

COMMISSION MEETING

THURSDAY, SEPTEMBER 13, 2012

PRESENT: **NANCY CARTMILL, PRESIDENT**
ROBERT L. BAILEY, COMMISSIONER
ANNE YON, COMMISSIONER
WILLIAM WATSON, COUNTY ATTORNEY
CHRIS TATUM, COUNTY MANAGER
RHONDA VANOOTEGHEM, PURCHASING ASSISTANT

APPROVE:

Anne Yon, Commissioner, **moved to approve the agenda as presented.** Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous.

Robert L. Bailey, Commissioner, **moved to approve purchase orders #13-44269 through #13-44722 and pay jackets.** Anne Yon, Commissioner, seconded the motion and the vote was unanimous.

Anne Yon, Commissioner, **moved to approve the minutes from the August 9, 2012 Regular Commission meeting; the August 23, 2012 Regular Commission meeting; the August 30, 2012 Special Commission Meeting, erroneous assessments, land consolidations, split tickets, and probate documentation.** Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous.

Robert L. Bailey, Commissioner, **moved to approve handwritten checks to Highmark West Virginia, not to exceed \$100,000.00, from the Cabell County Medical Insurance Fund.** Anne Yon, Commissioner, seconded the motion and the vote was unanimous.

CITIZENS REGISTERED TO SPEAK

Bill Kelly, Milton resident, appeared before the Commission to request financial support for the City of Milton. Mr. Kelly said that every year Milton City Police have to work overtime to provide traffic control during the Pumpkin Festival. Mr. Kelly said this extra expense was a financial burden and he was hoping the County would help the City of Milton. Mr. Kelly said that any assistance from the County would be appreciated.

#233

LETTER, KAREN S. COLE, COUNTY CLERK

RE: EMPLOYMENT

KEITH VINTON, FULL-TIME CLERK

Anne Yon, Commissioner, **moved to approve the employment of Keith Vinton as a full-time clerk in the County Clerk's office, effective September 14, 2012.** Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous.

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#234

ANNEXATION WITHOUT ELECTION OF 49.17 ACRES OF

**ADDITIONAL TERRITORY INTO THE CORPORATE CITY
LIMITS OF THE CITY OF MILTON, CABELL COUNTY,
WEST VIRGINIA, PURSUANT TO WEST VIRGINIA CODE**

§8-6-4

Tom Canterbury, Mayor of Milton, explained to the Commission that the property owners, David and Winalee Blackwood, wished to become part of the City. Mayor Canterbury stated he would like to invite the Commission to the meeting at City Hall on September 24th at 7 p.m. concerning the annexation.

Robert L. Bailey, Commission, **moved to approve the annexation without election of 49.17 acres into the corporate city limits of Milton, West Virginia.** Anne Yon, Commissioner, seconded the motion and the vote was unanimous.

#235

**APPEARING, RALPH TAYLOR, EXECUTIVE DIRECTOR,
CABELL COUNTY SOLID WASTE AUTHORITY**

RE: RECYCLING PROGRAM IN CABELL COUNTY

Ralph Taylor, Executive Director of the Cabell County Solid Waste Authority, appeared before the Commission speaking about the success of the recycling program throughout the county. Mr. Taylor stated the program started out on a trial basis with only four drop off locations and an original budget of \$20,000.00. Mr. Taylor explained that due to the extreme response from the public, the original budget had already been exceeded. Mr. Taylor stated that the Solid Waste Authority would like to add additional drop off locations and that financial assistance would be needed to complete this task. Mr. Taylor stated that he would be requesting assistance from both the County and from the City of Huntington for approximately \$20,000.00.

Nancy Cartmill, President, thanked Mr. Taylor for the wonderful job he had done with the recycling program.

#236

ESTATE OF PAUL D. MOORE

**RE: MOTION AND ORDER TO APPOINT SHERIFF TO
ADMINISTER ESTATE**

William Watson, County Attorney, stated that he had reviewed the petition and the handwritten will and that no one was named as Executor or Executrix in the will. Mr. Watson stated that the petitioner was requesting that the Sheriff be appointed to administer the estate, and it was his recommendation to do so.

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Robert L. Bailey, Commissioner, **moved to approve appointing Sheriff Tom McComas to administer the estate of Paul D. Moore.** Anne Yon, Commissioner, seconded the motion and the vote was unanimous.

#237

RESOLUTION, CABELL COUNTY COMMISSION

**RE: IN THE MATTER OF SETTING DATES FOR THE
BOARD OF ASSESSMENT APPEALS FOR OCTOBER,
2012**

PROJECT NUMBER: 12LEDA0295- \$2,500.00

Connie Gray, Grant Coordinator, explained that the funds would be used by the United Way of the River Cities for their substance abuse prevention program to purchase equipment and supplies, including educational materials.

Robert L. Bailey, Commissioner, **moved to approve the grant contract in the amount of \$2,500.00 to the United Way of the River Cities.** Anne Yon, Commissioner, seconded the motion and the vote was unanimous. **Exhibit (C)**

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#240

MEMORANDUM TO KAREN COLE, CABELL COUNTY

CLERK

RE: ESTABLISHMENT OF ACCOUNTS- FY 2012

COMMUNITY PARTICIPATION GRANTS

Anne Yon, Commissioner, **moved to approve the establishment of accounts for FY 2012 Community Participation Grants.** Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous.

#241

AWARD OF BID TO CONSTRUCT CABELL COUNTY

AMBULANCE STATION #8, 1352 RIVERVIEW DRIVE,

BARBOURSVILLE, WEST VIRGINIA

Chris Tatum, County Manager, stated it was the recommendation of our architect to award the bid to MIRC Construction. Mr. Tatum explained MIRC was the low bidder and it appeared they had met all required specifications.

Nancy Cartmill, President, stated that the ground breaking ceremony would be held on September 21, 2012 at 1:00 p.m.

Robert L. Bailey, Commissioner, **moved to approve awarding the bid to construct Ambulance Station #8 to MIRC Construction.** Anne Yon, Commissioner, seconded the motion and the vote was unanimous.

#242

RESOLUTIONS, CABELL COUNTY COMMISSION

RE: EMPLOYMENT

SHAYNA M. FRYE, FULL-TIME PARAMEDIC

RECLASSIFICATIONS

STEVEN PAYNE, FULL-TIME PARAMEDIC

CONNIE PRIDDY, FULL-TIME COMPLIANCE OFFICER

Robert L. Bailey, Commissioner, **moved to approve the employment of Shanya M. Frye as a full-time paramedic, effective September 14, 2012, at a rate of pay of \$11.3122 per hour; the reclassifications of Steven Payne as a full-time paramedic, effective September 14, 2012, at a rate of pay of \$11.3122 per hour; Connie Priddy as a full-time Compliance Officer, effective October 15, 2012, at a rate of pay of \$47,320.00 annually.** Anne Yon, Commissioner, seconded the motion and the vote was unanimous.

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#243

RESOLUTIONS, CABELL COUNTY COMMISSION

RE: RECLASSIFICATIONS

BRITTNEY ATTEBERRY, TEMPORARY, FULL-TIME

TELECOMMUNICATOR

JONATHAN JONES, TEMPORARY, FULL-TIME

TELECOMMUNICATOR

Anne Yon, Commissioner, moved to approve the reclassifications of Brittney Atteberry as a temporary, full-time telecommunicator, effective September 14, 2012, at a rate of pay of \$11.83 per hour, and Jonathan Jones as a temporary, full-time telecommunicator, effective September 14, 2012, at a rate of pay of \$11.83 per hour. Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous.

#244

RESOLUTION, CABELL COUNTY COMMISSION

RE: IN THE MATTER OF MODIFYING THE TRAVEL

**EXPENSE ACCOUNT SECTION OF THE CABELL
COUNTY COMMISSION'S EMPLOYEE HANDBOOK
RELATIVE TO TRAVEL REIMBURSEMENT FOR
MILEAGE AND MEALS**

Chris Tatum, County Manager, stated that the County would be following the guidelines used by other agencies so as to lessen the workload of tracking receipts. Mileage would still follow the state's department of administration recommended mileage rate at the time of travel.

Anne Yon, Commissioner, **moved to approve modifying the Cabell County Commission's employee handbook.** Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous. **Exhibit (D)**

#245

RESOLUTION, CABELL COUNTY COMMISSION

**RE: IN THE MATTER OF ALLOCATING HOTEL
OCCUPANCY TAX FUNDS TO WEST VIRGINIA**

HOT DOG FESTIVAL

Robert L. Bailey, Commissioner, stated that proceeds from this event would benefit the Cabell Huntington Children's Hospital.

Robert L. Bailey, Commissioner, **moved to approve allocating \$1,500.00 in Hotel Occupancy Tax Funds to the West Virginia Hot Dog Festival.** Anne Yon, Commissioner, seconded the motion and the vote was unanimous. **Exhibit (E)**

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#246

RESOLUTION, CABELL COUNTY COMMISSION

RE: IN THE MATTER OF ALLOCATING SENIOR CITIZENS

**PROJECTS AND PROGRAMS EXCESS LEVY TAX
FUNDS TO THE AMERICAN LEGION POST 16**

Robert L. Bailey, Commissioner, explained that the funds would be used by American Legion Post 16 to construct a handicapped ramp.

Robert L. Bailey, Commissioner, **moved to approve allocating \$3,000.00 in Senior Citizens Projects and Programs Excess Levy Tax Funds to the American Legion Post 16.** The motion died due to lack of a second.

Anne Yon, Commissioner, **moved to approve allocating \$1,500.00 in Senior Citizens Projects and Programs Excess Levy Tax Funds to the American Legion Post 16.** Nancy Cartmill, President, seconded the motion and the vote was unanimous. **Exhibit (F)**

#247

RESOLUTION, CABELL COUNTY COMMISSION

RE: IN THE MATTER OF AMENDING AN

**APPOINTMENT TO THE PEA RIDGE PUBLIC
SERVICE DISTRICT**

Chris Tatum, County Manager, stated this budget revision was regarding a reimbursement that the county had not yet received. Mr. Tatum requested that the item be tabled until the reimbursement check was received.

Anne Yon, Commissioner, **moved to table item #250**. Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous.

#251

EXECUTIVE SESSION

RE: PERSONNEL

Anne Yon, Commissioner, **moved to approve going into Executive Session to discuss personnel matters**. Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous.

The Commission recessed at 10:35 a.m.

The Commission reconvened at 11:05 a.m. with no action taken.

Nancy Cartmill, President, adjourned the meeting of the Cabell County Commission at 11:25 a.m., until the next regularly scheduled Commission meeting on September 27, 2012.

PRESIDENT, COUNTY COMMISSION

KSC:ss