

**COMMISSION MEETING
TUESDAY, NOVEMBER 26, 2013**

PRESENT: **NANCY CARTMILL, PRESIDENT
ANNE YON, COMMISSIONER
WILLIAM WATSON, COUNTY ATTORNEY
CHRIS TATUM, COUNTY MANAGER
RHONDA MONTANEZ, PURCHASING ASSISTANT**

ABSENT: **ROBERT L. BAILEY, COMMISSIONER**

Nancy Cartmill, President, called the meeting of the Cabell County Commission to order at 10:00 a.m.

Chris Tatum, County Manager, stated there were two changes that would need to be made to the agenda. Mr. Tatum explained the minutes from the November 14, 2013, regular Commission meeting, would need to be stricken from the agenda, and an item regarding the addition of an employee in the County Clerk's office would need to be added.

APPROVE:

Anne Yon, Commissioner, **moved to approve the agenda as amended.** Nancy Cartmill, President, seconded the motion and the vote was unanimous.

Anne Yon, Commissioner, **moved to approve purchase orders #14-54198 through #14-54499 and pay jackets.** Nancy Cartmill, President, seconded the motion and the vote was unanimous.

Anne Yon, Commissioner, **moved to approve erroneous assessments, land consolidations, split tickets, and probate documentation.** Nancy Cartmill, President, seconded the motion and the vote was unanimous.

Anne Yon, Commissioner, **moved to approve handwritten checks to Highmark West Virginia and Fort Dearborn Life, not to exceed \$100, 000.00, from the Cabell County Medical Insurance Fund.** Nancy Cartmill, President, seconded the motion and the vote was unanimous.

#273

APPEARING: RICHARD VITAL, ESQUIRE

**RE: ESTATE OF NADINE DORA HUNT
PETITION TO PROBATE COPY OF LAST WILL AND
TESTAMENT OF NADINE DORA HUNT**

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Richard Vital, Counsel for David Allen Hunt, appeared before the Commission to explain neither his client nor any of Nadine Dora Hunt's family members had been able to locate her original will. Mr. Vital stated he did have a signed and witnessed will, but it was still a copy. Mr. Vital stated since the will was unable to be found, his client was requesting the Commission allow the copy to be probated.

William Watson, County Attorney, asked Mr. Vital if there were any other potential heirs to the Estate of Nadine Dora Hunt.

Mr. Vital stated there were two other children, both had been served with papers regarding the meeting and neither were in attendance.

Mr. Watson also asked Mr. Vital if David Hunt had indicated that his mother had intended to destroy or make any changes to her original will.

Mr. Vital stated Mr. Hunt had informed him he had no reason to believe his mother would destroy or change her original will.

Mr. Watson stated it would be his recommendation to allow the copy to be probated.

Anne Yon, Commissioner, **moved to allow a copy of the Last Will and Testament of Nadine Dora Hunt to be probated.** Nancy Cartmill, President, seconded the motion and the vote was unanimous.

#274

RESOLUTION, CABELL COUNTY COMMISSION

RE: EMPLOYMENT

CHRISTOPHER DAVID RAINES- PER DIEM

PARAMEDIC

MICHAEL SHAWN MARCUM- PER DIEM

PARAMEDIC

Anne Yon, Commissioner, **moved to approve the employment of Christopher David Raines as a per diem paramedic, effective November 27, 2013, at a rate of \$12.0744 per hour.**

Nancy Cartmill, President, seconded the motion and the vote was unanimous.

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#275 LETTER, JEFFERY E. HOOD, CIRCUIT CLERK

**RE: EMPLOYMENT
PAMELA A. MAYNARD, FULL TIME CLERK**

Anne Yon, Commissioner, **moved to approve the employment of Pamela A. Maynard as a full time deputy clerk in the Cabell County Circuit Clerk's office, effective December 2, 2013.** Nancy Cartmill, President, seconded the motion and the vote was unanimous.

#276 LETTER, IRV JOHNSON, ASSESSOR

**RE: ADDITIONAL COMPENSATION/SUPPLEMENTAL-
DOG TAGS- OCTOBER, 2013
\$67.10**

Anne Yon, Commissioner, **moved to approve additional compensation for collection of dog tags for Irv Johnson, Assessor.** Nancy Cartmill, President, seconded the motion and the vote was unanimous.

#277 LETTER, CABELL COUNTY COMMISSION

RE: TAX SALE CERTIFICATES

Anne Yon, Commissioner, **moved to approve the letter regarding lost tax sale certificates to be signed by the Commission President.** Nancy Cartmill, President, seconded the motion and the vote was unanimous.

#278 LETTER, KAREN COLE, COUNTY CLERK

RE: REQUEST FOR ADDITIONAL EMPLOYEE

Anne Yon, Commissioner, **moved to approve the employment of an additional employee in the Cabell County Clerk's office.** Nancy Cartmill, President, seconded the motion and the vote was unanimous.

#279 RESOLUTION, STATE BUDGET REVISION #6

Anne Yon, Commissioner, **moved to approve State Budget Revision #6 FY 2013-2014.** Nancy Cartmill, President, seconded the motion and the vote was unanimous. **Exhibit (A)**

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#280

RESOLUTION, COUNTY BUDGET REVISION # 5

Anne Yon, Commissioner, **moved to approve County Budget Revision #5 FY 2013-2014.**
Nancy Cartmill, President, seconded the motion and the vote was unanimous. **Exhibit (B)**

PLACE ON RECORD

Anne Yon, Commissioner, **moved to place on record minutes from the October 21, 2013, Salt Rock Public Service District, Regular meeting; November 20, 2013, Cabell Huntington Health Department, Regular Board Meeting; October 14, 2013, Pea Ridge Public Service District, Regular Meeting; November 5, 2013, Pea Ridge Public Service District, Special Board Meeting; October 9, 2013, Culloden Public Service District, Special Board Meeting; October 16, 2013, Culloden Public Service District Regular Board Meeting; October 23, 2013, Culloden Public Service District Special Board Meeting.** Nancy Cartmill, President, seconded the motion and the vote was unanimous.

GOOD AND WELFARE CABELL COUNTY

Chris Tatum, County Manager, stated he would like to inform the Commission everything was in order for the Dummy Hollow waterline extension project. Mr. Tatum stated groundbreaking on the project could be as soon as the first or second week of December.

Mr. Tatum stated he had also received information regarding a project involving the Salt Rock Water Public Service District. Mr. Tatum stated the proposed project would add up to 100 new customers. Mr. Tatum stated funding for the project would be a group effort between West Virginia American Water, the infrastructure council, the Salt Rock Public Service District, and the Cabell County Commission. Mr. Tatum stated the estimated cost for the project would be approximately \$2.2 million dollars. Mr. Tatum said groundbreaking could potentially be as early as February or March.

Nancy Cartmill, President, adjourned the meeting of the Cabell County Commission at 10:30 a.m., until the next regular schedule meeting.

PRESIDENT, COUNTY COMMISSION