COMMISSION MEETING  
THURSDAY, JUNE 22, 2017

PRESENT:  ROBERT L. BAILEY, PRESIDENT  
 JIM MORGAN, COMMISSIONER  
 NANCY CARTMILL, COMMISSIONER  
 WILLIAM WATSON, COUNTY ATTORNEY  
 BETH THOMPSON, COUNTY ADMINISTRATOR

Robert L. Bailey, President, called the meeting of the Cabell County Commission to order at 10:00 am.

APPROVE:

Nancy Cartmill, Commissioner, moved to approve the agenda as presented. Jim Morgan, Commissioner, seconded the motion, and the vote was unanimous.

Jim Morgan Commissioner moved to approve erroneous assessments; land consolidations; split tickets; and probate documentation. Nancy Cartmill, Commissioner, seconded the motion and the vote was unanimous.

Jim Morgan, Commissioner, moved to approve Purchase Orders #17-79110 through #17-79443 and Pay Jackets; Handwritten Checks to Guardian for $19,095.06 and to Mutual of Omaha for $8,144.60; ACH Drafts for Weekly Claims Experience/Administration Cost-HMBCBS. Nancy Cartmill, Commissioner, seconded the motion, and the vote was unanimous.

CITIZENS REGISTERED TO SPEAK

There were no citizens registered to speak.

#460  PRESENTATION OF CABELL COUNTY EMERGENCY MEDICAL SERVICES (CCEMS) GOLD PLUS MISSION LIFELINE AWARD

Melissa Raines, Director of Emergency Medical Services, and Dr. Michael Mills, State Medical Director for EMS Presented the Cabell County EMS with the award for Training Institute of the year, and Marsha Knight, Cabell County EMS Director of Education, Instructor of the year. Cynthia Keely presented a national award from the American Heart Association to the entire EMS team.

#461  PROCLAMATION: CABELL COUNTY COMMISSION

Robert L. Bailey, President, honored Marsha Knight for her achievement, declaring June 22·2017, “Marsha Knight Day” in Cabell County.
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Nancy Cartmill, Commissioner, moved to approve the proclamation declaring June 22, 2017, “Marsha Knight Day” in Cabell County. Jim Morgan, Commissioner, seconded the motion, and the vote was unanimous. (Exhibit A)

#462 

CABELL COUNTY COMMISSION

RE: RESOLUTION IN THE MATTER OF AUTHORIZING THE PRESIDENT OF THE COMMISSION TO SUBMIT A HAZARD MITIGATION GRANT PROGRAM APPLICATION IN THE AMOUNT OF $96,678.38 TO THE WEST VIRGINIA DIVISION OF HOMELAND SECURITY AND EMERGENCY MANAGEMENT

Jim Morgan, Commissioner, moved to authorize the President of the Commission to submit a Hazard Mitigation Grant Program Application to the West Virginia Division of Homeland Security and Emergency Management. Nancy Cartmill, Commissioner, seconded the motion, and the vote was unanimous. (Exhibit B)

#463

RESOLUTION, CABELL COUNTY COMMISSION

RE: IN THE MATTER OF ENACTING AN ORDINANCE PROVIDING PENALTIES FOR VIOLATION OF A NO-SMOKING POLICY ON ALL PROPERTIES AND IN ALL MOTOR VEHICLES OWNED AND/OR LEASED BY THE CABELL COUNTY COMMISSION

Nancy Cartmill, Commissioner, moved to approve enacting the Ordinance providing penalties for violation of a no-smoking policy on all properties and in all motor vehicles owned and/or leased by the Cabell County Commission. Jim Morgan, Commissioner, seconded the motion, and the vote was unanimous. (Exhibit C)

#464

APPROVAL CABELL COUNTY COMMISSION
RE: WORKERS COMPENSATION RENEWAL

Nancy Cartmill, Commissioner, moved to approve renewal of Workers Compensation Insurance with the West Virginia Counties Risk Pool. Jim Morgan, Commissioner, seconded the motion, and the vote was unanimous.

#465

QUARTERLY FEDERAL EXCISE TAX RETURN

RE: PCORI-FEE/TAX
Nancy Cartmill, Commissioner, moved to approve the Quarterly Federal Excise Tax Return (PCORI-FEE tax). Jim Morgan, Commissioner, seconded the motion and the vote was unanimous.

#466 LETTER, CABELL COUNTY COMMISSION
RE: WV CODE 777

Jim Morgan, Commissioner, moved to accept the WV Code 777 letter from the Cabell County Commission. Nancy Cartmill, Commissioner, seconded the motion, and the vote was unanimous.

#467 LETTER, CABELL COUNTY EMERGENCY MEDICAL SERVICES (CCEMS)
RE: WV CODE 7-7-7

Jim Morgan, Commissioner, moved to accept the WV Code 777 letter from Cabell County Emergency Medical Services (CCEMS). Nancy Cartmill, Commissioner, seconded the motion and the vote was unanimous.

#468 CABELL COUNTY EMERGENCY RESPONSE CENTER (E-911)
RE: WV CODE 7-7-7

Jim Morgan, Commissioner, moved to accept the WV Code 777 letter from Cabell County Emergency Response Center (E-911). Nancy Cartmill, Commissioner seconded the motion and the vote was unanimous.

#469 DISCUSSION/ACTION SETTING DATE AND TIME FOR TRICK OR TREAT (HALLOWEEN) AS TUESDAY, OCTOBER 31, 2017, FROM 6:00 P.M.-8:00 P.M.

Jim Morgan, Commissioner, moved to approve setting the date and time for Trick or Treat (Halloween) as Tuesday, October 31, 2017, from 6:00 p.m.-8:00 p.m. Nancy Cartmill, Commissioner, seconded the motion and the vote was unanimous.

#470 ACCEPTANCE OF AUDIT REPORT OF CABELL COUNTY COMMISSION FOR FY ENDING JUNE 30, 2017
Nancy Cartmill, Commissioner, moved to accept the Audit Report of the Cabell County Commission for FY ending June 30, 2017. Jim Morgan, Commissioner, seconded the motion and the vote was unanimous. Jim Morgan, Commissioner, seconded the motion and the vote was unanimous.

#471 CABELL COUNTY EMERGENCY MEDICAL SERVICES (CCEMS) EMPLOYEE MANUAL

Nancy Cartmill, Commissioner, moved to accept the Cabell County Emergency Medical Services (CCEMS) Employee Manual. Jim Morgan, Commissioner, seconded the motion and the vote was unanimous.

#472 RESOLUTION, CABELL COUNTY COMMISSION

RE: APPOINTMENT
JACK BARKER- KYOVA INTERSTATE PLANNING COMMISSION

Nancy Cartmill, Commissioner, moved to approve the appointment of Jack Barker to the KYOVA Interstate Planning Commission, for a term beginning July 1, 2017, and ending June 31, 2023. Jim Morgan, Commissioner, seconded the motion and the vote was unanimous. Exhibit (D)

#473 RESOLUTION, CABELL COUNTY COMMISSION

RE: RECLASSIFICATION
JONATHAN JONES- FULL TIME EMT
PHYLLIS ROSE ROSS-WOODRUM- BILLING MANAGER

RE: EMPLOYMENT
JACOB SCOTT ALLEN- PER DIEM EMT
TYLER NATHANIEL AMOS- PER DIEM EMT
JARVIS ALLEN CHAPMAN, JR.- PER DIEM EMT
LOWELL DAVID FARLEY- PER DIEM PARAMEDIC
BRADLEY ASHTON HAGER- PER DIEM EMT
CRYSTALMARIAH MARIE HAYES- PER DIEM EMT
TRACY DAWN HOLMES- PER DIEM PARAMEDIC
AMANDA CAROL JIVIDEN- PER DIEM EMT
JIM REYNOLDS- FULL TIME PARAMEDIC
KELCEY LEA STIVASON- PER DIEM EMT
BRENT DOUGLAS TAYLOR- PER DIEM EMT
Nancy Cartmill, Commissioner, moved to approve the reclassification of Jonathan Jones as a full time EMT, effective June 23, 2017, at a rate of pay of $9.4216 per hour; Phyllis Rose Ross as a billing manager effective June 19, 2017, effective June 19, 2017, at a rate of pay of $20.8863 per hour; the employment of Jacob Scott Allen as a per diem EMT, effective June 23, 2017, at a rate of pay of $14.9548 per hour; Tyler Nathaniel Amos as a per diem EMT, effective June 23, 2017, at a rate of pay of $14.9548 per hour; Jarvis Allen Chapman, Jr as a per diem EMT, effective June 23, 2017, at a rate of pay of $14.9548 per hour; Lowell David Farley as a per diem Paramedic, effective June 23, 2017, at a rate of pay of $19.7615 per hour; Bradley Ashton Hager as a per diem EMT, effective June 23, 2017, at a rate of pay of $14.9548 per hour; Crystalmariah Marie Hayes as a per diem EMT, effective June 23, 2017, at a rate of pay of $14.9548 per hour; Tracy Dawn Holmes as a per diem paramedic, effective June 23, 2017, at a rate of pay of $19.7615 per hour; Amanda Carol Jividen as a per diem EMT, effective June 23, 2017, at a rate of pay of $14.9548 per hour; Jim Reynolds as a full time paramedic, effective June 23, 2017, at a rate of pay of $12.5317 per hour; Kelcey Lea Stivason as a per diem EMT, effective June 23, 2017, at a rate of pay of $19.7615 per hour; Brent Douglas Taylor as a per diem EMT, effective June 23, 2017, at a rate of pay of $19.7615 per hour. Jim Morgan, Commissioner, seconded the motion and the vote was unanimous.

#474 APPROVAL OF HOTEL/MOTEL FUNDING REQUEST- FY 2017-2018

Nancy Cartmill, Commissioner, moved to approve Hotel/Motel Funding Requests FY 2017-2018. Jim Morgan, Commissioner, seconded the motion and the vote was unanimous.

#475 APPROVAL OF SENIOR CITIZEN LEVY FUNDING REQUEST- FY 2017-2018

Jim Morgan, Commissioner, moved to approve Senior Citizen Levy Funding Requests FY 2017-2018. Nancy Cartmill, Commissioner, seconded the motion and the vote was unanimous.

#476 APPROVAL OF ADDITIONAL HOTEL/MOTEL FUNDING REQUEST

RE: HUNTINGTON SOUTHEASTERN BABE RUTH WEST VIRGINIA HOT DOG FESTIVAL

Jim Morgan, Commissioner, moved to approve additional Hotel/Motel Funding requests for the Huntington Southeastern Babe Ruth State Tournaments and the West Virginia Hot Dog Festival. Nancy Cartmill, Commissioner, seconded the motion and the vote was unanimous.
#477

**APPROVAL OF ADDITIONAL SENIOR LEVY FUNDING REQUEST**

**RE: AMERICAN LEGION POST 139 MILTON**

Jim Morgan, Commissioner, moved to approve additional Senior Levy Funding Request for the American Legion Post 139 Milton, and the vote was as follows:

- ROBERT L. BAILEY, PRESIDENT: AYE
- JIM MORGAN, COMMISSIONER: AYE
- NANCY CARTMILL, COMMISSIONER: NAY

#478

**APPROVAL OF F/Y 2017-2018 BUDGETS FOR CABELL COUNTY EMERGENCY MEDICAL SERVICES (CCEMS)**

CCEMS FUND- 27
AMBULANCE FUND- 23
CIVIL DEFENSE- 24

Nancy Cartmill, Commissioner, moved to approve FY 2017-2018 Budgets for Cabell County Emergency Medical Services (CCEMS). Jim Morgan, Commissioner, seconded the motion and the vote was unanimous.

#479

**APPROVAL OF CABELL COUNTY COMMISSION CONTRACT**

**RE: BILL WATSON**

Nancy Cartmill, Commissioner, moved to approve the Outside Counsel Contract between the Cabell County Commission and Bill Watson. Jim Morgan, Commissioner, seconded the motion and the vote was unanimous.

#480

**APPROVAL OF CABELL COUNTY COMMISSION GOVERNMENT P-CARD POLICY CHANGE, COORDINATOR CHANGE, ADDITIONAL FLEET CARD PROGRAM**

Nancy Cartmill, Commissioner, moved to approve the Cabell County Commission Government P-Card Policy Change, Coordinator Change and Additional Fleet Card Program. Jim Morgan, Commissioner, seconded the motion and the vote was unanimous.

#481

**LETTER, KAREN COLE, CABELL COUNTY CLERK**

**RE: EMPLOYMENT**

SAMANTHA HARPER- FULL TIME EMPLOYEE
Nancy Cartmill, Commissioner, moved to approve the employment of Samantha Harper as a full time employee, at a rate of pay of $25,000.00, annually. Jim Morgan, Commissioner, seconded the motion and the vote was unanimous.

#482 APPROVAL OF 2017/2018 SPECIAL FUNDS BUDGET

Nancy Cartmill, Commissioner, moved to approve FY 2017/2018 Special Funds Budgets. Jim Morgan, Commissioner, seconded the motion and the vote was unanimous.

PLACE ON RECORD


Robert L. Bailey, President, adjourned the meeting of the Cabell County Commission at 11:00 a.m., until the next regular schedule meeting.