

COMMISSION MEETING

THURSDAY, AUGUST 19, 2010

PRESENT: **W. SCOTT BIAS, PRESIDENT**
ROBERT L. BAILEY, COMMISSIONER
NANCY CARTMILL, COMMISSIONER
WILLIAM WATSON, COUNTY ATTORNEY
STEPHEN ZOELLER, COUNTY MANAGER
CHRIS TATUM, ASSISTANT COUNTY MANAGER
FOR PERSONNEL AND PURCHASING
RHONDA MONTANEZ, PURCHASING ASSISTANT

W. Scott Bias, Commissioner, called the regular meeting of the Cabell County Commission to order at 10:00 a.m.

APPROVE:

Nancy Cartmill, Commissioner, **moved to approve the agenda as presented.** Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous.

Robert L. Bailey, Commissioner, **moved to approve purchase orders #11-26162 through #11-26490 and pay jackets.** Nancy Cartmill, Commissioner, seconded the motion and the vote was unanimous.

Nancy Cartmill, Commissioner, **moved to approve the minutes of the July 22, 2010 regular Commission meeting, erroneous assessments, land consolidations, split tickets and probate**

documentation. Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous.

Robert L. Bailey, Commissioner, **moved to approve handwritten checks to Mountain State Blue Cross and Blue Shield Company, not to exceed \$100,000.00, from the Cabell County Medical Insurance Fund.** Nancy Cartmill, Commissioner, seconded the motion and the vote was unanimous.

CITIZENS REGISTERED TO SPEAK

Tom McCallister, Cabell County resident, appeared before the Commission requesting the Commission intercede to stop the Coty of Huntington from approving a purposed tax plan.

William Watson, County Attorney, suggested the Commission take this under advertisement, as this was not on the agenda.

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#271

APPEARING, KAREN COLE, COUNTY CLERK

RE: CANVASSING PROCEDURES FOR SPECIAL ELECTION

Karen Cole, County Clerk, stated that the Secretary of State had set guidelines for the canvass stating the canvass would start Tuesday, August 31, 2010 and must be concluded by Wednesday, September 1, 2010, at 4:00 p.m. in order to certify the Special Election at 4:00 p.m., Thursday, September 2, 2010.

After a brief discussion the Commission decided to start the canvass at 9:00 a.m., Tuesday, August 31, 2010 and work as long as it takes to finish.

#272

LETTER, KAREN COLE, COUNTY CLERK

Re: EMPLOYMENT

Robert L. Bailey, Commissioner, **moved to approve the employment of Amanda Michelle Ross, as a full time employee, effective September 4, 2010, with a rate of pay of \$20,000.00 per year.** Nancy Cartmill, Commissioner, seconded the motion and the vote was unanimous.

#273

LETTER, DOUG FERGUSON, CHIEF DEPUTY

RE: SALARY FUNDING REQUEST FOR TAX DIVISION

Nancy Cartmill, Commissioner, **moved to approve the additional salary funding request for the Tax Department, due to an employee on maternity leave.** Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous.

#274

DISCUSSION/ACTION:

RE: INCREASE ELECTION OFFICIALS COMPENSATION

Robert L. Bailey, Commissioner, asked County Clerk, Karen Cole, if she thought pay increases for the election workers would help her office in hiring workers for the precincts.

Karen Cole, County Clerk, stated she was not sure the amount of pay was the issue and she was not sure that an increase in pay would help her find election workers, however, she did have a problem with the pay for the #1 Commissioner and the #3 Commissioner. Mrs. Cole went on to say that the #1 Commissioner had to pick up the supplies the day before the election and return them election night with the #3 Commissioner and they have to wait in line for quite a while.

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Nancy Cartmill, Commissioner, stated she believed part of the problem was that the committees were using old lists of names. Commissioner Cartmill further stated the Commission would need to see where the funds would be found for an increase, however, she did not have a problem with increasing the pay for the #1 and #3 Commissioners.

W. Scott Bias, President, suggested that the #1 and #3 Commissioners, who pick up and return supplies, be given a pay increase. President Bias requested that Stephen Zoeller,

County Manager, or County Clerk, Karen Cole, figure the cost for pay increases for the election workers and report back to the Commission.

Nancy Cartmill, Commissioner, **moved to increase the pay for the #1 Commissioner from \$25.00 to \$75.00 for pick up and return of supplies and to increase the #3 Commissioner's pay from \$5.00 to \$25.00 for the return of supplies.** Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous.

#275

APPEARING, PAUL RYKER, ESQUIRE

**RE: PETITION OF JEWELL CLAY CREMEANS,
EXECUTRIX OF THE ESTATE OF GOLDEN**

JEFFERS TO RESIGN

Paul Ryker, Attorney for Jewell Clay Cremeans, appeared before the Commission to request that his client be discharged from her duties as Executrix for the Estate of Golden Jeffers, as she was unable to fulfill her obligations. Mr. Ryker stated that if the Commission granted this request, Mrs. Cremeans would file an appraisal of the estate and he would present the order for William Watson, County Attorney, to review.

Nancy Cartmill, Commissioner, **moved to approve the petition for Jewell Clay Cremeans to resign as the Executrix of the Estate of Golden Jeffers, on the condition that an appraisal would be filed.** Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous.

#276

RESOLUTION, CABELL COUNTY COMMISSION

RE: IN THE MATTER OF PROCLAIMING AUGUST 26, 2010

AS "LEAGUE OF WOMEN VOTERS MAKING

DEMOCRACY WORK DAY” IN CABELL COUNTY

Robert L. Bailey, Commissioner, **moved to approve the resolution proclaiming August 26, 2010 as “League of Women Voters Making Democracy Work Day.”** Nancy Cartmill, Commissioner, seconded the motion and the vote was unanimous. **Exhibit (A)**

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#277

RESOLUTION, CABELL COUNTY COMMISSION

RE: RECLASSIFICATION – CCEMS

Nancy Cartmill, Commissioner, **moved to approve the reclassification of David Schafer as a per diem EMT, effective August 7, 2010, with a rate of pay of \$7.8948 per hour.** Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous.

#278

LETTER, RESOLUTION AND GRANT CONTRACT

RE: FY 2010 COMMUNITY PARTICIPATION GRANT

PROGRAM CABELL COUNTY COMMUNITY

**SERVICES ORGANIZATION/WEST MIDDLE SCHOOL
RENOVATIONS PROJECT #10-LEDA0032 - \$10,000.00**

Robert L. Bailey, Commissioner, **moved to approve the grant contract, in the amount of \$10,000.00, for the West Middle School renovations.** Nancy Cartmill, Commissioner, seconded the motion and the vote was unanimous. **Exhibit (B)**

#279 LETTER, RESOLUTION AND GRANT CONTRACT

RE: PROJECT SAFE NEIGHBORHOODS - \$37,384.00

10-PSN-02

Nancy Cartmill, Commissioner, **moved to approve the grant contract, in the amount of \$37,384.00, for the Safe Neighborhoods Project.** Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous. **Exhibit (C)**

#280 LETTER AND AMENDED RESOLUTION

RE: GRANT ID#10-VA-011 - \$69,883.00

Robert L. Bailey, Commissioner, **moved to approve the amended resolution regarding Grant #10-va-011, in the amount of \$69,883.00, for the Prosecuting Attorney's Office for the victim/witness program.** Nancy Cartmill, Commissioner, seconded the motion and the vote was unanimous. **Exhibit (D)**

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#281

RESOLUTION, CABELL COUNTY COMMISSION

RE: IN THE MATTER OF THE TRANSFER OF A 2001

FORD VAN TO THE WAYNE COUNTY COMMISSION

**FOR THE WESTERN REGIONAL DAY REPORT
CENTER**

Nancy Cartmill, Commissioner, **moved to approve the transfer of a 2001 Ford Van to the Western Regional Day Report Center.** Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous. **Exhibit (E)**

#282

RESOLUTION, CABELL COUNTY COMMISSION

**RE: IN THE MATTER OF ALLOCATION OF SENIOR
CITIZENS PROJECTS AND PROGRAMS EXCESS**

**LEVY TAX FUNDS TO FAIRFIELD EAST
COMMUNITY CENTER**

Robert L. Bailey, Commissioner, stated that the TTA had provided Fairfield East Community Center with a van, therefore, **he moved to delete this item from the agenda.** Nancy Cartmill, Commissioner, seconded the motion and the vote was unanimous.

#283 AGREEMENT, CABELL COUNTY COMMISSION

RE: USE OF COURTHOUSE GROUNDS PERMIT

LEAGUE OF WOMEN VOTERS AUGUST 24, 2010,

6:45 P.M. TO 7:45 P.M.

Nancy Cartmill, Commissioner, **moved to allow the use of the Courthouse grounds for the League of Women Voters, August 24, 2010, from 6:45 p.m. to 7:45 p.m.** Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous.

**#284 MEMORANDUM, CHRIS TATUM, ASSISTANT COUNTY
MANAGER**

RE: SET DATE OF TRICK 'N TREAT IN CABELL COUNTY

Nancy Cartmill, Commissioner, **moved to approve Thursday, October 28, 2010, from 6:00 p.m. to 8:00 p.m., for Trick or Treat night in Cabell County.** Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous.

#285

SPECIAL BUDGET REVISION, CCERC #2, FY 2010-2011

Robert L. Bailey, Commissioner, **moved to approve Special Budget Revision #2 for E-911.**
Nancy Cartmill, Commissioner, seconded the motion and the vote was unanimous.

Exhibit (F)

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#286

RESOLUTION, GENERAL FUND, STATE BUDGET

REVISION #2, FY2010-2011

Nancy Cartmill, Commissioner, **moved to approve General Fund State Budget Revision #2.**
Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous. **Exhibit (G)**

#287

EXECUTIVE SESSION REGARDING PERSONNEL MATTERS

Nancy Cartmill, Commissioner, **moved to go into Executive Session to discuss personnel matters.** Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous.

The Commission recessed the meeting at 10:45 a.m.

The Commission reconvened the regular session at 10:55 a.m., with no action taken.

PLACE ON RECORD

Nancy Cartmill, Commissioner, moved to place on record the minutes from the Culloden Public Service District, Regular Meeting, June 16, 2010; Culloden Public Service District, Special Meeting, June 28, 2010; Salt Rock Water Public Service District, Regular Meeting, July 13, 2010 and OTHER DOCUMENTATION TO BE RECORDED Cabell Huntington Health Department-Clinic Monthly Report, June 2010 and The Bank of New York Mellon, Various Trust Accounts, July 31, 2010. Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous.

PRESIDENT, COUNTY COMMISSION

KSC:ar