

**COMMISSION MEETING  
THURSDAY, OCTOBER 25, 2018**

**PRESENT:           ROBERT L. BAILEY, PRESIDENT - ABSENT  
                      JIM MORGAN, COMMISSIONER  
                      NANCY CARTMILL, COMMISSIONER  
                      WILLIAM WATSON, COUNTY ATTORNEY  
                      BETH THOMPSON, COUNTY ADMINISTRATOR**

Jim Morgan, Commissioner called the meeting of the Cabell County Commission to order at 10:00 a.m.

**APPROVE:   OCTOBER 25, 2018- REGULAR COMMISSION AGENDA**

Nancy Cartmill, Commissioner **moved to approve the October 25, 2018 - Regular Commission Agenda.** Jim Morgan, Commissioner seconded the motion and the vote was unanimous.

**APPROVE:   MINUTES: REGULAR COMMISSION MEETING – OCTOBER 11, 2018  
                      GENERAL ELECTION PUBLIC TESTING MEETING – OCTOBER 17,  
                      2018**

Nancy Cartmill, Commissioner **moved to approve the Regular Commission Meeting October 11, 2018; General Election Public Testing Meeting- October 17, 2018.** Jim Morgan, Commissioner seconded the motion and the vote was unanimous.

**APPROVE:   ERRONEOUS ASSESSMENTS/LAND CONSOLIDATIONS/SPLIT  
                      TICKETS  
                      PROBATE DOCUMENTATION (COUNTY CLERK’S PROBATE  
                      OFFICE)**

Nancy Cartmill, Commissioner **moved to approve the Erroneous Assessments/Land Consolidations/Split Tickets Probate Documentation (County Clerk’s Probate Office).** Jim Morgan, Commissioner seconded the motion and the vote was unanimous.

**APPROVE:   PURCHASE ORDERS #19-88487 THROUGH 19-88696 AND PAY  
                      JACKETS MONTHLY PAYMENTS TO UNITED BANK FOR FUEL  
                      CARD PURCHASES HANDWRITTEN CHECKS TO GUARDIAN FOR  
                      \$19,153.38 AND TO MUTUAL OF OMAHA FOR \$7,393.96 ACH DRAFTS  
                      FOR WEEKLY CLAIMS EXPERIENCE/ADMINISTRATION COST –  
                      HMBCBS.**

Nancy Cartmill, Commissioner **moved to approve the Purchase orders #19-88487 through #19-88696 Pay Jackets; Monthly Payments To United Bank for Fuel Card Purchases; Handwritten Checks to Guardian for \$19,153.38 and to Mutual of Omaha for \$7,393.96; ACH Drafts for Weekly Claim Experience/Administration Cost – HMBCBS.** Jim Morgan, Commissioner seconded the motion and the vote was unanimous.

## CITIZENS REGISTERED TO SPEAK

No one registered to speak

**#918            MOTION/PETITION FOR APPOINTMENT OF SHERIFF AS  
ADMINISTRATOR**

**RE:    ESTATE OF MALLORY JOAN BEACH**

Nancy Cartmill, Commissioner moved to **approve the motion to appoint Sheriff of Cabell County as Administrator for the Estate of Mallory Joan Beach.** William Watson, County Attorney, reviewed the order and feels it's appropriate for the Sheriff be appointed as Administrator of the estate of Mallory Joan Beach. Jim Morgan, Commissioner seconded the motion and the vote was unanimous.

**#919            PETITION FOR PROBATE OF LOST WILL**

**RE:    ESTATE OF ALISON VEITCH TOMKIES**

Nancy Cartmill, Commissioner **moved to approve to allow copy of the will to be probated as the last will and Testament.** William Watson reviewed the paper and stated the papers appeared to be in order and weren't purposely destroyed, just appeared to be lost or misplaced. He recommended to Commission to allow a copy of the Will to be probated. Jim Morgan, Commissioner seconded the motion and the vote was unanimous.

**#920            LETTER, DONALD C. KLEPPE, HOME PROGRAM/PROJECT  
MANAGER DEPARTMENT OF DEVELOPMENT AND PLANNING  
CITY OF HUNTINGTON, WV**

**RE:    RIGHT OF ENTRY PERMIT AND TEMPORARY  
CONSTRUCTION EASEMENT WV STATE PROJECT NO: U306-  
2014(228) DTC HUNTINGTON OLD MAIN CORRIDOR 2014**

Nancy Cartmill, Commissioner **moved to approve the Letter, Donald C. Kleppe, Home Program/Project Manager Department of Development and Planning City of Huntington, WV Right of Entry Permit and Temporary Construction Easement WV State Project NO: U306-2014(228) DTC Huntington Old Main Corridor 2014.** Jim Morgan, Commissioner seconded the motion and the vote was unanimous.

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**#921 RESOLUTION, CABELL COUNTY COMMISSION**

**RE: CLOSING THE BOARD OF ASSESSMENT APPEALS 2018  
SESSION**

Nancy Cartmill, Commissioner **moved to Closing the Board of Assessment Appeals 2018 Session.** Jim Morgan, Commissioner seconded the motion and the vote was unanimous.

**#922 RESOLUTION, CABELL COUNTY COMMISSION**

**RE: RECLASSIFICATION  
CODY WREN – FULL-TIME TELECOMMUNICATOR**

Nancy Cartmill, Commissioner **moved to approve the hiring of Cody Wren – Full – Time Telecommunicator, with Cabell County E-911 effective October 16, 2018. His salary will remain the same \$26,600.16 yearly, \$ 1,108.34 per pay period, \$12.79 hourly and \$19.18 OT. He will be paid out of line item 07-712-103.** Jim Morgan, Commissioner seconded the motion and the vote was unanimous.

**#923 RESOLUTION, CABELL COUNTY COMMISSION**

**RE: EMPLOYMENT  
MARIAH GOODRICH – FULL-TIME TELECOMMUNICATOR**

Nancy Cartmill, Commissioner **moved to approve the hiring of Mariah Goodrich – Full – Time Telecommunicator, with Cabell County E-911 effective October 28, 2018. Her starting salary will be at a four year employee level, of \$31,700.16 yearly, \$ 1,320.84 per pay period, \$15.24 hourly and \$22.86 OT. She will be paid out of line item 07-712-103.** Jim Morgan, Commissioner seconded the motion and the vote was unanimous.

**#924 LETTER, SEAN HAMMERS, CABELL COUNTY PROSECUTING  
ATTORNEY**

**RE: EMPLOYMENT  
COURTNEY CREMEANS – FULL-TIME ASSISTANT  
PROSECUTOR**

Nancy Cartmill, Commissioner **moved to Table the Letter from Sean Hammers, Cabell County Prosecuting Attorney until this item is further discussed.** Jim Morgan, Commissioner seconded the motion and the vote was unanimous.

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**#925 LETTER, SEAN HAMMERS, CABELL COUNTY PROSECUTING ATTORNEY**

**RE: EMPLOYMENT  
CHELSEA BAILEY – FULL-TIME ASSISTANT PROSECUTOR**

Nancy Cartmill, Commissioner **moved to Table the Letter from Sean Hammers, Cabell County Prosecuting Attorney until this item is further discussed.** Jim Morgan, Commissioner seconded the motion and the vote was unanimous.

**#926 RESOLUTION, CABELL COUNTY COMMISSION**

**RE: IN THE MATTER OF THE PUBLIC TEST OF THE EARLY VOTING EQUIPMENT**

Nancy Cartmill, Commissioner **moved to approve In The Matter of the Public Test of the Early Voting Equipment.** Jim Morgan, Commissioner seconded the motion and the vote was unanimous.

**#927 RESOLUTION, CABELL COUNTY COMMISSION**

**RE: IN THE MATTER OF THE PUBLIC TEST OF THE ELECTION TABULATION EQUIPMENT**

Nancy Cartmill, Commissioner **moved to approve In The Matter of the Public Test of the Election Tabulation Equipment.** Jim Morgan, Commissioner seconded the motion and the vote was unanimous.

**#928 REQUISITION FOR PAYMENT FROM PROJECT FUND #8**

**RE: THE COUNTY COMMISSION OF CABELL COUNTY TAX INCREMENT REVENUE BONDS (TANYARD STATION PROJECT NO.1) SERIES 2016 (TAXABLE)**

Nancy Cartmill, Commissioner **moved to approve the requisition for payment of Cabell County Tax Increment Revenue Bonds (TANYARD STATION PROJECT No.1), SERIES 2016 (TAXABLE) \$9,000,000 Requisition for Payment No. 8.** Jim Morgan, Commissioner seconded the motion and the vote was unanimous.

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**#929            APPROVAL, CABELL COUNTY COMMISSION**

**RE:    IT MEMO CONCERNING EMAIL SAFETY POLICY**

Nancy Cartmill, Commissioner **moved to approve the IT Memo Concerning Email Safety Policy.** Jim Morgan, Commissioner seconded the motion and the vote was unanimous.

**#930            CABELL COUNTY COMMISSION**

**RE:    CONSIDERATION FOR APPROVAL OF AN ORDER APPROVING AND CERTIFYING THE CREATION AND ESTABLISHMENT OF A TAX INCREMENT DEVELOPMENT DISTRICT DESIGNATED “THE COUNTY COMMISSION OF CABELL COUNTY DEVELOPMENT DISTRICT NO. 3 (GRAND PATRICIAN) AND APPROVING AND CERTIFYING THE “GRAND PATRICIAN PROJECT NO. 1” PROJECT PLAN.**

Nancy Cartmill, Commissioner **moved to approve Consideration for Approval of an Order Approving and Certifying the Creation and Establishment of a Tax Increment Development District Designated “The County Commission of Cabell County Development District No. 3 – Grand Patrician” and Approving and Certifying the “Grand Patrician Project No. 1” Project Plan.** Jim Morgan, Commissioner seconded the motion and the vote was unanimous.

**#931            CABELL COUNTY COMMISSION**

**RE:    CONSIDERATION FOR APPROVAL OF A RESOLUTION AUTHORIZING AND DIRECTING THE REIMBURSEMENT OF CERTAIN EXPENSES INCURRED BY THE DEVELOPER PRIOR TO ISSUANCE OF NOT MORE THAN \$15,000,000 AGGREGATE PRINCIPAL AMOUNT OF TAX INCREMENT REVENUE BONDS (GRAND PATRICIAN PROJECT NO. 1), SERIES 2018 (TAX-EXEMPT), OF THE COUNTY COMMISSION OF CABELL COUNTY, THE PROCEEDS OF WHICH WILL BE USED TO FINANCE THE COSTS OF IMPROVEMENTS ASSOCIATED WITH THE ADOPTION OF THE GRAND PATRICIAN PROJECT NO. 1 PROJECT PLAN AND OTHER MATTERS RELATING THERETO.**

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Nancy Cartmill, Commissioner **moved to Approve Consideration for Approval of a Resolution Authorizing and Directing the Reimbursement of Certain Expenses Incurred by the Developer Prior to Issuance of not more than \$15,000,000 Aggregate Principal Amount of Tax Increment Revenue Bonds (Grand Patrician Project No. 1), Series 2018 (Tax-Exempt), of the County Commission of Cabell County, the Proceeds of which will be used to Finance the Costs of Improvements Associated with the Adoption of The Grand Patrician Project No. 1 Project Plan and Other Matters Relating Thereto.** Jim Morgan, Commissioner seconded the motion and the vote was unanimous.

**#932 LETTER, RESOLUTION, AND GRANT APPLICATION**

**RE: WV COUNTY RECORDS MANAGEMENT GRANT – COUNTY CLERK APPLICATION - \$8,454.00 AND \$9,500.00**

Nancy Cartmill, Commissioner **moved to approve the WV County Records Management Grant – County Clerk Application - \$8,454.00 and \$9,500.00.** Jim Morgan, Commissioner seconded the motion and the vote was unanimous.

**#933 LETTER, RESOLUTION, AND GRANT APPLICATION**

**RE: WV COUNTY RECORDS MANAGEMENT GRANT – COUNTY COMMISSION APPLICATION - \$7,000.00**

Nancy Cartmill, Commissioner **moved to approve the WV County Records Management Grant – County Commission Application - \$7,000.00.** Jim Morgan, Commissioner seconded the motion and the vote was unanimous.

**#934 APPROVAL OF ADDITIONAL HOTEL/MOTEL FUNDING REQUEST FY 2018-2019**

**RE: HUNTINGTON TURKEY TROT**

Nancy Cartmill, Commissioner **moved to approve the Additional Hotel Motel Funding Request for the Huntington Turkey Trot for 1,000 to help with volunteer organization.** Jim Morgan, Commissioner seconded the motion and the vote was unanimous.

**#935 RESOLUTION, CABELL COUNTY COMMISSION, COUNTY BUDGET REVISION #3**

Nancy Cartmill, Commissioner **moved to approve the Cabell County Commission, County Budget Revision #3.** Jim Morgan, Commissioner seconded the motion and the vote was unanimous.

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**#936 RESOLUTION, CABELL COUNTY COMMISSION, STATE BUDGET  
REVISION #2**

Nancy Cartmill, Commissioner **moved to approve the Cabell County Commission, State Budget Revision #2.** Jim Morgan, Commissioner seconded the motion and the vote was unanimous.

**PLACE ON RECORD**

**Minutes to be recorded:**

- \*Pea Ridge PSD Regular Board Meeting – August 13, 2018**
- \*Salt Rock PSD Regular Board Meeting – September 18, 2018**
- \*Culloden PSD Special Board Meeting – September 5, 2018**
- \*Culloden PSD Regular Board Meeting – September 19, 2018**

**Other Documentation to be recorded:**

- \*Pea Ridge PSD General Ledger Balance Sheet & Income Statement Period 2, Year Ending 2019**
- \*Pea Ridge PSD Manager’s Report July 2018**
- \*Pea Ridge PSD Field Report July 2018**
- \*Cabell-Huntington Board of Health Report – September 2018**

Nancy Cartmill, Commissioner **moved to accept the following minutes. Pea Ridge Regular Board Meeting – August 13, 2018; Salt Rock PSD Regular Board Meeting – September 18, 2018; Culloden PSD Special Board Meeting – September 5, 2018; Culloden PSD Regular Board Meeting – September 19, 2018; Pea Ridge PSD General Ledger Balance Sheet & Income Statement Period 2, Year Ending 2019; Pea Ridge PSD Manager’s Report July 2018; Pea Ridge PSD Field Report July 2018; Cabell-Huntington Board of Health Report – September 2018.** Jim Morgan, Commissioner seconded the motion and the vote was unanimous.

**COMMISSIONER’S REPRESENTATION REPORTS  
GOOD AND WELFARE CABELL COUNTY**