COMMISSION MEETING
THURSDAY, JUNE 8, 2017

PRESENT:  ROBERT L. BAILEY, PRESIDENT
          JIM MORGAN, COMMISSIONER
          NANCY CARTMILL, COMMISSIONER
          WILLIAM WATSON, COUNTY ATTORNEY
          BETH THOMPSON, COUNTY ADMINISTRATOR

Robert L. Bailey, President, called the meeting of the Cabell County Commission to order at 10:00 a.m.

APPROVE:

Nancy Cartmill, Commissioner, moved to approve the agenda as presented. Jim Morgan, Commissioner, seconded the motion and the vote was unanimous.

Jim Morgan, Commissioner, moved to approve the minutes from the March 9, 2017, regular meeting; minutes from the March 23, 2017, regular meeting; minutes from the April 13, 2017, regular meeting; minutes from the April 18, 2017, special meeting. Nancy Cartmill, Commissioner, seconded the motion and the vote was unanimous.

Nancy Cartmill, Commissioner, moved to approve erroneous assessments; land consolidations; split tickets; and probate documentation. Jim Morgan, Commissioner, seconded the motion and the vote was unanimous.

Jim Morgan, Commissioner, moved to approve purchase orders #17-78784 through #17-79109 and pay jackets; ACH Drafts for Weekly Claims Experience/ Administration Cost-HMBCBS. Nancy Cartmill, Commissioner, seconded the motion and the vote was unanimous.

CITIZENS REGISTERED TO SPEAK

Jessica Eagle, West Virginia Attorney General’s Office, appeared to introduce herself as Commission’s new contact at the West Virginia Attorney General’s Office.

Jean Dean, Musical Arts Guild, appeared before the commission express her thanks for their continued support. Ms. Dean also introduced the new President of the Musical Arts Guild, Mary Campbell.

Max Hyman, Field Representative for the office of Shelley Moore Capito, stated he would still be employed with Senator Capito’s office, but his job would now be based out of Washington, D.C. Mr. Hyman introduced the Commissioners to Richard Frazier who would be taking over his current position.
“OPEN BIDS FOR PROPOSALS FOR DEMOLITION OF THE THREE HAZARD MITIGATION DWELLINGS IN THE BARBOURSVILLE AREA OF CABELL COUNTY”

Jack Barker, Grant Coordinator, stated one bid had been received and was as follows:

CUSTOM SERVICES INDUSTRIES, LLC
HUNTINGTON, WV
TOTAL PROJECT COST- $36,282.00

Jack Barker, Grant Coordinator, stated he would like to take the bid under advisement, allowing the opportunity to make sure it met all specifications.

#447 PETITION FOR REMOVAL OF ADMINISTRATOR
RE: ESTATE OF STEVEN J. HATFIELD

Nancy Cartmill, Commissioner, moved to refer the Estate of Steven J. Hatfield to a Fiduciary Commissioner. Jim Morgan, Commissioner, seconded the motion and the vote was unanimous.

#448 PRESENTATIONS OF WORKERS COMP RENEWAL PROPOSALS
RE: BRICKSTREET/WV CORP

James Crouse, USI Brickstreet, presented the Commission with figure of $566,381.00

Steve Rawlings, WV Corp Risk Pool, presented the Commission with a figure of $488,780.00.

Nancy Cartmill, Commissioner, moved to accept the low bid for Workers Compensation Insurance Renewal, from the WV Risk Pool.

Jim Morgan, Commissioner, asked Beth Thompson, County Administrator what her recommendation would be.

Beth Thompson, County Administrator, stated based on the numbers she would have to suggest WV Counties Risk Pool.

Robert L. Bailey, President, stated he understood the numbers would suggest the best option would be to select coverage from the WV Counties Risk Pool, but he would like to have the opportunity to review the details of both policies in depth.
Jim Morgan, Commissioner, moved to postpone approval of the Worker’s Compensation Renewal Proposal until the next regular schedule meeting on Thursday, June 22, 2017. Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous.

#449 PRESENTATION- JANET SPRY, US CENSUS BUREAU

RE: 2020 CENSUS UPDATE

Janet Spry, Partnership Specialist with the United States Census Bureau, appeared before the commission to encourage participation in the 2020 Census Local Update of Addresses Operation, also known as the LUCA program. Ms. Spry highlighted the importance of participation in this program, as it awards counties and municipalities the only opportunity to review the Census Bureau’s confidential address list against their own address lists to ensure the most accurate decennial census count. Ms. Spry stated this can provide additional opportunities for federal funding, and can also help communities plan for future needs. Ms. Spry stated the deadline to participate in the program was December 15, 2017.

Robert Bailey, President, thanked Ms. Spry for her time and the information she had provided.

#450 APPROVAL OF F/Y 2017-2018 BUDGET FOR CABELL COUNTY EMERGENCY MEDICAL SERVICES

Jim Morgan, Commissioner, moved to approve the FY 2017-2018 Budget for Cabell County Emergency Medical Services. Nancy Cartmill, Commissioner, seconded the motion and the vote was unanimous.

#451 APPROVAL OF F/Y 2017-2018 BUDGET FOR CABELL COUNTY E-911 EMERGENCY

Jim Morgan, Commissioner, moved to approve the FY 2017-2018 Budget for Cabell County E-911 Emergency. Nancy Cartmill, Commissioner, seconded the motion and the vote was unanimous.

#452 APPROVAL OF F/Y 2017-2018 BUDGET FOR HOME CONFINEMENT

Nancy Cartmill, Commissioner, moved to approve the FY 2017-2018 Home Confinement Budget. Jim Morgan, Commissioner, seconded the motion and the vote was unanimous.

#453 RESOLUTION, CABELL COUNTY COMMISSION, COUNTY BUDGET REVISION #12
Nancy Cartmill, Commissioner, moved to approve County Budget Revision #12. Jim Morgan, Commissioner, seconded the motion and the vote was unanimous. Exhibit (A)

#454 RESOLUTION, STATE BUDGET REVISION #10

Jim Morgan, Commissioner, moved to approve State Budget Revision #10. Nancy Cartmill, Commissioner, seconded the motion and the vote was unanimous. Exhibit (B)

#455 LETTER, IRV JOHNSON, ASSESSOR OF CABELL COUNTY

RE: ADDITIONAL COMPENSATION- DOG TAGS- MAY 2017- $9.30

Nancy Cartmill, Commissioner, moved to accept the letter from Assessor Irv Johnson regarding additional compensation for Dog Tags May 2017. Jim Morgan, Commissioner, seconded the motion and the vote was unanimous.

#456 RESOLUTIONS, CABELL COUNTY COMMISSION

RE: EMPLOYMENT
CASSIDY MILES- FULL TIME TEMPORARY TELECOMMUNICATOR
RICKY BIRD- FULL TIME TEMPORARY TELECOMMUNICATOR
SARAH ADKINS- FULL TIME TEMPORARY TELECOMMUNICATOR

Mike Davis, Director E-911, stated Sarah Adkins was no longer interested in employment, and her name would need to be removed from the list.

Nancy Cartmill, Commissioner, moved to approve the employment of Cassidy Miles as a full time temporary telecommunicator, effective June 16, 2017, at a rate of pay of $12.07 per hour; Ricky Bird as a temporary full time telecommunicator, effective June 16, 2017, at a rate of pay of $12.07 per hour. Jim Morgan, Commissioner, seconded the motion and the vote was unanimous.

#457 LETTER, KAREN COLE, CABELL COUNTY CLERK

RE: EMPLOYMENT
SHAUNA PHIPPS- FULL TIME EMPLOYEE
Jim Morgan, Commissioner, moved to approve the employment of Shauna Phipps as a full time employee in the County Clerk’s Office at a rate of pay of $25,000.00 annually. Nancy Cartmill, Commissioner, seconded the motion and the vote was unanimous.

#458 LETTER, KAREN COLE, CABELL COUNTY CLERK

RE: EMPLOYMENT
LINDA L. DAILEY- FULL TIME EMPLOYEE

Jim Morgan, Commissioner, moved to approve the employment of Linda L. Dailey as a full time employee in the County Clerk’s Office at a rate of pay of $25,000.00 annually. Nancy Cartmill, Commissioner, seconded the motion and the vote was unanimous.

#459 RESOLUTION, CABELL COUNTY COMMISSION

RE: IN THE MATTER OF THE DESIGNATION OF DEPOSITORIES FOR FISCAL YEAR 2017-2018

Jim Morgan, Commissioner, moved to approve the Designation of Depositories for Fiscal Year 2017-2018. Nancy Cartmill, Commissioner, seconded the motion and the vote was unanimous. Exhibit (C)

PLACE ON RECORD

Nancy Cartmill, Commissioner, moved to approve placing on record Other Documentation to be Recorded: Cabell-Huntington Board of Health Report- May 2017. Jim Morgan, Commissioner, seconded the motion and the vote was unanimous.

COMMISSIONER’S REPRESENTATION REPORTS

Nancy Cartmill, Commissioner, stated she had recently attended the West Virginia Association of Counties meeting at the Stonewall Resort. Commissioner Cartmill stated she had been installed as President of that association beginning July 1, 2017.

Jack Barker, Grant Administrator, stated he had reviewed the bid and he met all specifications. Mr. Barker stated he recommended the Commission accept the bid from Custom Services Industries, LLC.

Nancy Cartmill, Commissioner, moved to accept the bid from Custom Services Industries, LLC for the demolition of three Hazard Mitigation dwellings in the Barboursville area of Cabell County. Jim Morgan, Commissioner, seconded the motion and the vote was unanimous.
GOOD AND WELFARE CABELL COUNTY

Chuck Zerkle, Sheriff, stated he would like to make the Commission aware the projected tax collections for the upcoming year were $1,500,000.00 short of the previous year. Sheriff Zerkle stated this was largely due to INCO Alloys reduction in inventory.

Sheriff Zerkle stated he had procured several AED units from Cabell Huntington Hospital. Sheriff Zerkle stated training had taken place, and deputies would now be carrying the units while they were on the road.

Robert L. Bailey, Commissioner, adjourned the meeting of the Cabell County Commission at 11:04 a.m., until the next regular schedule meeting.