

COMMISSION MEETING

THURSDAY, MAY 10, 2012

PRESENT: **NANCY CARTMILL, PRESIDENT**
ROBERT L. BAILEY, COMMISSIONER
ANNE YON, COMMISSIONER
WILLIAM WATSON, COUNTY ATTORNEY
CHRIS TATUM, COUNTY MANAGER
RHONDA VANOOTEGHEM, PURCHASING ASSISTANT

Nancy Cartmill, President, called the regular meeting of the Cabell County Commission to order at 10:00 a.m.

APPROVE:

Anne Yon, Commissioner, **moved to approve the agenda as presented.** Robert L. Bailey, Commissioner, seconded the vote and the vote was unanimous.

Anne Yon, Commissioner, **moved to approve purchase orders #12-41565 through #12-41852 and pay jackets.** Robert L. Bailey, seconded the motion and the vote was unanimous.

Robert L. Bailey, Commissioner, **moved to approve the minutes from the special Commission meeting of March 16, 2012, regular Commission meeting of March 29, 2012, regular Commission meeting of April 12, 2012, erroneous assessments, land consolidations, split tickets, and probate documentation.** Anne Yon, Commissioner, seconded the motion and the vote was unanimous.

Anne Yon, Commissioner, **moved to approve handwritten checks to Mountain State Blue Cross and Blue Shield Company and Fort Dearborn Medical Life not to exceed \$100,000.00 from the Cabell County Medical Insurance Fund.** Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous.

“OPEN BIDS” TO PROVIDE A ROOF AT THE CABELL COUNTY 4-H CAMP

BUILT RIGHT CONSTRUCTION SALT ROCK, WV		\$99,000.00
HAGER CONSTRUCTION	HUNTINGTON, WV	\$98,600.00
CAPITOL BUILDERS	HUNTINGTON, WV	\$108,000.00

Chris Tatum, County Manager, stated that each bid contained all necessary requirements. Mr. Tatum stated that he simply requested time to take each bid under advisement.

CITIZENS REGISTERED TO SPEAK

Steve Stewart, Appalachian Power, appeared before the Commission to see if they had any questions or concerns.

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#106

LETTER, ADELL CHANDLER, CIRCUIT CLERK

RE: EMPLOYMENT

SHARON ADKINS, PART-TIME CLERK

Anne Yon, Commissioner, **moved to approve the employment of Sharon Adkins as a part-time clerk, effective May 14, 2012.** Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous.

#107

MOTION FOR REMOVAL OF PERSONAL

REPRESENTATIVE

RE: ESTATE OF LILLY EPLION

William Watson, County Attorney, said that this case had been previously dismissed without prejudice due to the fact that Teresa Stevens had failed to appear.

Teresa Stevens appeared before the Commission stating that she felt her sister, Marsha Maynard, had not handled the estate of her mother, Lilly Eplion, correctly and should be removed as Executrix.

William Watson, County Attorney, stated that due to the convoluted manner of this case, he would recommend that a Fiduciary Commissioner be assigned.

Robert L. Bailey, Commissioner, **moved to approve the case be assigned to a Fiduciary Commissioner.** Anne Yon, Commissioner, seconded the motion and the vote was unanimous.

#108

ESTATE OF GENE B. HAYDEN

RE: AFFIDAVIT AND MOTION TO PROBATE COPY OF

LAST WILL AND TESTAMENT OF GENE B. HAYDEN

Roger Smith, Attorney, stated that Gene B. Hayden's will was lost. Mr. Smith stated that the family had searched and it still could not be located. Mr. Smith also stated that the family was all in agreement that the will was simply misplaced and was not intentionally destroyed by anyone. Mr. Smith asked that a copy of the will be probated in lieu of the original.

William Watson, County Attorney, recommended that the copy be allowed to be probated in lieu of the original.

Robert L. Bailey, Commissioner, **moved to approve probating a copy of the will of Gene B. Hayden.** Anne Yon, Commissioner, seconded the motion and the vote was unanimous.

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#109

**MEMORANDUM OF UNDERSTANDING BETWEEN THE
CITY OF HUNTINGTON AND COUNTY OF CABELL, WV**

RE: 2012 BYRNE JUSTICE ASSISTANCE GRANT (JAG)

PROGRAM AWARD

Anne Yon, Commissioner, **moved to approve the Memorandum of Understanding between the City of Huntington and County of Cabell, WV.** Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous.

#110

LETTER, RESOLUTION AND GRANT CONTRACT, CABELL COUNTY COMMISSION

RE: FY 2012 COMMUNITY PARTICIPATION GRANT

PROGRAM AMERICAN RED CROSS

PROJECT NUMBER: 12LEDA0019- #1,000.00

Chris Tatum, County Manager, explained that the funds would be used by the American Red Cross to purchase equipment and supplies.

Robert L. Bailey, Commissioner, **moved to approve the Grant Contract with the American Red Cross.** Anne Yon, Commissioner, seconded the motion and the vote was unanimous.

#111

CONTRACT OF LEASE BETWEEN CABELL COUNTY

COMMISSION AND JOEY GOODPASTER

RE: 1242 GEORGIA AVENUE, MILTON, WV 25541

Chris Tatum, County Manager, explained that the lease agreement was for \$1 per year and this was a standard agreement that had been done for other properties in the past.

Robert L. Bailey, Commissioner, **moved to approve the Contract of Lease between the Cabell County Commission and Joey Goodpaster.** Anne Yon, Commissioner, seconded the motion and the vote was unanimous.

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**MEMORANDUM, TIFFANY STARK, BUDGET/FINANCIAL
ANALYST**

RE: DEPARTMENTAL PURCHASING "P" CARD

Tiffany Stark, Budget/Financial Analyst explained to the Commission that she recommended that the County obtain a departmental purchasing card. Ms. Stark explained the card would be in the Commission's name, would have a zero balance and would be kept by Chris Tatum, County Manager. Ms. Stark went on to explain that in the event that the card is needed, the elected official or chief deputy would need to make a request, and at that time, a credit limit would be assigned to the card, and the card could then be signed out. Ms. Stark stated that when the card was returned the credit limit would be reset to zero.

Anne Yon, Commissioner, **moved to approve the addition of a departmental Purchasing "P" Card.** Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous.

#113

DISCUSSION/ACTION

**RE: AWARD OF PROPOSALS FOR ARCHITECTURAL
SERVICES FOR CCEMS STATION #8 IN
BARBOURSVILLE**

Chris Tatum, County Manager, explained to the Commission that he, Gordon Merry, and Commissioner Robert L. Bailey had met with architects from Thrasher Engineering, Brandstetter Carroll Architects, AE Works, and Edward Tucker Architects. Mr. Tatum stated that the committee agreed unanimously that Ed Tucker Architects were capable of performing the work. Mr. Tatum stated that he and Mr. Merry had negotiated a fee with Mr. Tucker and that it was the recommendation of the committee to engage Edward Tucker Architects as the architect for design and construction of EMS Station #8.

Robert L. Bailey, Commissioner, **moved to approve awarding the proposal to Edward Tucker Architects.** Anne Yon, Commissioner, seconded the motion and the vote was unanimous.

#114

**RESOLUTION, GENERAL FUND, COUNTY BUDGET REVISION
#14, FY 2011-2012**

PRESIDENT, COUNTY COMMISSION

KSC:ss