COMMISSION MEETING
THURSDAY, OCTOBER 24, 2013

PRESENT: NANCY CARTMILL, PRESIDENT
ROBERT L. BAILEY, COMMISSIONER
ANNE YON, COMMISSIONER
WILLIAM WATSON, COUNTY ATTORNEY
CHRIS TATUM, COUNTY MANAGER
RHONDA MONTANEZ, PURCHASING ASSISTANT

Nancy Cartmill, President, called the meeting of the Cabell County Commission to order at
10:00 a.m.

APPROVE:

Anne Yon, Commissioner, moved to approve the agenda as presented. Robert L. Bailey,
Commissioner, seconded the motion and the vote was unanimous.

Robert L. Bailey, Commissioner, moved to approve purchase orders #14-53342 through #14-
53748 and pay jackets. Anne Yon, Commissioner, seconded the motion and the vote was
unanimous.

Anne Yon, Commissioner, moved to approve minutes from the October 10, 2013, regular
Commission meeting, erroneous assessments, land consolidations, split tickets, and probate
documentation. Robert L. Bailey, Commissioner, seconded the motion and the vote was
unanimous.

Robert L. Bailey, Commissioner, moved to approve handwritten checks to Highmark West
Virginia and Fort Dearborn Life, not to exceed $100,000.00, from the Cabell County
Medical Insurance Fund. Anne Yon, Commissioner, seconded the motion and the vote was
unanimous.

CITIZENS TO SPEAK

Danny Coyle, Cabell County resident, appeared before the Commission with questions regarding
possible grant monies available for Swinefest. Mr. Coyle stated he and his daughter had been
put in charge of Swinefest just two days before the event had taken place. Mr. Coyle stated he
had been informed grant monies were available, but he did understand there was quite a bit of
controversy in regards to how previous grant monies had been used. Mr. Coyle stated he and his
dughter had been provided no documentation, and the past administration had not been
cooperative. Mr. Coyle stated he did have documentation and receipts for the expenses they
incurred during this year’s event.
William Watson, County Attorney, stated the real issue would be the fact there were no past records available.

Nancy Cartmill, President, stated this was a very precarious situation due to the use of tax payer monies. President Cartmill stated the issue could not be resolved today due to the fact it had not been placed on the agenda. President Cartmill advised Mr. Coyle to leave copies of all the documentation he had, and the Commission would look into the matter. President Cartmill stated the issue could be discussed further at a subsequent meeting.

#245  
**MOTION AND PETITION TO SCHEDULE HEARING**

**RE: ESTATE OF MARSHALL E. HOOD**

Chris Tatum, County Manager, explained some of the respondents were unable to attend the meeting, and the item would need to be tabled until a subsequent meeting.

Anne Yon, Commissioner, moved the table the item regarding the Estate of Marshall E. Hood. Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous.

#246  
**LETTER, RESOLUTION AND GRANT PROJECT AMENDMENT SCOPE/ACTIVITY CHANGE**

**RE: FY 2013 COMMUNITY PARTICIPATION GRANT PROGRAM –CONTRACT**

**THE MADIE CARROLL HOUSE**

**PROJECT NUMBER: 12LEDA0028- $2,000.00**

Chris Tatum, County Manager, explained the original scope of the project had been for a humidity control system for the downstairs heat and air unit. Mr. Tatum stated the new scope would be for the replacement of a heat pump to heat and cool the kitchen and restrooms, to be completed before temperatures drop below freezing.

Robert L. Bailey, Commissioner, moved to approve the change of scope for the Community Participation Grant for the Madie Carroll House. Anne Yon, Commissioner, seconded the motion and the vote was unanimous. Exhibit (A)
LETTER, RESOLUTION AND GRANT CONTRACT, CABELL COUNTY COMMISSION

RE: FY 2013 COMMUNITY PARTICIPATION GRANT PROGRAM- CONTRACT
GREEN ACRES REGIONAL CENTER
PROJECT NUMBER: 13LEDA0305- $4,000.00

Chris Tatum, County Manager, explained the funds would be used by the Green Acres Regional Center to advertise their bottled water program statewide.

Anne Yon, Commissioner, moved to approve the grant contract for the Green Acres Regional Center. Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous. Exhibit (B)

LETTER, RESOLUTION, CABELL COUNTY COMMISSION

RE: WEST VIRGINIA RECORDS MANAGEMENT AND PRESERVATION GRANT PROGRAM APPLICATION-REQUEST FOR FUNDS

Chris Tatum, County Manager, stated the funds would be used for scanning in the County Clerk’s office and microfilming in the Circuit Clerk’s office.

Robert L. Bailey, Commissioner, moved to approve the West Virginia Records Management And Preservation Grant application for the Cabell County Commission. Anne Yon, Commissioner, seconded the motion and the vote was unanimous. Exhibit (C)

LETTER, RESOLUTION, CABELL COUNTY COMMISSION

RE: 2013 WEST VIRGINIA COURTHOUSE FACILITIES IMPROVEMENT AUTHORITY GRANT PROGRAM APPLICATION- REQUEST FOR FUNDS

Anne Yon, Commissioner, moved to approve the West Virginia Courthouse Facilities Improvement Authority grant application. Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous. Exhibit (D)
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#250  
RESOLUTION, CABELL COUNTY EMERGENCY RESPONSE CENTER  
RE: RECLASSIFICATION  
TRAVIS HAYE-FULL TIME EMT

Anne Yon, Commissioner, moved to approve the reclassification of Travis Haye as a full time EMT, effective October 25, 2013, at a rate of pay of $8.9643 per hour. Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous.

#251  
LETTER, T.W. MCCOMAS, SHERIFF  
RE: EMPLOYMENT:  
TERRY DAN SHORT- PART TIME SECURITY OFFICER

Anne Yon, Commissioner, moved to approve the employment of Terry Dan Short as a part time security officer, effective October 25, 2013, at a rate of pay of $11.52 per hour. Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous.

#252  
LETTER, CABELL COUNTY COMMISSION  
RE: NAMING AN AGENT FOR THE COUNTY’S GROUP INSURANCE PLAN

Robert L. Bailey, Commissioner, moved to approve the signing of the letter naming Shenandoah Valley Group as agent for Cabell County’s group insurance plan. Anne Yon, Commissioner, seconded the motion and the vote was unanimous.

#253  
RESOLUTION, STATE BUDGET REVISION #5

Anne Yon, Commissioner, moved to approve State Budget Revision #5 FY 2013-2014. Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous. Exhibit (E)

#254  
RESOLUTION, COUNTY BUDGET REVISION #4

Anne Yon, Commissioner, moved to approve County Budget Revision #4 FY 2013-2014. Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous. Exhibit (F)
PLACE ON RECORD

Anne Yon, Commissioner, moved to place on record excess levy funds reporting by Lisa Bragg, Milton Volunteer Fire Department; Volunteer Fire Department report by Lewis & Associates, AC, Barboursville Volunteer Fire Department; minutes from the September 4, 2013, Culloden Public Service District, Special Board meeting, and the September 18, 2013, Culloden Public Service District, regular board meeting. Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous.

COMMISSIONER’S REPRESENTATION REPORTS

Robert L. Bailey, Commissioner, stated he had received multiple phone calls regarding the changes to the Comcast channel lineup. Commissioner Bailey explained he had contacted Comcast about the matter and was told a letter explaining the changes had been mailed out to customers. Commissioner Bailey stated he was a customer and had not received notification of any sort, nor had the citizens he had spoken with.

Chris Tatum, County Manager, stated he would contact the local sales representative and see if they would send out another channel selection guide to customers.

GOOD AND WELFARE CABELL COUNTY

Chris Tatum, County Manager, stated he realized the issue regarding tax attorney David Tyson not being bonded had been of concern to the Commission. Mr. Tatum stated in the past week he had received information that Mr. Tyson was now bonded.

Nancy Cartmill, President, adjourned the meeting of the Cabell County Commission at 11:00 a.m., until the next regular schedule meeting.

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PRESIDENT, COUNTY COMMISSION

KSC: ksf