COMMISSION MEETING
THURSDAY, APRIL 27, 2017

PRESENT: ROBERT L. BAILEY, PRESIDENT
           JIM MORGAN, COMMISSIONER
           NANCY CARTMILL, COMMISSIONER
           WILLIAM WATSON, COUNTY ATTORNEY
           APRIL TOOLEY, ASSISTANT COUNTY ADMINISTRATOR

ABSENT: BETH THOMPSON, COUNTY ADMINISTRATOR

Robert L. Bailey, President, called the meeting of the Cabell County Commission to order at 10:00 a.m.

APPROVE:

Jim Morgan, Commissioner, moved to approve the agenda as presented. Nancy Cartmill, Commissioner, seconded the motion and the vote was unanimous.

Nancy Cartmill, Commissioner, moved to approve erroneous assessments; land consolidations; split tickets; and probate documentation. Jim Morgan, Commissioner, seconded the motion and the vote was unanimous.

Jim Morgan, Commissioner, moved to approve purchase orders #17-77950 through #17-78168 and pay jackets; handwritten checks to Guardian for $19,063.90, and to Mutual of Omaha for $8,280.10; ACH Drafts for Weekly Claims Experience/Administration Cost-HMBCBS. Nancy Cartmill, Commissioner, seconded the motion and the vote was unanimous.

CITIZENS REGISTERED TO SPEAK

There were no citizens registered to speak.

“OPEN BIDS FOR RADIO MICROWAVE EQUIPMENT AND SYSTEMS INSTALLATION- SECOND PHASE BARBOURSVILLE TO MILTON LINK”

April Tooley, Assistant County Administrator, stated one bid had been received and was as follows:

MAPLENET WIRELESS, INC ELKHART, IN $75,942.98

Steve Murray, Assistant Director CCEMS, stated he would like to take the bid under advisement, and return with a decision at a future meeting.
Jim Morgan, Commissioner, **moved to approve taking the bid under advisement.** Nancy Cartmill, Commissioner, seconded the motion and the vote was unanimous.

**#400**

**MOTION FOR HEARING**

**RE: ESTATE OF MICHAEL RAY SPURLOCK**

Nancy Cartmill, Commissioner, **moved to approve allowing Cierra Spurlock to continue to serve as Administratrix of the Estate of Michael Ray Spurlock, under the agreement she proceed immediately with the necessary steps.** Jim Morgan, Commissioner, seconded the motion and the vote was unanimous.

**#401**

**MOTION FOR HEARING**

**RE: ESTATE OF JON ALAN ARNETT**

William Watson, County Attorney, stated Alfred Arnett wished to rescind his position as Personal Representative for the Estate of Jon Alan Arnett. Mr. Watson stated there had been a recent legal determination that indicated Jon Alan Arnett did not have an estate in Cabell County.

Jim Morgan, Commissioner, **moved to approve referring the Estate of Jon Alan Arnett to a Fiduciary Commissioner.** Nancy Cartmill, Commissioner, seconded the motion and the vote was unanimous.

**#402**

**NOTICE OF PRESENTATION OF REPORT OF FINDINGS AND RECOMMENDATIONS OF FIDUCIARY COMMISSIONER**

**RE: ESTATE OF MICHAEL SCOTT ADKINS**

Jim Morgan, Commissioner, moved to accept the findings and recommendations of Fiduciary Commissioner Steve Flesher regarding the Estate of Michael Scott Adkins.

Jim Morgan, Commissioner, **moved to accept the findings and recommendations of Fiduciary Commissioner Steve Flesher, regarding the Estate of Michael Scott Adkins.** Nancy Cartmill, Commissioner, seconded the motion and the vote was unanimous.
#403 RESOLUTION, CABE LL COUNTY COMMISSION

RE: IN THE MATTER OF A RESOLUTION OF PARTICIPATION AND COOPERATION WITH THE WEST VIRGINIA LOCAL ECONOMIC DEVELOPMENT GRANT PROGRAM

Nancy Cartmill, Commissioner, moved to approve the resolution of Participation and Cooperation with the West Virginia Local Economic Development Grant Program. Jim Morgan, Commissioner, seconded the motion and the vote was unanimous.

#404 RESOLUTION, CABE LL COUNTY COMMISSION

RE: RECLASSIFICATION
SAMANTHA KISER- FULL-TIME TELECOMMUNICATOR
CHELSIE PARSONS- FULL-TIME TELECOMMUNICATOR

Jim Morgan, Commissioner, moved to approve the reclassification of Samantha Kiser as a full time telecommunicator effective May 1, 2017, at a rate of pay of $12.07 per hour; Chelsie Parsons as a full time telecommunicator effective May 1, 2017, at a rate of pay of $12.07 per hour. Nancy Cartmill, Commissioner, seconded the motion and the vote was unanimous.

#405 RESOLUTION, CABE LL COUNTY COMMISSION

RE: EMPLOYMENT
DAVID JOE PROCTOR- FULL-TIME SYSTEMS ADMINISTRATOR- CCERC (911)

Nancy Cartmill, Commissioner, moved to approve the employment of David Joe Proctor as a full time Systems Administrator for CCERC (911). Jim Morgan, Commissioner, seconded the motion and the vote was unanimous.

#406 RESOLUTION, CABE LL COUNTY COMMISSION’

RE: RECLASSIFICATION
GREGORY ROSS- FULL-TIME- EMT
Nancy Cartmill, Commissioner, moved to approve the reclassification of Gregory Ross as a full time EMT, effective April 28, 2017, at a rate of pay of $14.9548 per hour. Jim Morgan, Commissioner, seconded the motion and the vote was unanimous.

#407 LETTER, KAREN COLE, CABELL COUNTY CLERK

RE: EMPLOYMENT
BRIDGET LUCAS- FULL-TIME EMPLOYEE

Jim Morgan, Commissioner, moved to approve the employment of Bridget Lucas as a full time employee in the County Clerk’s Office, at a rate of pay of $25,000.00, annually. Nancy Cartmill, Commissioner, seconded the motion and the vote was unanimous.

#408 RESOLUTION, CABELL COUNTY COMMISSION

RE: IN THE MATTER OF A RESOLUTION ADOPTING POLICIES AND PROCEDURES REGARDING OUTSTANDING CHECKS IN CABELL COUNTY

Jim Morgan, Commissioner, moved to approve the adoption of policies and procedures regarding outstanding checks in Cabell County. Nancy Cartmill, Commissioner, seconded the motion and the vote was unanimous.

#409 SPECIAL FUNDS REVISION
CCEMS (EMS)- #2

Nancy Cartmill, Commissioner, moved to approve Special Funds Budget Revision CCEMS (EMS) #2. Jim Morgan, Commissioner, seconded the motion and the vote was unanimous.

#410 LETTER, DAVID R. TYSON

RE: PROPOSAL FOR TAX COLLECTION AGREEMENT

Nancy Cartmill, Commissioner, moved to accept the letter from David R. Tyson regarding the proposal for Tax Collection Agreement. Jim Mogan, Commissioner, seconded the motion and the vote was unanimous.

#411 RESOLUTION, CABELL COUNTY COMMISSION- STATE BUDGET REVISION #7

Jim Morgan, Commissioner, moved to approve State Budget Revision #7. Nancy Cartmill, Commissioner, seconded the motion and the vote was unanimous.
April Tooley, Assistant County Administrator, stated the county would need to replace the postage meter currently being used, as replacement parts were no longer available. Mrs. Tooley stated Pitney Bowes would like to meet with the Commission to discuss possible options.

Nancy Cartmill, Commissioner, stated she would like the postage meter to be located in the Commission office. Nancy Cartmill stated she did not understand why the county utilized both a postage machine and a mail pick up service.

PLACE ON RECORD

Nancy Cartmill, Commissioner, moved to approve placing on record minutes from the March 14, 2017, Salt Rock Water Public Service District, Regular Board Meeting; minutes from the March 15, 2017, Culloden Public Service District Regular Board Meeting; Other Documentation to be Recorded: Culloden Public Service-Financial Statements- Years Ended June 30, 2016 and 2015. Jim Morgan, Commissioner, seconded the motion and the vote was unanimous.

Robert L. Bailey, President, adjourned the meeting of the Cabell County Commission at 10:39 a.m., until the next regular schedule meeting.

PRESIDENT, COUNTY COMMISSION

KSC: ksf