COMMISSION MEETING
THURSDAY, MAY 10, 2012

PRESENT: NANCY CARTMILL, PRESIDENT
ROBERT L. BAILEY, COMMISSIONER
ANNE YON, COMMISSIONER
WILLIAM WATSON, COUNTY ATTORNEY
CHRIS TATUM, COUNTY MANAGER
RHONDA VANOOTEGHEM, PURCHASING ASSISTANT

Nancy Cartmill, President, called the regular meeting of the Cabell County Commission to order
at 10:00 a.m.

APPROVE:

Anne Yon, Commissioner, moved to approve the agenda as presented. Robert L. Bailey, Commissioner, seconded the vote and the vote was unanimous.

Anne Yon, Commissioner, moved to approve purchase orders #12-41565 through #12-41852 and pay jackets. Robert L. Bailey, seconded the motion and the vote was unanimous.

Robert L. Bailey, Commissioner, moved to approve the minutes from the special Commission meeting of March 16, 2012, regular Commission meeting of March 29, 2012, regular Commission meeting of April 12, 2012, erroneous assessments, land consolidations, split tickets, and probate documentation. Anne Yon, Commissioner, seconded the motion and the vote was unanimous.
Anne Yon, Commissioner, moved to approve handwritten checks to Mountain State Blue Cross and Blue Shield Company and Fort Dearborn Medical Life not to exceed $100,000.00 from the Cabell County Medical Insurance Fund. Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous.

“OPEN BIDS” TO PROVIDE A ROOF AT THE CABELL COUNTY 4-H CAMP

BUILT RIGHT CONSTRUCTION SALT ROCK, WV $99,000.00
HAGER CONSTRUCTION HUNTINGTON, WV $98,600.00
CAPITOL BUILDERS HUNTINGTON, WV $108,000.00

Chris Tatum, County Manager, stated that each bid contained all necessary requirements. Mr. Tatum stated that he simply requested time to take each bid under advisement.

CITIZENS REGISTERED TO SPEAK

Steve Stewart, Appalachian Power, appeared before the Commission to see if they had any questions or concerns.

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LETTER, ADELL CHANDLER, CIRCUIT CLERK

RE: EMPLOYMENT

SHARON ADKINS, PART-TIME CLERK

Anne Yon, Commissioner, moved to approve the employment of Sharon Adkins as a part-time clerk, effective May 14, 2012. Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous.

MOTION FOR REMOVAL OF PERSONAL REPRESENTATIVE

RE: ESTATE OF LILLY EPLION

William Watson, County Attorney, said that this case had been previously dismissed without prejudice due to the fact that Teresa Stevens had failed to appear.

Teresa Stevens appeared before the Commission stating that she felt her sister, Marsha Maynard, had not handled the estate of her mother, Lilly Eplion, correctly and should be removed as Executrix.

William Watson, County Attorney, stated that due to the convoluted manner of this case, he would recommend that a Fiduciary Commissioner be assigned.

Robert L. Bailey, Commissioner, moved to approve the case be assigned to a Fiduciary Commissioner. Anne Yon, Commissioner, seconded the motion and the vote was unanimous.
Roger Smith, Attorney, stated that Gene B. Hayden’s will was lost. Mr. Smith stated that the family had searched and it still could not be located. Mr. Smith also stated that the family was all in agreement that the will was simply misplaced and was not intentionally destroyed by anyone. Mr. Smith asked that a copy of the will be probated in lieu of the original.

William Watson, County Attorney, recommended that the copy be allowed to be probated in lieu of the original.

Robert L. Bailey, Commissioner, moved to approve probating a copy of the will of Gene B. Hayden. Anne Yon, Commissioner, seconded the motion and the vote was unanimous.

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#109 MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF HUNTINGTON AND COUNTY OF CABELL, WV

RE: 2012 BYRNE JUSTICE ASSISTANCE GRANT (JAG)
Anne Yon, Commissioner, moved to approve the Memorandum of Understanding between the City of Huntington and County of Cabell, WV. Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous.

#110 LETTER, RESOLUTION AND GRANT CONTRACT, CABELL COUNTY COMMISSION

RE: FY 2012 COMMUNITY PARTICIPATION GRANT
PROGRAM AMERICAN RED CROSS
PROJECT NUMBER: 12LEDA0019- #1,000.00

Chris Tatum, County Manager, explained that the funds would be used by the American Red Cross to purchase equipment and supplies.

Robert L. Bailey, Commissioner, moved to approve the Grant Contract with the American Red Cross. Anne Yon, Commissioner, seconded the motion and the vote was unanimous.

#111 CONTRACT OF LEASE BETWEEN CABELL COUNTY COMMISSION AND JOEY GOODPASTER

RE: 1242 GEORGIA AVENUE, MILTON, WV 25541

Chris Tatum, County Manager, explained that the lease agreement was for $1 per year and this was a standard agreement that had been done for other properties in the past.
Robert L. Bailey, Commissioner, moved to approve the Contract of Lease between the Cabell County Commission and Joey Goodpaster. Anne Yon, Commissioner, seconded the motion and the vote was unanimous.

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#112 MEMORANDUM, TIFFANY STARK, BUDGET/FINANCIAL ANALYST

RE: DEPARTMENTAL PURCHASING “P” CARD
Tiffany Stark, Budget/Financial Analyst explained to the Commission that she recommended that the County obtain a departmental purchasing card. Ms. Stark explained the card would be in the Commission’s name, would have a zero balance and would be kept by Chris Tatum, County Manager. Ms. Stark went on to explain that in the event that the card is needed, the elected official or chief deputy would need to make a request, and at that time, a credit limit would be assigned to the card, and the card could then be signed out. Ms. Stark stated that when the card was returned the credit limit would be reset to zero.

Anne Yon, Commissioner, moved to approve the addition of a departmental Purchasing “P” Card. Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous.

#113 DISCUSSION/ACTION

RE: AWARD OF PROPOSALS FOR ARCHITECTURAL SERVICES FOR CCEMS STATION #8 IN BARBOURSVILLE

Chris Tatum, County Manager, explained to the Commission that he, Gordon Merry, and Commissioner Robert L. Bailey had met with architects from Thrasher Engineering, Brandstetter Carroll Architects, AE Works, and Edward Tucker Architects. Mr. Tatum stated that the committee agreed unanimously that Ed Tucker Architects were capable of performing the work. Mr. Tatum stated that he and Mr. Merry had negotiated a fee with Mr. Tucker and that it was the recommendation of the committee to engage Edward Tucker Architects as the architect for design and construction of EMS Station #8.

Robert L. Bailey, Commissioner, moved to approve awarding the proposal to Edward Tucker Architects. Anne Yon, Commissioner, seconded the motion and the vote was unanimous.

#114 RESOLUTION, GENERAL FUND, COUNTY BUDGET REVISION #14, FY 2011-2012
Anne Yon, Commissioner, moved to approve County Budget Revision #14, FY 2011-2012. Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous.

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#115    RESOLUTION, GENERAL FUND, STATE BUDGET REVISION #10,
        FY 2011-2012

Anne Yon, Commissioner, moved to approve State Budget Revision #10, FY 2011-2012. Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous.

PLACE ON RECORD:

At this time, the Commission randomly drew the required four precincts to be hand counted during the Canvass of the 2012 Primary Election. The precincts drawn were 43, 57, 66, and 33.

Nancy Cartmill, President, adjourned the meeting of the Cabell County Commission at 10:40 a.m., until the next scheduled