Nancy Cartmill, President called the meeting of the Cabell County Commission to order at 10:02 a.m.

Approve: May 23, 2019- Regular Commission Agenda

Kelli Sobonya, Commissioner moved to approve the May 23, 2019- Regular Commission Agenda. Jim Morgan, Commissioner seconded the motion and the vote was unanimous.

Approve: Minutes - Regular Commission Meeting – May 9, 2019
Special Commission Meeting – May 14, 2019

Jim Morgan, Commissioner moved to approve the Minutes - Regular Commission Meeting – May 9, 2019 and Special Commission Meeting – May 14, 2019. Kelli Sobonya, Commissioner seconded the motion and the vote was unanimous.

Approve: Erroneous Assessments/Land Consolidations/Split Tickets Probate Documentation (County Clerk’s Probate Office)

Kelli Sobonya, Commissioner moved to approve the Erroneous Assessments/Land Consolidations/Split Tickets Probate Documentation (County Clerk’s Probate Office). Jim Morgan, Commissioner seconded the motion and the vote was unanimous.

Approve: Purchase Orders #19-91885 through #19-92157 Pay Jackets
Monthly Payments to Fifth Third for Fuel Card Purchases
ACH Drafts for Weekly Claims Experience/Administration Cost – HMBCBS
Handwritten Check to Unum for $7,370.54
Handwritten Check to Guardian for $19,383.89

Jim Morgan, Commissioner moved to approve the Purchase Orders #19-91885 through #19-92157 Pay Jackets Monthly Payments to Fifth Third for Fuel Card Purchases ACH Drafts for Weekly Claims Experience/Administration Cost – HMBCBS Handwritten check to Unum for $7,370.54 and Handwritten Check to Guardian for $19,383.89. Kelli Sobonya, Commissioner seconded the motion and the vote was unanimous.
CITIZENS REGISTERED TO SPEAK

Angela Swearingen and Abby Seale with CHH were registered to speak in regards to the Insurance comparisons and switching to PEIA. Ms. Swearingen respectfully ask if this could be tabled till the next Commission meeting on June 13, 2019. This would allow her time to get a presentation together for the Commissioners. Jim Morgan, Commissioner did not want to be the first on board with Mountain Health Insurance. Nancy Cartmill, President moved to carry Ms. Swearingen and Mr. Thackston’s presentations over till the next meeting on June 13, 2019. Kelli Sobonya, Commissioner seconded the motion. Motion carried but not unanimous.

“Open Bids for Ford Police Responder F-150 Pickups”

Beth Thompson, County Administrator presented to Commissioners the two Bids that had been turned in for the Ford Police Responder F-150 Pickups. One was from Todd/Judy Ford for (37,946.00) and one was for Stevens Auto for (32,981.00). Gordon Merry, Director of EMS recommended the Bid be awarded to Stevens Auto. William Watson, County Attorney said a motion needed to be made.

Kelli Sobonya, Commissioner moved to approve the “Open Bids for Ford Police Responder F-150 Pickups” be awarded to Stevens Auto. Jim Morgan, Commissioner seconded the motion and the vote was unanimous.

#109 Presentation, J.B. McCuskey, WV State Auditor
RE: Opencheckbook.gov

J.B. McCuskey, WV State Auditor gave a presentation on behalf of using opencheckbook.gov and its benefits. Mr. McCuskey feels this would be a very cost effective program for the County to use. Finance and Budget information would be available to the Public and the Media. Benefits would be: Fraud Monitoring, Access to Files anytime, Reports monthly or Quarterly. Basically digital & using technology already available to the County.

Setup time for this system is approximately 2 hours. There would be a 30 minute training for the clerks on how to use and maintain the reports. Nancy Cartmill, President would want this information to be handled in the Clerk’s office where the Finances are handled. Jim Morgan, Commissioner ask what needed to be done after an approval was made as far as the timeframe. Mr. McCuskey said this would have to be put on the Agenda and voted on.

Once an approval is made a form is signed and then a time is set up for installing the system. September to October is the deadline and all the setup and training can be done in the Clerk’s office.
#110  Presentation, Pete Thackston, USI  
RE: Insurance Comparisons -  
Approval Insurance Change  

Jim Morgan, Commissioner did not want to be the first on board with Mountain Health Insurance. Nancy Cartmill, President moved to carry Ms. Swearingen and Mr. Thackston’s presentations over till the next meeting on June 13, 2019. Kelli Sobonya, Commissioner seconded the motion. Motion carried but was not unanimous.

#111  Petition of Thomas L. Bennett and Marie Bennett for the Appointment of the Sheriff of Cabell County, West Virginia as Administrator  
RE: Estate of Sidney Allen, Jr.  

Mr. Gerald Lacey, Attorney for Thomas and Marie Bennett. Mr. Sidney Allen Jr. passed away on April 6, 2016 and his estate has not been probated. William Watson, County attorney reviewed the petition and said the Sheriff of Cabell County should be appointed as the Administrator of Mr. Allen’s Estate. Jim Morgan, Commissioner moved to approve the Petition of Thomas L. Bennett and Marie Bennett for the Appointment of the Sheriff of Cabell County, West Virginia as Administrator. Kelli Sobonya, Commissioner seconded the motion and the vote was unanimous.

#112  Order Establishing Lost Will  
RE: Estate of Helen E. Pack  

William Watson, County Attorney said there was nothing that stated Mrs. Pack wanted to destroy this Will so it should be entered into Probate. Kelli Sobonya, Commissioner moved to approve the Order Establishing Lost Will of the Estate of Helen E. Pack. Jim Morgan, Commissioner seconded the motion and the vote was unanimous.

#113  Petition to Appoint Sheriff of Cabell County as Administrator  
RE: Estate of Dotsie Hufford  

Dotsie Hufford passed away on April 19, 2018. It has been more than (2) months since her passing and no one has come forward as the administrator of the Estate. The Sheriff of Cabell County will be appointed as the Administrator. Jim Morgan, Commissioner moved to approve the Petition to Appoint the Sheriff of Cabell County as Administrator. Kelli Sobonya, Commissioner seconded the motion and the vote was unanimous.
#114  Report, Phyllis Smith, Cabell County Clerk  
RE:  2018-2019 Financial Statement  

Mr. Paul Rennick prepared the Financial Statement for Phyllis Smith. The report for 2018-2019 is in order. Jim Morgan, Commissioner moved to approve the Report for Phyllis Smith, Cabell County Clerk. Kelli Sobonya, Commissioner seconded the motion and the vote was unanimous.

#115  Acceptance of Audit Report of Cabell County Commission for the Fiscal Year Ending June 2019  

Nancy Cartmill, President moved to schedule a Special meeting for the Acceptance of Audit Report of Cabell County Commission for the Fiscal Year Ending June 2019. Date to be determined. Kelli Sobonya, Commissioner seconded the motion and the vote was unanimous.


Kelli Sobonya, Commissioner moved to put the WV Counties Risk Pool (WVCORP) Policy Renewal 2019-2020 on the Agenda for the next meeting. Jim Morgan, Commissioner seconded the motion and the vote was unanimous.

#117  Resolution, Cabell County Commission  
RE:  Employment:  
Hubert Ray Bryant, Jr. – Per Diem Paramedic  

Jim Morgan, Commissioner moved to approve the Employment of Hubert Ray Bryant, Jr. – Per Diem Paramedic. Kelli Sobonya, Commission seconded the motion and the vote was unanimous.

#118  Letter, Cabell County Commission  
RE:  The Proposed Flood Risk Management Project along the Lower Mud River in Milton  

Kelli Sobonya moved to approve The Proposed Flood Risk Management Project along the Lower Mud River in Milton. Jim Morgan, Commissioner seconded the motion and the vote was unanimous.
#119 Discussion – Meeting Recording

Kelli Sobonya, Commissioner would like to have each of the Commission meeting put on Video and uploaded to the County website. Other counties that use the video (Monongalia) have to pay someone to run the video and to upload the information. There is a cost to store the video on the website. Greg Shoemaker, IT specialist for the County said he records every meeting and uploads it onto You Tube. This is free to use and only takes about a ½ hour of his time.

#120 Approval Cabell County Commission
CCERC – 911 - 2019/2020 Budget Request

CCERC will be hiring 3 Part time employees. If someone should quit at any time these new employees would be able to transition straight into Full time. Kelli Sobonya, Commissioner moved to approve the Approval Cabell County Commission CCERC – 911 - 2019/2020 Budget Request. Jim Morgan, Commissioner seconded the motion and the vote was unanimous.

#121 Letters, Cabell County Commission
RE: Towing Rotation Recommendations

Beth Thompson, County Administrator said there had been 10 different Agencies that had responded. The rotation schedule should be put together by June 1, 2019. Any Agency that does not follow the procedures will be removed from the list. Kelli Sobonya, Commissioner moved to approve the Towing Rotation Recommendations. Jim Morgan, Commissioner seconded the motion and the vote was unanimous.

#122 Resolution, Cabell County Commission, County Budget Revision #11

Jim Morgan, Commissioner moved to approve the Resolution, Cabell County Commission, County Budget Revision #11. Kelli Sobonya, Commissioner seconded the motion and the vote was unanimous.

#123 Resolution, Cabell County Commission, State Budget Revision #8

Kelli Sobonya, Commissioner moved to approve the Resolution, Cabell County Commission, State Budget Revision #8. Jim Morgan, Commissioner seconded the motion and the vote was unanimous.
#124  Irv Johnson, Cabell County Assessor  
RE:  Real Estate Tax Book State of WV  

Jim Morgan, Commissioner moved to approve the Real Estate Tax Book State of WV. Kelli Sobonya, Commissioner seconded the motion and the vote was unanimous.

PLACE ON RECORD

Minutes to be recorded:

*Pea Ridge PSD - Regular Board Meeting – March 11, 2019  
*Salt Rock Water PSD – Regular Meeting – March 12, 2019  
*Salt Rock Water PSD – Regular Board Meeting – April 16, 2019  

Jim Morgan, Commissioner moved to approve the Pea Ridge PSD - Regular Board Meeting – March 11, 2019, Salt Rock Water PSD – Regular Meeting – March 12, 2019, and the Salt Rock Water PSD – Regular Board Meeting – April 16, 2019. Kelli Sobonya, Commissioner seconded the motion and the vote was unanimous.

Other Documents to be recorded:

*Public Service Commission of West Virginia – GENERAL ORDER #187.50  
RE:  Wireless Enhanced Fees  

*Public Service Commission of West Virginia – ORDER  
RE: The Commission’s Approval of the Expansion of the Pea Ridge PSD  

*Pea Ridge PSD – General Ledger Balance Sheet & Income Statement  
Period 9, Year Ending 2019  
*Pea Ridge PSD Field Report and Manager’s Report - February 2019  

COMMISSIONER’S REPRESENTATION REPORTS
GOOD AND WELFARE CABELL COUNTY

PS: SH

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PRESIDENT, COUNTY COMMISSION