

**COMMISSION MEETING
THURSDAY, DECEMBER 13, 2012**

PRESENT: **NANCY CARTMILL, PRESIDENT**
 ROBERT L. BAILEY, COMMISSIONER
 ANNE YON, COMMISSIONER
 WILLIAM WATSON, COUNTY ATTORNEY
 CHRIS TATUM, COUNTY MANAGER
 RHONDA VANOOTEGHEM, PURCHASING AGENT

Nancy Cartmill, President, called the regular meeting of the Cabell County Commission to order at 10:00 a.m.

Nancy Cartmill, President, stated she had an emergency item regarding CCEMS she would like to have addressed during the meeting. Chris Tatum, County Manager, stated it would be fine and the item could be added to the bottom of the agenda.

APPROVE:

Anne Yon, Commissioner, **moved to approve the agenda as amended.** Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous.

Robert L. Bailey, Commissioner, **moved to approve purchase orders #13-46500 through #13-46766 and pay jackets.** Anne Yon, Commissioner, seconded the motion and the vote was unanimous.

Anne Yon, Commissioner, **moved to approve the minutes from the November 8, 2012 regular Commission meeting, and the November 20, 2012 regular Commission meeting.** Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous.

Robert L. Bailey, Commissioner, **moved to approve handwritten checks to Highmark West Virginia, not to exceed \$100, 000.00, from the Cabell County Medical Insurance Fund.** Anne Yon, Commissioner, seconded the motion and the vote was unanimous.

**OPEN BIDS: 2012 E350 AMBULANCES FOR CABELL COUNTY EMERGENCY
MANAGEMENT SERVICES**

Chris Tatum, County Manager, stated three bids had been received and were as follows:

Northwestern Emergency Vehicles	Jefferson, NC	\$353,683.00
J & J Emergency Vehicles	Morgantown, WV	\$353,000.00
Frazier Built	Bell Aire, TX	\$334,900.00

Mr. Tatum stated he would turn the bids over to Gordon Merry, Director CCEMS, so he could review them and return to the Commission with his recommendation.

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#309 RESOLUTION, CABELL COUNTY COMMISSION

**RE: RELEASE AND SUBSTITUTION OF COLLATERAL
BONDS BY FIRST SENTRY BANK**

Robert L. Bailey, Commissioner, **moved to approve the release and substitution of collateral bonds by First Sentry Bank.** Anne Yon, Commissioner, seconded the motion and the vote was unanimous. **Exhibit (A)**

#310 RESOLUTION, CABELL COUNTY COMMISSION

**RE: RELEASE OF COLLATERAL BONDS BY FIRST SENTRY
BANK**

Ann Yon, Commissioner, **moved to approve the release of collateral bonds by First Sentry Bank.** Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous. **Exhibit (B)**

#311 DISCUSSION/ACTION, CABELL COUNTY COMMISSION

**RE: AWARD BID- CCERC DISPATCHING PROTOCOL
SYSTEM**

Mike Davis, CCERC Director, explained the high bid received had not been taken into consideration due to not being within budget. Mr. Davis explained the low bid did not include all the features the center would need. Mr. Davis said these reasons were why he was recommending the mid bidder, Power Phone, be chosen, pending approval of a fund transfer from COPS grant.

Robert L. Bailey, Commissioner, **moved to approve awarding the bid for the CCERC Dispatching Protocol System, in the amount of \$86,422.00, to Power Phone.** Anne Yon, Commissioner, seconded the motion and the vote was unanimous.

#312 DISCUSSION/ACTION, CABELL COUNTY COMMISSION

RE: TELEPHONE TARIFF

Nancy Cartmill, President, **moved to approve the tariff increase to \$4.50 per line for residential accounts, and \$6.50 per line for the first sixteen lines for business accounts.** Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous.

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**#313 RESOLUTION, CABELL COUNTY COMMISSION
RE: HOME INVESTMENT PARTNERSHIP GRANT
ALLOCATION FY 2012-2013**

Dawnetta Weekley, HOME Program Manager, appeared before the Commission to explain how the Home Investment Partnership Grant Funds would be allocated. Ms. Weekley stated \$75,000.00 would be allocated to the Huntington Area Habitat for Humanity for materials to build a minimum of four homes in Cabell County, and \$39,599.81 to assist first time homebuyers in Cabell County with down payments and closing costs. Ms. Weekly stated that \$24,557.10 would remain unallocated because no other projects in Cabell County had met the new underwriting guidelines set forth by HUD. Ms. Weekley explained the funds would remain available for allocation for a time of two years for any project meeting the required guidelines.

Anne Yon, Commissioner, **moved to approve the Home Investment Partnership Grant Allocation FY 2012-2013 and the vote was as follows:**

NANCY CARTMILL, PRESIDENT	<u>AYE</u>
ROBERT L. BAILEY, COMMISSIONER	<u>NAY</u>
ANNE YON, COMMISSIONER	<u>AYE</u>

Commissioner Bailey stated he would like the record to show he voted no due to the fact none of the funds went to projects that would benefit senior citizens in Cabell County. **Exhibit (C)**

**#314 RESOLUTIONS, CABELL COUNTY COMMISSION
RE: EMPLOYMENT
AMANDA LEE BROWN – PER DIEM EMT
DAVID SHAWN BRYANT – PER DIEM EMT
MATTHEW DAVID LEE BURKS – PER DIEM EMT

RECLASSIFICATION
DAVID BLAINE MCCLURE – FULL TIME PARAMEDIC**

Anne Yon, Commissioner, **moved to approve the employment of Amanda Lee Brown as a per diem EMT, effective December 14, 2012, at a rate of pay of \$8.2021 per hour; David Shawn Bryant as a per diem EMT, effective December 14, 2012, at a rate of pay of \$8.2021 per hour, Matthew David Lee Burks as a per diem EMT, effective December 14, 2012, at a rate of pay of \$8.2021 per hour; reclassification of David Blaine McClure as a full time paramedic, effective January 1, 2013, at a rate of pay of \$11.7122 per hour.** Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous.

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#315 LETTER, RESOLUTION, GRANT CONTRACT

**RE: WV COURTHOUSE FACILITIES IMPROVEMENT
AUTHORITY
CABELL COUNTY COURTHOUSE FACILITIES
IMPROVEMENT AUTHORITY
PROJECT NUMBER: 06-0110-012013
AMOUNT: \$100,000.00**

Tim Keaton, Grant Coordinator, explained the funds would be used by the Cabell County Commission for removal and replacement of sidewalks at the Cabell County Courthouse.

Anne Yon, Commissioner, **moved to approve the grant contract from the WV Courthouse Improvement Authority in the amount of \$100,000.00.** Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous. **Exhibit (D)**

#316 LETTER, RESOLUTION, AND GRANT CONTRACT

**RE: FY 2012 COMMUNITY PARTICIPATION GRANT
PROGRAM- CONTRACT
FOUNDATION FOR THE TRI-STATE COMMUNITY
DOG PARK
PROJECT NUMBER: 12LEDA0270- \$5,500.00**

Tim Keaton, Grant Coordinator, explained the funds would be used by the Foundation for the Tri-State Community for improvements to the Huntington Dog Park.

Anne Yon, Commissioner, **moved to approve the grant contract in the amount of \$5,500.00 for the Foundation for the Tri-State Community for improvements to the Huntington Dog Park.** Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous. **Exhibit (E)**

#317 LETTER, RESOLUTION, AND GRANT CONTRACT

**RE: FY 2012 COMMUNITY PARTICIPATION GRANT
PROGRAM – CONTRACT
PUBLISHERS PLACE – 2012 SPIRIT OF WEST VIRGINIA
CALENDAR
PROJECT NUMBER: 12LEDA0286 - \$2,000.00**

Tim Keaton, Grant Coordinator, explained the funds would be used by Publishers Place Inc., to print the 2012 Spirit of West Virginia calendar. Mr. Keaton explained the proceeds from calendar sales would benefit volunteer Fire Departments in Lavalette, Ona, and Alum Creek.

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Anne Yon, Commissioner, **moved to approve the grant contract in the amount of \$2,000.00 for the Publishers Place, Inc.** Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous. **Exhibit (F)**

#318 RESOLUTION, CABELL COUNTY COMMISSION

RE: ESTABLISHMENT OF LEGAL HOLIDAYS FOR 2013

Chris Tatum, County Manager, explained this schedule would simply follow that which the state observes.

Anne Yon, Commissioner, **moved to approve the establishment of legal holidays for 2013.** Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous. **Exhibit (G)**

#319 DISCUSSION/ACTION, CABELL COUNTY COMMISSION

**RE: CLOSING THE COURTHOUSE – CHRISTMAS EVE AND
NEW YEARS EVE**

Robert L. Bailey, Commissioner, **moved to approve closing the Courthouse on Christmas Eve and New Years Eve.** Anne Yon, Commissioner, seconded the motion and the vote was unanimous.

#320 DISCUSSION/ACTION, CABELL COUNTY COMMISSION

RE: HOLIDAY TURKEYS FOR EMPLOYEES

Chris Tatum, County Manager, stated the turkeys would be purchased from SS Logan Packing Company and the cost would be approximately \$4,900.00. Mr. Tatum explained the turkeys would be distributed on December 21, 2012 from 3 p.m. to 5 p.m.

Robert L. Bailey, Commissioner, **moved to approve providing holiday turkeys for employees.** Anne Yon, Commissioner, seconded the motion and the vote was unanimous.

**#321 RESOLUTION, GENERAL FUNDS, STATE BUDGET
REVISION #7 FY 2012 – 2013**

Anne Yon, Commissioner, **moved to approve general fund State Budget Revision #7 FY 2012-2013.** Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous. **Exhibit (H)**

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#322 MEMO, CHRIS TATUM, COUNTY MANAGER

RE: PROCUREMENT OF 2011/2012 AUDIT

Chris Tatum, County Manager, stated the Audit Committee had sent proposals to five companies. Mr. Tatum explained the companies had been scored using a score sheet created by the state auditor's office. Mr. Tatum stated the recommendation of the audit committee was the Fife Jones Group located in Huntington, WV.

Anne Yon, Commissioner, **moved to approve selecting Fife Jones Group to perform the 2011/2012 audit of the Cabell County Commission.** Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous.

#323 EXECUTIVE SESSION

RE: PERSONNEL MATTER

Anne Yon, Commissioner, **moved to approve going into executive session to discuss a personnel matter.** Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous.

Nancy Cartmill, President, recessed the meeting of the Cabell County Commission at 10:30 a.m.

Nancy Cartmill, President, reconvened the meeting of the Cabell County Commission at 11:00, with no action taken.

#324A DISCUSSION/ACTION

RE: NAMING OF CCEMS STATION #8

Nancy Cartmill, President, stated she would like to announce it was the wish of the Cabell County Commission to name the new EMS station located in Barboursville, the A. Gordon Merry Station. President Cartmill stated she felt there was no one more worthy of such an acknowledgement. President Cartmill said Gordon Merry, Director CCEMS, had done a wonderful job and was well deserving of this honor.

Robert L. Bailey, Commissioner, stated he took a lot of pride in naming the center after Mr. Merry. Commissioner Bailey stated he felt Mr. Merry had done a wonderful job as Director of CCEMS.

Gordon Merry, CCEMS Director, stated he was very touched and was at a loss for words. Mr. Merry said he was truly honored.

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Robert L. Bailey, Commissioner, **moved to approve naming Station #8 the A. Gordon Merry Station.** Anne Yon, Commissioner, seconded the motion and the vote was unanimous.

GOOD AND WELFARE CABELL COUNTY

Mike Davis, Director Cabell County E-911, said he would like to announce the pancake breakfast fundraiser held for the Foltz family had been a huge success, raising well over \$2000. Mr. Davis stated the money, along with a vehicle full of gifts would be taken to the Cleveland Clinic later that day.

Mr. Davis stated he would also like to recognize the E-911 staff for the role they played in the capture of the individual who had robbed a Barboursville bank. Mr. Davis stated the staff had utilized the tools they had available and had also made use of Facebook to come up with a name and location of the perpetrator. Mr. Davis stated he was very proud of his staff and would like to recognize the integral part they played in the capture.

Chris Tatum, County Manager, stated a Christmas event would be held on Saturday December 15, 2012 from 1 p.m. to 4 p.m. in the center of the Courthouse. Mr. Tatum stated country music singer John Berry would be performing with the Cabell Midland Choir and Santa would also be present.

Tim Keaton, Grant Coordinator, stated he had been working with AEP and was pleased to announce no electric would be installed in the county without a permit being issued first.

Nancy Cartmill, President, adjourned the meeting of the Cabell County Commission at 11:15 a.m., until the next regularly scheduled meeting on Thursday, December 27, 2012.

PRESIDENT, COUNTY COMMISSION