COMMISSION MEETING  
THURSDAY, SEPTEMBER 14, 2017

PRESENT: ROBERT L. BAILEY, PRESIDENT  
JIM MORGAN, COMMISSIONER  
NANCY CARTMILL, COMMISSIONER  
WILLIAM WATSON, COUNTY ATTORNEY  
BETH THOMPSON, COUNTY ADMINISTRATOR

Robert L. Bailey, President, called the meeting of the Cabell County Commission to order at 10:00 a.m.

APPROVE:

Robert L. Bailey, President, stated the agenda would need to be amended to include an emergency item. President Bailey stated an Executive Session would need to be added to the end of the agenda.

Nancy Cartmill, Commissioner, moved to amend the agenda. Jim Morgan, Commissioner, seconded the motion and the vote was unanimous.

Jim Morgan, Commissioner, moved to approve the agenda as amended. Nancy Cartmill, Commissioner, seconded the motion and the vote was unanimous.

Nancy Cartmill, Commissioner, moved to approve the minutes from the August 10, 2017, Regular Commission Meeting; minutes from the August 18, 2017, Special Commission Meeting; and minutes from the August 24, 2017, Regular Commission Meeting; erroneous assessments; land consolidations; split tickets; probate documentation; purchase orders #18-80709 through #18-812191; pay jackets; and ACH Drafts for Weekly Claims Experience/Administration Cost- HMBCBS. Jim Morgan, Commissioner, seconded the motion and the vote was unanimous.

CITIZENS REGISTERED TO SPEAK

There were no citizens registered to speak.

#554 AWARD BID FOR ALTERATION/RESTORATION OF THE TWO RESTROOMS ON THE SECOND FLOOR OF CABELL COUNTY COURTHOUSE

Jack Barker, Grant Coordinator, stated he had reviewed the bids received for the restoration of the second floor restrooms, and his recommendation was to accept the bid from Swope Construction. Mr. Barker went on to say this had been the lowest bid received, totaling $82,700.00, and had met all required specifications. Mr. Barker stated Edward Tucker Architects had also reviewed the bids, and felt the project should be awarded to Swope Construction as well.
Nancy Cartmill, Commissioner, moved to approve awarding the bid for Alteration/Restoration of the two restrooms on the second floor of the Cabell County Courthouse to Swope Construction, Inc. Jim Morgan, Commissioner, seconded the motion and the vote was unanimous.

#555 LETTER, CHUCK ZERKLE, SHERIFF CABELL COUNTY

RE: 2016 DELINQUENT REAL ESTATE LIST

Chuck Zerkle, Sheriff stated, at this time, there was a total of $3,636,000.00 of delinquent real estate tax owed to Cabell County.

Jim Morgan, Commissioner, moved to accept the letter from Sheriff Chuck Zerkle regarding the 2016 Delinquent Real Estate List. Nancy Cartmill, Commissioner, seconded the motion and the vote was unanimous.

#556 APPROVE:

RE: CONSIDERATION FOR AWARDING THE CONSTRUCTION CONTRACT FOR THE “TANYARD STATION PROJECT #1” PROJECT PLAN FOR THE TAX INCREMENT DEVELOPMENT DISTRICT KNOWN AS “THE COUNTY COMMISSION OF CABELL COUNTY DEVELOPMENT DISTRICT #2-TANYARD STATION” AND REQUIRING A SUBMISSION OF A SUFFICIENT PERFORMANCE AND PAYMENT BOND FROM THE LOWEST QUALIFIED RESPONSIBLE BIDDER.

Nancy Cartmill, Commissioner, moved to approve awarding the construction contract for the “Tanyard Station Project #1” Project Plan for the Tax Increment Development District known as “The County Commission of Cabell County Development District #2- Tanyard Station” to Bear Construction, along with submission of a sufficient performance and payment bond. Jim Morgan, Commissioner, seconded the motion and the vote was unanimous.

#557 RESOLUTION, CABELL COUNTY COMMISSION

RE: ADDENDUM TO THAT CERTAIN AGREEMENT Between the City of Huntington and the County of Cabell, West Virginia Concerning the Allocation of the 2017 Byrne Justice Assistance Grant (JAG) Program Award
Jim Morgan, Commissioner, moved to approve the addendum to that certain agreement between the City of Huntington and the County of Cabell, West Virginia concerning the allocation of the 2017 Byrne Justice Assistance Grant (JAG) program award. Nancy Cartmill, Commissioner, seconded the motion and the vote was unanimous. Exhibit (A)

#558 LETTER, SEAN HAMMERS, CABELL COUNTY PROSECUTING ATTORNEY

RE: EMPLOYMENT
KIMBERLY ROHRIG

Jim Morgan, Commissioner, moved to approve the employment of Kimberly Rohrig as a Part-Time Victim Advocate in the Prosecuting Attorney’s Office, effective September 18, 2017. Nancy Cartmill, Commissioner, seconded the motion and the vote was unanimous.

#559 RESOLUTION, CABELL COUNTY COMMISSION

RE: RECLASSIFICATION
SEAN WOODS – FULL-TIME-PARAMEDIC
JENNIFER NICOLE ADKINS – FULL-TIME EMT

Jim Morgan, Commissioner, moved to approve the reclassification of Sean Woods as a full time paramedic, effective September 15, 2017, at a rate of pay of $12.5317 per hour; and Jennifer Nicole Adkins as a full-time EMT, effective September 15, 2017, at a rate of pay of $14.9548 per hour. Nancy Cartmill, Commissioner, seconded the motion and the vote was unanimous.

#560 AMENDMENT TO BOND DOCUMENTS

RE: FOSTER FOUNDATION

Nancy Cartmill, Commissioner, moved to approve the amendment to bond documents regarding the Foster Foundation. Jim Morgan, Commissioner, seconded the motion and the vote was unanimous.

#561 LETTER, IRV JOHNSON, ASSESSOR OF CABELL COUNTY

RE: DOG TAGS/FUND- 395.30 - AUGUST 2017

Jim Morgan, Commissioner, moved to accept the letter from Irv Johnson, Assessor, regarding additional compensation for dog tags- July 2017. Nancy Cartmill, Commissioner, seconded the motion and the vote was unanimous.
Nancy Cartmill, Commissioner, moved to accept the letter from Irv Johnson, Assessor, regarding additional compensation for Sheep and Goat Tax - July 2017. Jim Morgan, Commissioner, seconded the motion and the vote was unanimous.

Nancy Cartmill, Commissioner, moved to approve the appointment of Beth Thompson, County Administrator; April Tooley, Assistant County Administrator; Phyllis Smith, County Clerk; and Jason Nichols, Accounting Clerk, to the Cabell County Audit Committee. Jim Morgan, Commissioner, seconded the motion and the vote was unanimous. Exhibit (B)

Sandy Davis, Purchasing Assistant, stated she had contacted the Kanawha County Commission to inquire what was to be done in the event no citizens were scheduled to appear before the Board of Assessment. Mrs. Davis explained she had been told it was not necessary for a special meeting to be held, and a resolution stating no citizens were scheduled to appear could be placed on the next regular commission meeting agenda.

Jim Morgan, Commissioner, moved to table item #564 until the October 12, 2017, commission meeting. Nancy Cartmill, Commissioner, seconded the motion and the vote was unanimous.

Jim Morgan, Commissioner, moved to approve the re-establishment of the LEDA account. Nancy Cartmill, Commissioner, seconded the motion and the vote was unanimous.

Jim Morgan, Commissioner, moved to approve CCERC-911- Special Funds Budget Revision #1. Nancy Cartmill, Commissioner, seconded the motion and the vote was unanimous.
COMMISSION MEETING  
THURSDAY, SEPTEMBER 14, 2017  
PAGE FIVE

#567  APPROVAL OF ADDITIONAL HOTEL/MOTEL FUNDING  
REQUEST FY 2017-2018 VILLAGE OF BARBOURSVILLE  
FALL FESTIVAL - $5000

Jim Morgan, Commissioner, moved to approve additional FY 2017-2018 Hotel/Motel funding for the Village of Barboursville Fall Festival. Nancy Cartmill, Commissioner, seconded the motion and the vote was unanimous.

#568  EXECUTIVE SESSION

Nancy Cartmill, Commissioner, moved to approve going into Executive Session at 10:15 a.m. Jim Morgan, Commissioner seconded the motion and the vote was unanimous.

The Commission returned from Executive Session at 10:55 a.m., with no action taken.

Jim Morgan, Commissioner, moved to ratify the agreement signed by the County Administrator concerning a personnel termination. Nancy Cartmill, Commissioner, seconded the motion and the vote was unanimous.

GOOD AND WELFARE CABELL COUNTY

Phyllis Smith, County Clerk, stated a Public Inspection would be conducted on October 6, 2017, at 9:00 a.m, 830 8th Street; at which time the ballots would be checked for accuracy. Mrs. Smith stated the commissioners would need to be in attendance.

Robert L. Bailey, President, stated he had received a complaint regarding the lack of a satellite voting location for the October 7, 2017, special election. President Bailey explained he informed the citizen the absence of a satellite location was because Governor Jim Justice would not provide the necessary funding.

PLACE ON RECORD

Jim Morgan, Commissioner, moved to approve placing on record minutes Salt Rock Water PSD –Regular Board Meeting August 8, 2017; Other Documentation to be Recorded: Monthly Statement of Assessor Cabell County, West Virginia August 2017. Nancy Cartmill, Commissioner, seconded the motion and the vote was unanimous.

Robert L. Bailey, Commissioner, adjourned the meeting of the Cabell County Commission at 11:15 a.m., until the next regularly scheduled meeting.

PS:kc  
PRESIDENT, COUNTY COMMISSION