissioner, seconded the motion and the vote was unanimous. **Exhibit (C)**

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**#141 SPECIAL FUNDS, BUDGET REVISION- CCEMS FY 2012/2013**

Robert L. Bailey, Commissioner, **moved to approve Special Funds Budget Revision CCEMS #5**. Anne Yon, Commissioner, seconded the motion and the vote was unanimous. **Exhibit (D)**

**GOOD AND WELFARE CABELL COUNTY**

Chris Tatum, County Manager, stated he had given each of the Commissioners a copy of the Workers Compensation Insurance Agreement to review. Mr. Tatum explained he was giving the Commissioners the information now, so they would have time to review the materials and be given the opportunity to ask any questions they might have before voting on the item. Mr. Tatum stated he was pleased to report the renewal would result in a net \$150,000.00 savings for the County. Mr. Tatum stated this was due primarily to the implementation of incentives such as the Return to Work Program. Mr. Tatum explained the matter would be voted on at a subsequent meeting.

Carol Ramey, Cabell County resident, appeared before the Commission to see if there was any new information regarding the waterline extension project on Camp Branch Road.

Chris Tatum, County Manager, stated he had spoken with a representative for the water company and was informed the estimated cost of the project would be approximately \$156,000.00. Mr. Tatum stated there were multiple requests for assistance at this time, including Clark Estates and the existing project in Dummy Hollow. Mr. Tatum stated he would be meeting with the water company tomorrow to discuss the extension project for Dummy Hollow. Mr. Tatum stated once the complete figures for the Dummy Hollow project were received, it would give the Commission a better idea of what funds would be available for subsequent projects.

Nancy Cartmill, President, adjourned the meeting of the Cabell County Commission at 10:38 a.m., until the next regular schedule Commission meeting on June 27, 2013.

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**PRESIDENT, COUNTY COMMISSION**

**KSC:ksf**

