

**COMMISSION MEETING  
THURSDAY, JANUARY 24, 2013**

**PRESENT:**            **NANCY CARTMILL, PRESIDENT  
ROBERT L. BAILEY, COMMISSIONER  
ANNE YON, COMMISSIONER  
WILLIAM WATSON, COUNTY ATTORNEY  
CHRIS TATUM, COUNTY MANAGER  
RHONDA MONTANEZ, PURCHASING AGENT**

Nancy Cartmill, President, called the regular scheduled meeting of the Cabell County Commission to order at 10:00 a.m.

Chris Tatum, County Manager, stated the agenda would need to be amended to include the addition of an appointment to the Civil Service Commission. Mr. Tatum stated this would be labeled as Item #24.

Mr. Tatum also stated the executive session scheduled to take place at the end of the agenda would need to be moved to the front, upon recommendation of William Watson, County Attorney.

**APPROVE:**

Anne Yon, Commissioner, **moved to approve amending the agenda.** Nancy Cartmill, President, seconded the motion and the vote was unanimous.

Robert L. Bailey, Commissioner, **moved to approve the agenda as amended.** Anne Yon, Commissioner, seconded the motion and the vote was unanimous.

Anne Yon, Commissioner, **moved to approve purchase orders #13-47247 through #12-47545.** Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous.

Anne Yon, Commissioner, **moved to approve the minutes from the December 27, 2012, regular Commission meeting, erroneous assessments, land consolidations, split tickets, and probate documentation.** Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous.

Robert L. Bailey, Commissioner, **moved to approve handwritten checks to Highmark West Virginia and Fort Dearborn Life Insurance Company, not to exceed \$100,000.00, from the Cabell County Medical Insurance Fund.** Anne Yon, Commissioner, seconded the motion and the vote was unanimous.

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**CITIZENS TO SPEAK**

Phil Pfister, Chesapeake Energy, appeared before the Commission to explain the benefits of using compressed natural gas as opposed to gasoline or diesel. Mr. Pfister explained within the last week Chesapeake Energy had announced the opening of four compressed natural gas fueling stations on I-79 corridor, and it was their hope to add fueling stations to I-64 as well. Mr. Pfister stated natural gas was a resource that was abundant in the country, especially in this area. Mr. Pfister stated he was hoping to help companies in the area take small steps toward transitioning to a West Virginia based fuel, compressed natural gas.

Matt Thomas, Kanawha County Economic Development Coordinator, stated Kanawha County had recently converted one of their Emergency Services vehicles to run off of compressed natural gas. Mr. Thomas stated he felt the county would see significant savings from using compressed natural gas, and Kanawha County intended to convert more vehicles in the future.

Clyde Smith, CNG, explained a vehicle with a conversion unit producing two gallons per hour could be plugged in during the evening and by morning would have a full tank. Mr. Smith explained the fuel would cost approximately one dollar per gallon and would come straight from the Mountaineer Gas line. Mr. Smith explained to the Commission if they would like to discuss the possibility of a conversion station in the area he welcomed them to contact him personally.

**#023 EXECUTIVE SESSION**

Anne Yon, Commissioner, **moved to go into Executive Session to discuss a personnel issue.** Nancy Cartmill, President, seconded the motion and the vote was unanimous.

The Commission recessed the meeting at 10:15 a.m.

The Commission reconvened the meeting at 10:55 a.m. with no action taken.

**#006 RESOLUTION, CABELL COUNTY COMMISSION**

**RE: RELEASE AND SUBSTITUTION OF COLLATERAL BONDS-  
FIFTH THIRD BANK**

Anne Yon, Commissioner, **moved to approve the release and substitution of collateral bonds by Fifth Third Bank.** Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous. **Exhibit (A)**

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**#007 RESOLUTION, CABELL COUNTY COMMISSION**

**RE: RE-CLASSIFICATIONS  
CHEREE (SEVY) NEAL – PER DIEM PARAMEDIC  
BRITTANY CRAFT – PER DIEM EMT**

Anne Yon, Commissioner, **moved to approve the reclassifications of Cheree (Sevy) Neal as a per diem paramedic, effective January 21, 2013, at a rate of pay of \$11.4622 per hour; and Brittany Craft as a per diem EMT, effective January 21, 2013, at a rate of pay of \$13.1817 per hour.** Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous.

**#008 RESOLUTION, CABELL COUNTY COMMISSION**

**RE: RE-CLASSIFICATIONS  
JONATHAN JONES – FULL-TIME  
TELECOMMUNICATOR  
BRITTANY ATTEBERRY – FULL-TIME  
TELECOMMUNICATOR**

Anne Yon, Commissioner, **moved to approve the reclassifications of Jonathan Jones and Brittany Atteberry as full-time telecommunicators, effective February 1, 2013, at a rate of pay of \$11.83 per hour.** Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous.

**#009 LETTER, RESOLUTION, AND GRANT APPLICATION**

**RE: 2013 COMMUNITY PARTICIPATION GRANT  
PROGRAM  
TRI-STATE LITERACY COUNCIL – SUPPLIES  
PROJECT NUMBER: 13LEDA0014 - \$2,000.00**

Tim Keaton, Grant Manager, explained the funds from the grant would be used by the Tri-State Literacy Council to purchase educational materials and supplies relevant to their organizations tutoring program.

Anne Yon, Commissioner, **moved to approve the grant application in the amount of \$2,000.00 for the Tri-State Literacy Council.** Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous. **Exhibit (B)**

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**#010 LETTER, RESOLUTION, AND GRANT APPLICATION**

**RE: 2013 COMMUNITY PARTICIPATION GRANT  
PROGRAM  
ONA ATHLETIC ASSOCIATION – UPGRADES AND  
RENOVATIONS  
PROJECT NUMBER: 13LEDA0017 - \$2,000.00**

Tim Keaton, Grant Manager, explained the funds from the grant would be used by the Ona Athletic Association for upgrades and renovations to facilities on the baseball field used by the Ona Little League.

Anne Yon, Commissioner, **moved to approve the grant application in the amount of \$2,000.00 for the Ona Athletic Association.** Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous. **Exhibit (C)**

**#011 LETTER, RESOLUTION, AND GRANT APPLICATION**

**RE: 2013 COMMUNITY PARTICIPATION GRANT  
PROGRAM  
HABITAT HOUSE – BUILDING MATERIALS  
PROJECT NUMBER: 13LEDA0021 - \$10,000.00**

Tim Keaton, Grant Manager, explained the funds would be used by the Huntington Area Habitat for Humanity, Inc to purchase building materials.

Anne Yon, Commissioner, **moved to approve the grant application in the amount of \$10,000.00 for Habitat House.** Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous. **Exhibit (D)**

**#012 LETTER, RESOLUTION, AND GRANT APPLICATION**

**RE: 2013 COMMUNITY PARTICIPATION GRANT  
PROGRAM  
GREEN ACRES REGIONAL CENTER- ADVERTISING  
PROJECT NUMBER: 13LEDA0016 - \$2,000.00**

Tim Keaton, Grant Manager, explained the funds would be used by the Green Acres Regional Center for advertising to promote upcoming activities.

Anne Yon, Commissioner, **moved to approve the grant application in the amount of \$2,000.00 for the Green Acres Regional Center.** Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous. **Exhibit (D)**

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**#013 LETTER, RESOLUTION, AND GRANT APPLICATION**

**RE: 2013 COMMUNITY PARTICIPATION GRANT  
PROGRAM  
GREEN ACRES REGIONAL CENTER – LAWN CARE  
EQUIP – UPGRADES AND REPAIRS  
PROJECT NUMBER: 13LEDA0029 - \$10,000.00**

Tim Keaton, Grant Manager, explained the funds would be used by the Green Acres Regional Center for equipment to be used for lawn care, landscaping, and the agricultural program.

Anne Yon, Commissioner, **moved to approve the grant application in the amount of \$10,000.00 for the Green Acres Regional Center.** Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous. **Exhibit (E)**

**#014 RESOLUTION, CABELL COUNTY COMMISSION**

**RE: ADVERTISEMENT FOR BIDS – REMOVAL AND  
REPLACEMENT OF THE SIDEWALKS AT THE CABELL  
COUNTY COURTHOUSE**

Robert L. Bailey, Commissioner, **moved to approve advertisement for bids for the removal and replacement of the sidewalks at the Cabell County Courthouse.** Anne Yon, Commissioner, seconded the motion and the vote was unanimous. **Exhibit (F)**

**#015 CABELL COUNTY EMERGENCY MEDICAL SERVICE  
(CCEMS)**

**RE: APPROVAL OF THE CABELL COUNTY CONTINUITY  
OF OPERATIONS PLAN – UPDATES**

Robert L. Bailey, Commissioner, **moved to approve the Cabell County Continuity of Operations Plan.** Anne Yon, Commissioner, seconded the motion and the vote was unanimous.

**#016 RESOLUTION, CABELL COUNTY COMMISSION**

**RE: PUBLIC HEARING – “SARA TITLE II – COMMUNITY  
RIGHT-TO-KNOW ACT OF 1986” – FOR THE CABELL/  
WAYNE LEPC**

Chris Tatum, County Manager, explained the hearing would be held on February 13, 2013, at 1:00 p.m., in the Commission Chambers.

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Robert L. Bailey, Commissioner, **moved to approve the public hearing for the Cabell/Wayne LEPC on February 13, 2013 at 1:00 p.m., in the Commission Chambers.** Anne Yon, Commissioner, seconded the motion and the vote was unanimous. **Exhibit (G)**

**#017 DISCUSSION/ACTION**

**RE: RELEASE OF (4) VEHICLES FROM THE CABELL COUNTY SHERIFF'S DEPARTMENT TO: (2) MILTON VFD, (1) ONA VFD, AND (1) OHIO RIVER ROAD VFD**

Robert L. Bailey, Commissioner, **moved to approve the release of four vehicles from the Cabell County Sheriff's Department to the Milton VFD(2), Ona VFD(1), and Ohio River Road VFD(1).** Anne Yon, Commissioner, seconded the motion and the vote was unanimous.

**#018 RESOLUTION, CABELL COUNTY COMMISSION**

**RE: APPOINTMENT – CABELL-HUNTINGTON-WAYNE HOME INVESTMENT TRUST ADVISORY BOARD  
BOB BAILEY**

Chris Tatum, County Manager, stated Commissioner Bailey would fill the position left vacant due to the relocation of John Vance.

Anne Yon, Commissioner, **moved to approve the appointment of Robert L. Bailey to the Cabell-Huntington-Wayne Home Investment Trust Advisory Board.** Nancy Cartmill, President, seconded the motion and the vote was unanimous. **Exhibit (H)**

**#019 RESOLUTIONS, CABELL COUNTY COMMISSION**

**RE: APPOINTMENTS – E-911 ADVISORY BOARD  
NANCY CARTMILL  
ELLIS "BUTCH" SMITH  
RANDY ELLIS  
SHERIFF, T.W. MCCOMAS  
MIKE COFFEY, BARBOURVILLE POLICE CHIEF  
GARY LILLY, MILTON POLICE CHIEF  
STEVE SAUNDERS, GVVFD  
GREG LOSH, WV STATE POLICE  
W.H. "SKIP" HOLBROOK, HUNTINGTON CHIEF OF POLICE**

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Robert L. Bailey, Commissioner, **moved to approve the appointments of Nancy Cartmill; Ellis “Butch” Smith; Randy Ellis; Sheriff T.W. McComas; Mike Coffey, Barboursville Police Chief; Gary Lilly, Milton Police Chief; Steve Saunders, GVVFD; Greg Losh, WV State Police; and W.H. “Skip” Holbrook, Huntington Chief of Police, to the E-911 Advisory Board, for terms beginning February 1, 2013, and ending January 31, 2016.** Anne Yon, Commissioner, seconded the motion and the vote was unanimous. **Exhibit (I)**

**#020 RESOLUTION, GENERAL COUNTY BUDGET REVISION #7**

Anne Yon, Commissioner, **moved to approve General County Budget Revision #7.** Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous. **Exhibit (J)**

**#021 RESOLUTION, STATE BUDGET REVISION #8**

Anne Yon, Commissioner, **moved to approve State Budget Revision #8.** Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous. **Exhibit (K)**

**#022 RESOLUTION, SPECIAL FUNDS BUDGET REVISION  
CCEMS – FY 2012/2013**

Anne Yon, Commissioner, **moved to approve Special Funds Budget Revision CCEMS, FY 2012/2013.** Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous. **Exhibit (J)**

**#024 RESOLUTION, CABELL COUNTY COMMISSION**

**RE: APPOINTMENT – DEPUTY SHERIFF’S CIVIL SERVICE  
COMMISSION**

Robert L. Bailey, Commissioner, **moved to approve re-appointing Charles McComas to the Deputy Sheriff’s Civil Service Commission.**

The motion died due to lack of a second.

Anne Yon, Commissioner, **moved to approve appointing Chuck Zerkle to the Deputy Sheriff’s Civil Service Commission.** Nancy Cartmill, President, seconded the motion and the vote was as follows:

<b>NANCY CARTMILL, PRESIDENT</b>	<b><u>AYE</u></b>
<b>ROBERT L. BAILEY, COMMISSIONER</b>	<b><u>NAY</u></b>
<b>ANNE YON, COMMISSIONER</b>	<b><u>AYE</u></b>

**Exhibit (K)**

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Robert L. Bailey, Commissioner, stated he felt the Commission was neglecting their duties by taking a man off of the Civil Service Commission when an important case that could potentially cost the county thousands of dollars was about to be decided. Commissioner Bailey stated it made no sense to take Mr. McComas off of the Civil Service Commission.

**PLACE ON RECORD**

Anne Yon, Commissioner, **moved to place on record minutes from the Pea Ridge Public Service District, Regular Meeting, December 10, 2012; Salt Rock Public Service District, Regular Meeting, December 11, 2012 and OTHER DOCUMENTATION TO BE RECORDED Bank of New York Mellon, Various Accounts.** Nancy Cartmill, President, seconded the motion and the vote was unanimous.

**COMMISSIONER'S REPRESENTATION REPORT**

Robert L. Bailey, Commissioner, requested Tim Keaton, Grant Coordinator, explore opportunities for grants to provide fire hydrants to those living in rural areas of Cabell County.

Nancy Cartmill, President, adjourned the regular meeting of the Cabell County Commission at 11:36 a.m., until the next regularly scheduled meeting on Thursday, February 14, 2013 at 10:00 a.m.

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**PRESIDENT, COUNTY COMMISSION**

**KSC:ksf**