COMMISSION MEETING  
THURSDAY, JULY 27, 2017  

PRESENT:  
ROBERT L. BAILEY, PRESIDENT  
JIM MORGAN, COMMISSIONER  
NANCY CARTMILL, COMMISSIONER  
WILLIAM WATSON, COUNTY ATTORNEY  
BETH THOMPSON, COUNTY ADMINISTRATOR  

Robert L. Bailey, President, called the meeting of the Cabell County Commission to order at 10:00 a.m.

APPROVE:  

Nancy Cartmill, Commissioner, moved to approve the agenda as presented. Jim Morgan, Commissioner, seconded the motion and the vote was unanimous.

Jim Morgan, Commissioner, moved to approve erroneous assessments; land consolidations; split tickets; and probate documentation. Nancy Cartmill, Commissioner, seconded the motion and the vote was unanimous.

Nancy Cartmill, Commissioner, moved to approve purchase orders #18-79728 through #18-79947 and pay jackets; handwritten checks to Guardian for $19,314.20 and to Mutual of Omaha for $8,009.51; and ACH Drafts for Weekly Claims Experience/Administration Cost- HMBCBS. Jim Morgan, Commissioner, seconded the motion and the vote was unanimous.

CITIZENS REGISTERED TO SPEAK  

There were no citizens registered to speak.

#498  
PUBLIC HEARING  

RE: INCREASE REAL PROPERTY EXCISE TAX  

Robert L. Bailey, President, stated he would like the record to show no one was present to speak for, or against the proposed increase to the Real Property Excise Tax.

#499  
RESOLUTION, CABELL COUNTY COMMISSION  

RE: INCREASE REAL PROPERTY EXCISE TAX  

William Watson, County Attorney, explained state code dictated action could not be taken less than 30 days before, or more than 60 days after the notice of the hearing had been made. Mr. Watson stated the item would need to postponed until the August 24, 2017, meeting.
Jim Morgan, Commissioner, moved to postpone the item regarding the increase of the Real Property Excise Tax until the August 24, 2017 meeting. Nancy Cartmill, Commissioner, seconded the motion and the vote was unanimous.

#500 DISCUSSION/ACTION OF TEMPORARY AND OR PERMANENT CHANGES TO POLLING PLACES

Teresa Powell, Chief Deputy, presented the Commissioners with paperwork showing the potential precinct changes. Ms. Powell explained precinct 13, which had previously been located in the Barnett Center, would need to be permanently changed, as the center had been sold. Ms. Powell stated the AD Lewis Center already housed one precinct, and the center would not charge the county any additional fees if they opted to move precinct 13 there as well.

Ms. Powell stated precincts 20 and 27, currently located at the Community of Grace Methodist Church, would need to be temporarily changed, as a wedding had already been scheduled at the church for October 7, 2017. Ms. Powell explained the precincts could be moved to Highlawn Elementary School, which already housed two precincts, or they could be relocated to New Baptist Church, but there would be a $200.00 charge to use the facility.

Ms. Powell stated precincts 41A and 41B, currently located at the 4H Camp, would need to be temporarily changed as the facility had already been booked for October 7, 2017. Ms. Powell explained the precincts could be moved to Davis Creek Elementary, which already housed two precincts, or moved to Ridgeview Community Bible Church.

Ms. Powell explained precinct 54, currently located at the Kennedy Center, would need to be temporarily changed, as a wedding had been scheduled at the facility for October 7, 2017. Ms. Powell stated the precinct could be moved to the Lesage Lions Club, or Guyandotte Elementary School. Ms. Powell stated the handicap ramp at the Lesage Lions Club was in a state of disrepair and posed a potential problem. Ms. Powell went on to say there were already two precincts located in Guyandotte Elementary, but there was ample space available in the gymnasium.

Robert L. Bailey, President, stated he would like the opportunity to review the proposed changes, and to postpone making a decision until the next commission meeting.

Nancy Cartmill, Commissioner, moved to place the item regarding temporary/permanent changes to Polling Places on the August 10, 2017, agenda. Jim Morgan, Commissioner, seconded the motion and the vote was unanimous.
Nancy Cartmill, Commissioner, moved to approve the employment of Ryan Douglas Burger as a full time paramedic, effective July 28, 2017, at a rate of pay $12.5317 per hour; Tyler Jaye Barnett as a full time paramedic, effective July 28, 2017, at a rate of pay of $12.5317 per hour; the reclassification of Dakota Jones as a full time paramedic, effective July 28, 2017, at a rate of pay $12.6817 per hour. Jim Morgan, Commissioner, seconded the motion and the vote was unanimous.

Nancy Cartmill, Commissioner, moved to approve the advertisement for an invitation to bid for the Alteration/Renovation of the two restrooms on the second floor of the Cabell County Courthouse. Jim Morgan, Commissioner, seconded the motion and the vote was unanimous. Exhibit (A)

Nancy Cartmill, Commissioner, moved to approve the advertisement for an invitation to bid for the Alteration/Renovation of the two restrooms on the second floor of the Cabell County Courthouse. Jim Morgan, Commissioner, seconded the motion and the vote was unanimous. Exhibit (A)
Jim Morgan, Commissioner, moved to approve authorizing the signing of the Governor’s Community Participation Grant Program Contract between the West Virginia Development Office and the Cabell County Commission. Nancy Cartmill, Commissioner, seconded the motion and the vote was unanimous. Exhibit (B)

#504 RESOLUTION, CABELL COUNTY COMMISSION

RE: IN THE MATTER OF A RESOLUTION AUTHORIZING THE PRESIDENT OF THE COMMISSION TO ENTER INTO AN AGREEMENT WITH THE DIVISION OF JUSTICE AND COMMUNITY SERVICES TO RECEIVE AND ADMINISTER GRANT FUNDS PURSUANT TO PROVISIONS OF THE COURT SECURITY FUND GRANT PROGRAM

Nancy Cartmill, Commissioner, moved to approve authorizing the President of the Commission to enter into an agreement with the Division of Justice and Community Services to receive and administer grant funds pursuant to provisions of the Court Security Fund Grant Program. Jim Morgan, Commissioner, seconded the motion and the vote was unanimous. Exhibit (C)

#505 RESOLUTION, CABELL COUNTY COMMISSION

RE: IN THE MATTER OF A RESOLUTION AUTHORIZING THE PRESIDENT OF THE COMMISSION DECLARE THE PROPERTIES ON WILSON ROAD ACQUIRED BY PROCEEDS FROM THE HAZARD MITIGATION GRANT TO BE USED AS A BIRD SANCTUARY FOR THE ENJOYMENT OF THE PUBLIC

Jim Morgan, Commissioner, moved to approve authorizing the President of the Commission to declare the properties on Wilson Road, acquired by proceeds from the Hazard Mitigation Grant, to be used as a bird sanctuary. Nancy Cartmill, Commissioner, seconded the motion and the vote was unanimous. Exhibit (D)
#506  RESOLUTION, CABELL COUNTY COMMISSION

RE: IN THE MATTER OF A RESOLUTION AUTHORIZING THE PRESIDENT OF THE COMMISSION TO ACKNOWLEDGE AND ENTER INTO AN AGREEMENT WITH TRI-DATA, INC. TO PERFORM TO COMPLETION THE WEST VIRGINIA RECORDS MANAGEMENT AND PRESERVATION GRANT TO REFORMAT COPIES OF HISTORICAL BUILDING PERMITS TO DIGITAL STANDARDS

Nancy Cartmill, Commissioner, moved to approve authorizing the President of the Commission to acknowledge and enter into an agreement with Tri-Data, Inc. to perform to completion the West Virginia Records Management and Preservation Grant to reformat copies of historical building permits to digital standards. Jim Morgan, Commissioner, seconded the motion and the vote was unanimous. Exhibit (E)

#507  RESOLUTION, CABELL COUNTY COMMISSION

RE: ADOPTING POLICIES AND PROCEDURES REGARDING FEDERAL REPORTING AND DATA COLLECTION FORMS FILING

Jim Morgan, Commissioner, moved to approve adopting policies and procedures regarding Federal reporting and data collection forms filing. Nancy Cartmill, Commissioner, seconded the motion and the vote was unanimous. Exhibit (F)

#508  LETTER, KAREN COLE, CABELL COUNTY CLERK

RE: FY 2016-2017 CARRYOVER

Nancy Cartmill, Commissioner, moved to accept the letter from Karen Cole, Cabell County Clerk, regarding the FY 2016-2017 Carryover. Jim Morgan, Commissioner, seconded the motion and the vote was unanimous.

#509  RESOLUTION, CABELL COUNTY COMMISSION- STATE BUDGET REVISION #2

Nancy Cartmill, Commissioner, moved to approve State Budget Revision #2. Jim Morgan, Commissioner, seconded the motion and the vote was unanimous. Exhibit (G)
COMMISSION MEETING
THURSDAY, JULY 27, 2017
PAGE SIX

#510 LETTER, KAREN COLE, CABELL COUNTY CLERK

RE: CCEMS FY 2016-2017 CARRYOVER
AMBULANCE FY 2016-2017 CARRYOVER

Nancy Cartmill, Commissioner, moved to accept the letter from Karen Cole, County Clerk, regarding CCEMS FY 2016-2017 Carryover and Ambulance FY 2016-2017 Carryover. Jim Morgan, Commissioner, seconded the motion and the vote was unanimous.

#511 SPECIAL FUNDS BUDGET REVISION- CCEMS #1

Jim Morgan, Commissioner, moved to approve Special Funds Budget Revision- CCEMS #1. Nancy Cartmill, Commissioner, seconded the motion and the vote was unanimous.

#512 LETTER, KAREN COLE, CABELL COUNTY CLERK

RE: CCERC-911 FY 2016-2017 CARRYOVER

Nancy Cartmill, Commissioner, moved to accept the letter from Karen Cole, Cabell County Clerk, regarding the CCERC-911 FY 2016-2017 Carryover. Jim Morgan, Commissioner, seconded the motion and the vote was unanimous.

#513 APPROVAL OF ADDITIONAL SENIOR CITIZEN LEVY FUNDING REQUEST- FY 2017-2018 - THE MILTON SENIOR CITIZEN’S CENTER- $15,080.00

Jim Morgan, Commissioner, moved to approve additional Senior Citizen Levy Funding FY 2017-2018 to The Milton Senior Citizen’s Center. Nancy Cartmill, Commissioner, seconded the motion and the vote was unanimous.

#514 APPROVAL OF ADDITIONAL HOTEL/MOTEL FUNDING REQUEST FY 2017-2018 - YOUTH LEADERSHIP CAMP- WV SHERIFF ASSOCIATION- $1,000.00

Nancy Cartmill, Commissioner, moved to approve additional Hotel/Motel Funding FY 2017-2018 to the WV Sheriff’s Association for the Youth Leadership Camp. Jim Morgan, Commissioner, seconded the motion and the vote was unanimous.
RESOLUTION, CABELL COUNTY COMMISSION

RE: IN THE MATTER OF THE PLEDGING OF TEMPORARY LETTERS OF CREDIT- FIRST SENTRY BANK

Jim Morgan, Commissioner, moved to approve the Pledging of Temporary Letters of Credit-First Sentry Bank. Nancy Cartmill, Commissioner, seconded the motion and the vote was unanimous. Exhibit (H)

LETTER, GORDON MERRY, CCEMS

RE: UNCLAIMED PROPERTY

Nancy Cartmill, Commissioner, moved to accept the letter from Gordon Merry regarding unclaimed property. Jim Morgan, Commissioner, seconded the motion and the vote was unanimous.

PLACE ON RECORD

Nancy Cartmill, Commissioner, moved to approve placing on record minutes from the June 13, 2017, Salt Rock Water Public Service District, regular board meeting; minutes from the May 8, 2017, Pea Ridge Public Service District, Regular Board Meeting; Other Documentation to be Recorded: Cabell County Public Library Regular Audit for the Year Ended June 30, 2016 RFP# 14-004 Cabell County; Pea Ridge Public Service District General Ledger Income Statement and Balance Sheet & Income Statement- Period 11, Year Ending 2017; Pea Ridge Public Service District- Field Report & Manager’s Report-April 2017. Jim Morgan, Commissioner, seconded the motion and the vote was unanimous.

COMMISSIONER’S REPRESENTATION REPORT

Jim Morgan, Commissioner, asked Beth Thompson, County Administrator, to explain to anyone who might not understand, how the amount of the carryover did not signify the funds were available.

Beth Thompson, County Administrator, stated the bank balance reflects close to one million dollars, but the county’s outstanding debt, primarily the jail bill, would deplete any available funds. Mrs. Thompson stated in essence, there was no actual carryover once the debt was taken into consideration.
Chuck Zerkle, Sheriff, stated, since January, he had been working with the judges and magistrates to find ways to lower the jail bill. Sheriff Zerkle stated the total jail bill for this year was $170,800.00 less than last year. Sheriff Zerkle stated it wasn’t a huge change, but indicated things were headed in the right direction.

Sheriff Zerkle stated he had been utilizing both Home Confinement and the Day Report Center participants in various community cleanup projects, and would also begin mowing lawns at senior citizens throughout the county.

Robert L. Bailey, Commissioner, stated he would like to welcome Delegate Kelli Sobonya to the meeting.

COMMISSIONER’S REPRESENTATION REPORT

Nancy Cartmill, Commissioner, stated the County Commissioner’s Association Meeting would begin this weekend at Glade Springs. Commissioner Cartmill stated the meeting allowed the opportunity for commissioners across the state to discuss issues affecting their area.

Robert L. Bailey, President, adjourned the meeting of the Cabell County Commission at 11:01 a.m., until the next regular schedule meeting.