COMMISSION MEETING
THURSDAY, NOVEMBER 21, 2017

PRESENT: ROBERT L. BAILEY, PRESIDENT
NANCY CARTMILL, COMMISSIONER
WILLIAM WATSON, COUNTY ATTORNEY
BETH THOMPSON, COUNTY ADMINISTRATOR

ABSENT: JIM MORGAN, COMMISSIONER

Robert L. Bailey, President, called the meeting of the Cabell County Commission to order at 10:00 a.m.

APPROVE:

Nancy Cartmill, Commissioner, moved to approve the agenda as presented; minutes from the November 9, 2017, Regular Commission Meeting; erroneous assessments; land consolidations; split tickets; probate documentation; purchase orders #18-82552 through #18-82759 and pay jackets; handwritten checks to Guardian and to Mutual of Omaha; ACH Drafts for Weekly Claims Experience/Administration Cost- HMBCBS. Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous.

CITIZENS REGISTERED TO SPEAK

#609 MOTION FOR HEARING, REMOVAL OF PERSONAL REPRESENTATIVE
RE: DARLENE THOMAS

William Watson, County Attorney, stated it was his recommendation to refer the matter to a Fiduciary Commissioner.

Nancy Cartmill, Commissioner, moved to approve referring the Estate of Darlene Thomas to a Fiduciary Commissioner. Robert L. Bailey, President, seconded the motion and the vote was unanimous.

#610 PETITION TO APPOINT FIDUCIARY COMMISSIONER
RE: ESTATE OF JERRY VINCENT HUGHES

William Watson, County Attorney, stated it was his recommendation to refer the Estate of Jerry Vincent Hughes to a Fiduciary Commissioner.

Nancy Cartmill, Commissioner, moved to approve referring the Estate of Jerry Vincent Hughes to a Fiduciary Commissioner. Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous.
Pete Thackston, USI Insurance, appeared before the commission to deliver a presentation regarding 2018 Healthcare coverage and the 2017 Independent Audit. Mr. Thackston highlighted the personalized compensation statements that would be provided to each employee, which would illustrate the total individual compensation when salary and benefits were combined. Mr. Thackston stated each employee would also be offered the opportunity to set up a Flexible Spending Account for medical needs throughout the year.

Doug Adams, Chief Deputy Cabell County Sheriff’s Department, explained there had been 160 active shooter incidents nationally between 2000-2013, and were only on the rise. Mr. Adams stated he felt it was very important to have an active shooter protocol in effect for the safety of the employees.

Nancy Cartmill, Commissioner, moved to approve holding Active Shooter & First Responder training for Cabell County employees. Robert L. Bailey, President, seconded the motion and the vote was unanimous.

Nancy Cartmill, Commissioner, moved to accept the letter, binder and affidavit from C.N. Zerkle, Jr., Sheriff. Robert L. Bailey, President, seconded the motion and the vote was unanimous.

Nancy Cartmill, Commissioner, moved to accept the letter, binder and affidavit from C.N. Zerkle, Jr., Sheriff. Robert L. Bailey, President, seconded the motion and the vote was unanimous.
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Nancy Cartmill, Commissioner, moved to accept the letter from Irv Johnson, Assessor, regarding additional compensation. Robert L. Bailey, President, seconded the motion and the vote was unanimous.

#615  RESOLUTION, CABELL COUNTY COMMISSION

RE: IN THE MATTER OF A RESOLUTION AUTHORIZING THE PRESIDENT OF THE COMMISSION TO SUBMIT A 2017 EMERGENCY MANAGEMENT PERFORMANCE GRANT APPLICATION IN THE AMOUNT OF $170,081 TO THE WEST VIRGINIA DIVISION OF HOMELAND SECURITY AND EMERGENCY MANAGEMENT

Nancy Cartmill, Commissioner, moved to approve the resolution authorizing the President of the commission to submit a 2017 Emergency Management Performance Grant Application to the West Virginia Division of Homeland Security and Emergency Management. Robert L. Bailey, President, seconded the motion and the vote was unanimous. Exhibit (A)

#616  LETTER, PHYLLIS SMITH, CABELL COUNTY CLERK

RE: EMPLOYMENT- KIMBERLY BETH VANCE

Nancy Cartmill, Commissioner, moved to approve the employment of Kimberly Beth Vance as a full time employee in the County Clerk’s office, at a rate of pay of $25,000.00 annually. Robert L. Bailey, President, seconded the motion and the vote was unanimous.

#617  RESOLUTION, CABELL COUNTY COMMISSION

RE: IN THE MATTER OF A RESOLUTION REVISION POLICIES AND PROCEDURES REGARDING OUTSTANDING CHECKS IN CABELL COUNTY

Nancy Cartmill, Commissioner, moved to approve the resolution revision policies and procedures regarding outstanding checks in Cabell County. Robert L. Bailey, President, seconded the motion and the vote was unanimous. Exhibit (B)

#618  RESOLUTION, CABELL COUNTY COMMISSION- STATE BUDGET REVISION #5

Nancy Cartmill, Commissioner, moved to approve State Budget Revision #5. Robert L. Bailey, President, seconded the motion and the vote was unanimous. Exhibit (C)
PLACE ON RECORD

Nancy Cartmill, Commissioner, moved to approve Placing on Record minutes from the Cabell Huntington Board of Directors meeting, August 29, 2017; minutes from the Cabell Huntington Board of Directors Special meeting, September 12, 2017; minutes from the Cabell Huntington Hospital Board of Directors Special meeting, October 10, 2017; minutes from the September 18, 2017, Pea Ridge Public Service District, Regular Board Meeting; minutes from the October 24, 2017, Salt Rock Water Public Service District Special Board Meeting; minutes from the October 4, 2017, Culloden Public Service District Special Board Meeting; minutes from the October 18, 2017, Culloden Public Service Regular Board Meeting; Additional Documentation to be Recorded: Pea Ridge Public Service District Manager’s Report- August 2017; Pea Ridge Public Service General Ledger Balance Sheet & Income Statement Period 3, Year Ending 2018. Robert L. Bailey, President, seconded the motion and the vote was unanimous.

COMMISSIONER’S REPRESENTATION REPORTS

Robert L. Bailey, President, stated the regular monthly meeting between he and the elected officials had taken place on Monday. President Bailey went on to say he felt as if all elected officials were satisfied and not currently experiencing any issues.

President Bailey stated letters had been received from Faith in Action Ministry, the YMCA and also from the developers of Tanyard Station thanking the commission for their continued help throughout the year.

Robert L. Bailey, President, adjourned the meeting of the Cabell County Commission at 10:43 a.m., until the next regular schedule meeting.

PRESIDENT, COUNTY COMMISSION

PS:ksf